

Board of Education  
Dixon Unified School District

Subject: Activity Requiring Overnight Supervision - Policy Form 7380.4

Meeting Date: September 27, 2012

Item #: **VII - C**

Agenda Item Submitted For:

- Consent
- Public Hearing
- Action, Information, Discussion
- Action
  - Resolution
- Information
- Discussion

SUBMITTED BY: Tracy Linyard, GH Principal

PRESENTED BY: Tracy Linyard, GH Principal

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**Management Recommendation:**

Approval of Field Trip Policy Form 7380.4 - Gretchen Higgins 5<sup>th</sup> Grade Outdoor Education Program at Alliance Redwoods in Occidental California October 2-5, 2012 . Contract between Alliance and Gretchen Higgins was approved by the board on April 19, 2012.

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**Discussion:**

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**Financial Impact:**

None

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**District Goal this item addresses:**

- Increasing Student Learning
- Improving the Learning Environment
- Increasing Parental Involvement
- Managing our Resources Effectively
- Building Confidence in District Leadership

Dixon Unified School District  
**ACTIVITIES REQUIRING OVERNIGHT SUPERVISION**  
FIELD TRIPS (POLICY FORM 7380.4)

**Submit No Later Than Ten Days In Advance of the Board Meeting.**

Please complete all statements below before submitting form to the Superintendent. Please type all information.

TO: Superintendent

FR: Tracy Linyard Person requesting trip

DATE: September 12, 2012

SUBJECT: 5<sup>th</sup> Grade Outdoor Ed Proposed Activity Requiring Overnight Supervision

THIS IS TO VERIFY THAT ALL DISTRICT REQUIREMENTS HAVE BEEN MET:

1. A. School Gretchen Higgins Elementary  
B. Name of Group 5<sup>th</sup> grade Outdoor Education
2. Destination Alliance Redwoods, 6250 Bohemian Hwy,
3. A. Date and time of departure October 2, 2012 8:45 am Occidental, CA  
B. Date and time of return October 5, 2012 2:30 pm
4. Adult Chaperones: Name John Geyer Address 1640 Gill Drive DoB 01-07-67  
Eric Rogers 1645 Devonshire 01-19-72  
Tom Maseda 1060 Orchard Dr. 12-06-75  
Trevor Schritzius 1910 Kingston 12-20-72  
Rafael Torres 530 Madden Dr. 3-15-78

Continue on reverse side if necessary

5. How the activity will be funded/fundraising activities Student tuition & fundraising
6. Size of the group ~65 7. Purpose of trip/activity Science Education
8. Type of overnight accommodations/housing Cabins
9. Type of Transportation All West Coach Lines
10. At least one adult accompanying students has a current American National Red Cross First Aid Certificate:  
Name: Trevor Schritzius 11. A first aid kit will be provided: YES  
Christine Payne
12. Statement and signature that the principal is recommending the trip: Recommended  
Principal Signature: Tracy Linyard
13. Statement that all interested students are able to and had an opportunity to participate: Scholarships available
14. Statement that all parents of all interested students have been notified and have given approval for their child to attend the field trip and have completed the form allowing medical treatment of their child if necessary during the trip all parents notified in writing and permission slips obtained

**Note:** There are several kinds of optional accident insurance available if desired by the participants. Further information available in the District Business Office.

