

**Sterling Board of Education  
Regular Meeting – June 19, 2019  
Sterling Community Room – 6:15 pm  
EXCELLENCE WITH KINDNESS**

**I. Call to Order**

The meeting was called to order at 6:18 pm by R. Choquette, Board Chair.

Present were: R. Choquette, L. Shippee, K. Fantoli and D. Capobianco.

Also in attendance were: G. Lanza, D. Chrzan, B. Boyd, D. Zajac and M. Cartier.

**II. Pledge of Allegiance**

**III. Public Comment**

M. Bood addressed the Board with concerns regarding the Board policy for non-school sponsored activities such as the 8<sup>th</sup> grade dinner dance and the use of the school's Tax ID#. She also had concerns regarding an end of the year pizza party for the 8<sup>th</sup> grade class. L. Shippee requested that the Board Clerk provide a copy of policy#1140 regarding distributing materials for non-school sponsored activities for to the Board to review. M. Bood presented a check to the Board for \$500.00 from the dinner dance 50/50 raffle to be set aside for next year's 8<sup>th</sup> grade dinner dance.

R. Choquette stated that when the Board approves the out of state field trips in July they should also approve the grade 8 dinner dance for next year.

**IV. Reports and Communications**

**A. Correspondence**

A thank you note was received from J. Musumeci, President Sterling Education Association in appreciation for the breakfast and flowers for teacher appreciation day. Also a letter from G. Savage and J. Savoie from Chartwells thanking the Board and the Town of Sterling for the opportunity to serve the children and staff for the past 12 years.

**B. Consent Agenda**

1. Minutes of May 22 Special & Regular, May 29, 2019
2. Superintendent/Special Education Director's Report – June
3. Clinical Supervisor Report – June

A motion was made by K. Fantoli and seconded by D. Capobianco to approve the consent agenda as presented. Vote: All in favor.

R. Choquette asked G. Lanza to explain Knowledge Works. L. Shippee questioned a section of the Clinical Supervisor's Report. G. Lanza will speak to L. Smith and an explanation will be provided at the July meeting.

**C. Budget and Expense Report – dated May 31, 2019**

L. Shippee mentioned that there cannot be any over expended accounts without Board approval. R. Choquette requested that as of July 1, 2019 she would like no encumbrances. R. Choquette mentioned that the budget committee will need to meet after all the bills have been received.

**D. Plainfield Board of Education Liaison – No one attended**

M. Cartier, Plainfield Liaison noted that the Plainfield budget passed. There is a new truancy policy and a change to the PHS start time will now be 7:15 am and the dismissal time will be 1:45 pm. J. Worth, Plainfield Principal will be retiring and Plainfield is looking to fill his position. He asked if anyone from Sterling BOE would like to be on the search and interview committee for July 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> to let them know.

**E. Reports – School Climate Surveys**

G. Lanza presented to the Board copies of the EASTCONN School Climate Surveys and provided an overview of the progress from last year to this year. Board clerk will send copies to B. Salisbury and J. Turban who were not in attendance. The School Climate Surveys will be added to the July agenda giving the Board time to review them.

**V. Unfinished Business**

A. Update on responses to Office of Policy & Management that Auditors needed done by August.

D. Chrzan mentioned that they are working on it and it will be complete by the end of August as planned. R. Choquette would like it sent to the Board in parts as they are completed. She will also send the Auditor letter to the Board members. It was noted that this audit will require Board approval and will need to be on the agenda for the August meeting.

B. Update of EASTCONN Cafeteria Program

K. Fantoli did not have any concerns after reviewing the proposal and there was no response or concerns from J. Turban. R. Choquette will provide a copy to the Board members.

**VI. New Business**

A. Policies – First Reading

1. 5141.3 – Student – Health Assessment & Immunizations – to be removed – New policy adopted 12/5/2018
2. 5144.12 – Student – Discipline – Restorative Justice Approach – Policy and Regulations
3. 6142.101 – Student – Nutrition & Physical Activity (School Wellness Policy) – Policy legal reference & Regulations
4. 6141.3271 – Instruction – Electronic Resources – Option #1

R. Choquette noted that these policies will be put on the agenda for the 2<sup>nd</sup> reading at the July meeting.

**VII. Recommendations, Questions and/or Comments**

R. Choquette requested the Board packets be sent 10 days in advance of the meetings including weekends to allow enough time for the Board to review the information. C. Langlois asked if she could now make a comment and the Board agreed to allow her to do so. She questioned the policy regarding the Restorative Justice Approach and if the present code of conduct will be updated. G. Lanza noted that the plan would be to move away from the code of conduct.

**VIII. Executive Session – Negotiations (stipends); Superintendent Evaluation/BOE Evaluation**

A motion was made by L. Shippee and seconded by D. Capobianco to go into executive session at 7:20 pm for the purpose of negotiations (stipends) and Superintendent/BOE Evaluation.

Vote: All in favor.

Present during executive session were: R. Choquette, L. Shippee, D. Capobianco and K. Fantoli.  
Also in attendance was: G. Lanza

The Board exited executive session at 8:07 pm.

A motion was made by K. Fantoli and seconded by D. Capobianco to table the Board Certified Behavior Analyst (BCBA) stipend position for the Board Negotiation Subcommittee, Superintendent & Union Representation to meet. Vote: All in favor.

A motion was made by K. Fantoli and seconded by D. Capobianco the Cooperative Learning Engagement Coach additional compensation, to not be considered a stipend position, but be paid from Professional Development budget line item when conducting classes on PD days. Vote: All in favor.

A motion was made by K. Fantoli and seconded by D. Capobianco to return to Executive Session for Superintendent Evaluation/BOE Evaluation at 8:10 pm. Vote: All in favor.

Present in executive session were: R. Choquette, L. Shippee, D. Capobianco and K. Fantoli.

The Board exited executive session at 8:30 pm.

**IX. Adjournment**

A motion was made by L. Shippee and seconded by K. Fantoli to adjourn the meeting at 8:31 pm.  
Vote: All in favor.