

**New Milford Board of Education
 Regular Meeting Minutes
 April 12, 2016
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairperson Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mrs. Angela Chastain Mr. David Littlefield

Also Present:	Mr. Joshua Smith, Interim Superintendent of Schools Dr. Eugenia Slone, Acting Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Len Tomasello, Principal, Schaghticoke Middle School Mr. Greg Shugrue, Principal, New Milford High School Dr. Christopher Longo, Assistant Principal, Schaghticoke Middle School
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. CAS Arts Festival: SMS students Annabelle Colonna and Jennifer Velez-Scuderi <ul style="list-style-type: none"> • Dr. Tomasello noted that two sixth graders were selected for the CAS Arts Festival. B. National K12 Ceramic Exhibition: NMHS student Kristen Kornhaas <ul style="list-style-type: none"> • Annette Marcus, Art teacher at New Milford High School, said only 154 ceramic pieces 	Recognition A. CAS Arts Festival: SMS students Annabelle Colonna and Jennifer Velez-Scuderi B. National K12 Ceramic Exhibition: NMHS student Kristen Kornhaas

	<p>were chosen out of 11,000 submitted nationally and Kristen's piece was one. She also had a piece displayed in the student show at the Brookfield Craft Center.</p> <p>C. Young Women Rising Essay Contest: NMHS student Marissa Fugardi</p> <ul style="list-style-type: none"> Ms. Fugardi was unable to attend due to illness so her father accepted her award on her behalf. <p>D. Poetry Out Loud National Recitation Contest: NMHS student Elizabeth Schlyer</p> <ul style="list-style-type: none"> Ms. Schlyer recited her poem "Or." <p>E. NMPS Retiree: Laura Hults</p> <ul style="list-style-type: none"> Mr. Smith thanked Mrs. Hults on her over 28 years of service at New Milford High School. Mr. Shugrue noted that Mrs. Hults was always a team player and said she would be missed at the high school. <p>The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:50 p.m.</p>	<p>C. Young Women Rising Essay Contest: NMHS student Marissa Fugardi</p> <p>D. Poetry Out Loud National Recitation Contest: NMHS student Elizabeth Schlyer</p> <p>E. NMPS Retiree: Laura Hults</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Dorann Koval, a second grade teacher at NES, said next year's calendar which has the parent/teacher conference afternoon sessions combined with the evening sessions will make for 12 hour days which are very long days when working with young children. She asked that the calendar be restructured to space out the conferences. Christina Sprindis, a kindergarten teacher at NES, noted that the first progress reports go out in November and suggested maybe the parent/teacher conferences could be moved closer to that time frame. She also asked that the afternoon and evening sessions be rescheduled to fall on different days. 	<p>Public Comment</p>

	<ul style="list-style-type: none"> • Angela Herdter, a sixth grade teacher at SMS, asked the Board to reconsider the Bring Your Own Device to School policy as it requires the teachers to spend time policing the use of the personal devices. • Kim Patella, a sixth grade teacher at SMS, asked the Board to consider purchasing the No Red Ink grammar program as she has had good results with the children using the program to learn grammar. She invited Board members to her classroom for a demonstration. 	
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis said March was a big month for the PTO with book fairs and the Battle of the Books. They raised over \$7,800 just on these events alone. • In March, the PTO was able to donate over \$45,000 to the district. • Upcoming events include a Colorathon at Schaghticoke, a clothing drive at Sarah Noble, and a Junk in the Trunk tag sale for the Grad Party. 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • There was none. 	<p>Student Representative's Report</p>
<p>6.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <ol style="list-style-type: none"> 1. Board Workshop Minutes March 8, 2016 2. Regular Meeting Minutes March 8, 2016 3. Special Meeting Minutes March 17, 2016 <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Board Workshop Minutes March 8, 2016 2. Regular Meeting Minutes March 8, 2016 3. Special Meeting Minutes March 17, 2016 	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <ol style="list-style-type: none"> 1. Board Workshop Minutes March 8, 2016 2. Regular Meeting Minutes March 8, 2016 3. Special Meeting Minutes March 17, 2016 <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Board Workshop Minutes

	<p>Seconded by Mrs. McInerney and passed unanimously.</p>	<p>March 8, 2016 2. Regular Meeting Minutes March 8, 2016 3. Special Meeting Minutes March 17, 2016</p>
7.	<p>Superintendent’s Report</p> <ul style="list-style-type: none"> • Mr. Smith said he attended the opening of the Pratt Center's new greenhouse. • Two weeks ago the first student graduated from the adult education and community culinary arts program through a scholarship provided by the district. This is an example of one of the school-to-career partnerships. • Last week the high school hosted a college fair and 125 colleges participated from all over the country. The college fair was valuable for juniors but also for freshmen and sophomores so they could learn first-hand what they will have to do to get into these colleges. • SMS produced the Lion King Jr. which proved very successful as they ran out of tickets for every performance. • Mr. Smith noted that this was reporter Sue Tuz's last Board meeting to cover as she would be retiring from the newspaper. 	<p>Superintendent’s Report</p>
8.	<p>Board Chairman’s Report</p> <ul style="list-style-type: none"> • Mr. Lawson welcomed the new SMS principal for next year: Dr. Longo. • He will update the Board as the Superintendent contract moves forward. • A meeting with the Mayor has been requested to work out the capital reserve request. • In May the Operations Committee will be receiving a bus transportation proposal that could be a cost savings for next year. • Mr. Lawson thanked and congratulated Sue Tuz. 	<p>Board Chairman’s Report</p>
9.	<p>Committee and Liaison Reports</p> <p>A. Facilities Sub-Committee — Mr. Coppola</p>	<p>Committee and Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

<ul style="list-style-type: none"> • Mr. Coppola said they reviewed the capital plan as put together by Mr. Munrett. The plan is not cast in stone but can change throughout the years as needed. • He has asked for an executive session of the Board to discuss security updates, especially for new members. • The chiller project will be done over the summer. • PCB testing, per two experts, is not necessary on the roof project. 	
<p>B. Operations Sub-Committee — Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they discussed the Exhibit A and monthly reports with the new format. She encouraged the Board members to ask questions about the format and make suggestions for changes. • They discussed the gifts and donations from the PTO. • The early retirement incentive was discussed and it was determined that it will be off the table for the 2016-17 school year but perhaps will be looked at in the fall for the next year's budget as a cost savings. • Items of information included the district calendar for 2016-17 which the Board does not approve. 	<p>B. Operations Sub-Committee</p>
<p>C. Policy Sub-Committee — Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said the committee discussed supplementing versus supplanting in regards to the field trip issue and determined no change in policy was needed. • They also discussed the drug use and tobacco policy and determined no action was needed there. • Next meeting will be May 17th. 	<p>C. Policy Sub-Committee</p>
<p>D. Committee on Learning — Mr. Dahl</p> <ul style="list-style-type: none"> • Mr. Dahl said there were some new curriculum, new courses and revised courses on the agenda 	<p>D. Committee on Learning</p>

	<p>this evening.</p> <ul style="list-style-type: none"> • Items of interest included ideas for at-risk students. • He was looking forward to attending the Spectrum Unplugged program. • Mr. Smith presented the staff survey of professional development days and a new summer school proposal. • Suggested changes to the SMS schedule may include recess, revisions to 7th and 8th grade math and an increase in health. <p>E. Education Connection — Mr. Coppola</p> <ul style="list-style-type: none"> • Mr. Coppola announced that Education Connection celebrated its 50th anniversary and that the Director will be leaving May 1st. • The general assembly is considering regionalizing initiatives as a potential way to save money. • Education Connection may prove to be an ideal place for these regional initiatives. <p>F. Connecticut Boards of Education (CABE) — Mr. Coppola</p> <ul style="list-style-type: none"> • Mr. Coppola suggested Board members attend the May 10th meeting of CABE because that is where the legislative action or goals are worked on. The state has to reduce \$900 million from the budget. <p>G. Negotiations Committee — Mr. Dahl</p> <ul style="list-style-type: none"> • Mr. Dahl said they are currently working on the paraeducators contract. <p>H. Magnet School — Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said there has been no meeting yet. 	<p>E. Education Connection</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
<p>10.</p>	<p>Discussion and Possible Action</p>	<p>Discussion and Possible Action</p>
<p>A.</p>	<p>Exhibit A: Personnel – Certified, Non-Certified</p>	<p>A. Exhibit A: Personnel – Certified,</p>

<p>Appointments, Resignations and Leaves of Absence dated April 12, 2016</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 12, 2016, seconded by Mr. Coppola and passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution: D-685 2. Budget Position dated 3/31/16 3. Request for Budget Transfers <p>Mr. Dahl moved to accept monthly reports - Purchase Resolution: D-685, Budget Position dated 3/31/16 and Request for Budget Transfers, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Coppola thanked Mr. Giovannone for the new formats and that the budget transfers were within the same departments. • Mr. Lawson noted that the budget position dated March 31st is up to the minute. • Mr. Smith said with MUNIS the reports can be more transparent and noted that the certified salary and non-certified salary line will be more accurate showing for example retirees leaving at higher salaries and replacements coming in at lower salaries. This is a current expenditure and a snapshot at the moment. • Mr. Lawson asked how the district was doing and Mr. Giovannone said the encumbrances help the expenditures because the full time staff is already encumbered. The available balance is a positive fund balance. • Mrs. Faulenbach asked about the transfers over \$5,000 and Mr. Giovannone said the policy was any transfer across object codes and more than \$5,000 would be presented for approval. • Mr. Smith said there would be many more transfers between now and the end of the year as adjustments are made in MUNIS. 	<p>Non-Certified Appointments, Resignations and Leaves of Absence dated April 12, 2016</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 12, 2016.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution: D-685 2. Budget Position dated 3/31/16 3. Request for Budget Transfers <p>Motion made and passed unanimously to accept monthly reports - Purchase Resolution: D-685, Budget Position dated 3/31/16 and Request for Budget Transfers.</p>
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<p>The motion passed unanimously.</p> <p>C. Gifts & Donations 1. PTO-Exhibit B</p> <p>Mr. Coppola moved to accept Gifts and Donations: PTO - Exhibit B in the amount of \$45,615.18, seconded by Mr. Lawson.</p> <ul style="list-style-type: none">• Mr. Coppola thanked the PTO and noted that the third graders were able to see the puppeteer program just before they started their fantasy unit.• Mrs. Bilko said the Tanglewood Marionettes was a gift from the PTO.• Mr. Schemm said he is astonished at the huge amounts brought in by the PTO to supplement school initiatives.• Mr. Coppola thanked the parents who actively support the PTO. <p>The motion passed unanimously.</p> <p>D. Approval of Curriculum 1. Algebra I 2. Development of Western Civilization 3. Modern America 1945 to 1990 4. Sociology 5. AP Literature & Composition 6. Public Speaking 7. Modern and Contemporary Poetry</p> <p>Mr. McCauley moved to approve the following Curriculum:</p> <ol style="list-style-type: none">1. Algebra I2. Development of Western Civilization3. Modern America 1945 to 19904. Sociology5. AP Literature & Composition6. Public Speaking7. Modern and Contemporary Poetry	<p>C. Gifts & Donations 1. PTO-Exhibit B</p> <p>Motion made and passed unanimously to accept Gifts and Donations: PTO - Exhibit B in the amount of \$45,615.18.</p> <p>D. Approval of Curriculum 1. Algebra I 2. Development of Western Civilization 3. Modern America 1945 to 1990 4. Sociology 5. AP Literature & Composition 6. Public Speaking 7. Modern and Contemporary Poetry</p> <p>Motion made and passed unanimously to approve the following Curriculum:</p> <ol style="list-style-type: none">1. Algebra I2. Development of Western Civilization3. Modern America 1945 to 19904. Sociology5. AP Literature & Composition
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<p>Seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> Mrs. McInerney said she is thrilled to see these curricula coming forward in tune with what students should be learning. <p>The motion passed unanimously.</p> <p>E. Approval of New Program or Course</p> <ol style="list-style-type: none"> Middle East Studies Literature and Media Study <p>Mr. Dahl moved to approve the following New Courses:</p> <ol style="list-style-type: none"> Middle East Studies Literature and Media Study <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mr. Coppola said the school is relooking at what electives are being offered to the students. Mr. McCauley said these electives are awesome for New Milford High School. <p>The motion passed unanimously.</p> <p>F. Request for Course Revision</p> <ol style="list-style-type: none"> Introduction to Video Production Advanced Video Production <p>Mrs. McInerney moved to approve the following Course Revisions:</p> <ol style="list-style-type: none"> Introduction to Video Production Advanced Video Production <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mr. Dahl said he did not realize how much was done in the video courses as they make high level video productions. <p>The motion passed unanimously.</p>	<p>6. Public Speaking 7. Modern and Contemporary Poetry</p> <p>E. Approval of New Program or Course</p> <ol style="list-style-type: none"> Middle East Studies Literature and Media Study <p>Motion made and passed unanimously to approve the following New Courses:</p> <ol style="list-style-type: none"> Middle East Studies Literature and Media Study <p>F. Request for Course Revision</p> <ol style="list-style-type: none"> Introduction to Video Production Advanced Video Production <p>Motion made and passed unanimously to approve the following Course Revisions:</p> <ol style="list-style-type: none"> Introduction to Video Production Advanced Video Production
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<p>G. Textbook Approvals: Grades 7 and 8</p> <p>Mr. Dahl moved to approve the following textbooks:</p> <ol style="list-style-type: none"> 1. <u>Connected Mathematics 2</u> – Grade 7 2. <u>Connected Mathematics 3</u> – Grade 8 <p>Seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if this was a continuation of grade 6 math and Mr. Smith said grades K-5 do Investigations and Connected Math is a natural progression. Grade 6 has been in place for two years; the progression is in grade 7 this year and will be in grade 8 next year. • Mr. Schemm asked about the cost of the books and Mr. Smith said it was about \$28,000. <p>The motion passed unanimously.</p> <p>H. Five Year Facilities Capital Plan 2016-2021</p> <p>Mr. Coppola moved to approve the Five Year Facilities Capital Plan 2016-2021, Mr. McCauley seconded.</p> <ul style="list-style-type: none"> • Mr. Coppola thanked Mr. Munrett for the sequential planning. • Mrs. Faulenbach noted this is a fluid document and things can be moved around. Capital items can be in the operations budget for capital or capital reserve. She asked for the balance in capital reserve and Mr. Giovannone said it was \$1.4 million. • Mr. Lawson noted a meeting with the mayor has been requested regarding the capital reserve. • Mrs. Faulenbach said the Board should decide if something should be in the operating budget or capital reserve. She said there were three ways of funding capital - operating budget, capital reserve, or end of year balance if available, especially for security related capital. 	<p>G. Textbook Approvals: Grades 7 and 8</p> <p>Motion made and passed unanimously to approve the following textbooks:</p> <ol style="list-style-type: none"> 1. <u>Connected Mathematics 2</u> – Grade 7 2. <u>Connected Mathematics 3</u> – Grade 8 <p>H. Five Year Facilities Capital Plan 2016-2021</p> <p>Motion made and passed unanimously to approve the Five Year Facilities Capital Plan 2016-2021.</p>
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	<ul style="list-style-type: none"> Mr. Smith noted that there was about \$1.6 million in capital reserve of which \$500,000 has been appropriated, which leaves about \$1.2 million with the transfer of the \$230,000 requested. <p>The motion passed unanimously.</p> <p>I. New Milford High School Graduation Date 2016</p> <p>Mr. McCauley moved to approve the New Milford High School Graduation Date for 2016, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> Mr. Smith noted that next year because of the regional calendar there will be a lot of competition for similar dates and times for many schools for the O'Neill Center. <p>The motion passed unanimously.</p> <p>J. Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program</p> <p>Mrs. McInerney moved to approve Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program to add Anthony Giovannone and Joshua D. Smith as signatories, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> Mr. Smith apologized that this was not on the Operations agenda but said the item got lost when Jay Hubelbank retired and Mr. Giovannone was brought on. He said that when Mr. Giovannone called the state they said he was not on the document and so the district was no longer being reimbursed for this program if the Board did not vote on a motion to make this change. Mrs. Faulenbach appreciated the explanation and said this had to be done. 	<p>I. New Milford High School Graduation Date 2016</p> <p>Motion made and passed unanimously to approve the New Milford High School Graduation Date for 2016.</p> <p>J. Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program</p> <p>Motion made and passed unanimously to approve Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program to add Anthony Giovannone and Joshua D. Smith as signatories.</p>
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	The motion passed unanimously.	
11.	Items for Information and Discussion	Items for Information and Discussion
A.	Field Trip Report	A. Field Trip Report
	<ul style="list-style-type: none"> Mr. Coppola pointed out two field trips he thought were impressive including the WestConn Math Fair and the Village Crest Senior Center Music/Chorus Performance as they both helped reach out into the community. 	
12.	Adjourn	Adjourn
	Mrs. Faulenbach moved to adjourn the meeting at 8:50 p.m. seconded by Mr. McCauley and passed unanimously.	Motion made and passed unanimously to adjourn at 8:50 p.m.

Respectfully submitted:



Wendy Faulenbach
 Secretary
 New Milford Board of Education