

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

Time of Drill

Fire Drill (6 required)

Standard

Tornado Drill (2 required)

Class Change

Lock Down / Shelter in Place Drill
(2 required)

Recess (indoor)

Other Events

Name of Reporting School: New Era Elementary

Date of Drill: 9/23/20 Time drill was held: 8:45 A.M.

Exact time required to evacuated / shelter / secure: 52 seconds

Total Participants: 166

Remarks: First Fire Drill of year

This report is for emergency drill # 1 for school year: 2020-2021

Name of person(s) conducting drill: Travis Kraai

Title of person(s) conducting drill: Administrative Assistant

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND