*Letter of Intent to Apply for Early Graduation*

Intended Graduation Year \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Student name |  |
| SSID# |  |
| Date of Birth |  |
| Parent/Guardian name |  |
| Permanent Mailing Address |  |
| City, State, Zip code |  |
| Parent phone number |  |
| Parent email address |  |

|  |  |
| --- | --- |
| High School Name: | District: |
|  |  |
| Principal: | Mailing Address: |
|  |  |
|  |  |

Date student entered high school (MM/DD/YEAR) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date student intends to graduate (MM/DD/YEAR) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Disclosures: (parent/guardian and student initial each statement)

\_\_\_\_\_\_\_\_\_\_\_\_\_ I have read and understood the attached information regarding Early Graduation.

\_\_\_\_\_\_\_\_\_\_\_\_\_ I understand that this Intent to pursue Early Graduation is an accelerated pathway and I intend to meet the academic criteria and timeline of the intent, graduating within three years of entry into high school. By meeting these requirements, I am eligible for the Early Graduation Certificate and a diploma.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_I understand that should I attain Early Graduation and be awarded an Early Graduation Certificate award, I may need to provide additional information to the Kentucky Higher Education Assistance Authority (KHEAA) in order to have funds sent to my college or university.

\_\_\_\_\_\_\_\_\_\_\_\_\_ I understand that failure to meet the Early Graduation criteria or timeline will result in having to complete the regular minimum requirements for high school and forfeiture of the Early Graduation Certificate.

\_\_\_\_\_\_\_\_\_\_\_\_\_ I understand that if I intend to and attain Early Graduation, the intent is not binding and I may choose to stay in high school to pursue available opportunities. I understand, however, that by remaining in high school, I forfeit the Early Graduation Certificate.

Signatures: (print name and sign)

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_

                \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date \_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_

The student status as an Early Graduate is to be entered into Infinite Campus no later than October 1st of the academic year in which the student makes the declaration, as stated in Section 9 of 704 KAR 3:305.

The Signed and completed Intent form is to be uploaded into the student ILP

Date entered into IC\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Into ILP\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By (print name and sign) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If this student transfers to another Kentucky high school before completing Early Graduation, the Early Graduation Intent and information must be moved in Infinite Campus and a counselor must be assigned to monitor the student's progress.

Date moved\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School, District\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date entered into IC\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By (print name and sign) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Ø A copy of this Intent form should be placed in the student's cumulative folder and a copy given to the student for their records.