(Rev. 12/11/12)

<u>System / School Test Coordinator Testing Irregularity Documentation Report Form</u>

If you become aware of a testing irregularity at any time during the testing window, immediately contact Principal and System Test coordinator who will then contact the Program Specialist for the specific testing program at the Assessment Administration Division of the GaDOE.

Test Name: _____   **Date:** _____

System Name: _____   **System Code:** _____

School Name: _____   **School Code:** _____

Grade: _____   **Subject:** _____

System Test Coordinator Name:

_____

School Test Coordinator Name:

_____

Student Name: _____ **GTID:** _____

Student Name: _____ **GTID:** _____-

Student Name: _____ **GTID:** _____-

Student Name: _____ **GTID:** _____

(If an entire class is being considered for an Irregularity/Invalidation, attach a class roster with names and FTE numbers.)

Irregularities in Security Procedures:
Irregularity due to content being disclosed, coached, or distributed
Irregularity due to cheating
Irregularity due to Test Administrator altering responses during or after testing
regularity due to lost test materials
Explain: Attach documentation and use the back of this page to provide a written explanation of the incident. (This form may be reproduced.)

Irregularities in Test Administration:
Irregularity due to materials being distributed Inappropriately
Irregularity due to directions not being followed
Irregularity due to testing interruption
Irregularity due to environmental teaching aids being exposed.
Other
Explanation of the Irregularity

Did the Irregularity result in Invalidation?   _____YES _____NO