**Paulsboro Public Schools**

Monday, May 22, 2017

**MINUTES**

**REGULAR MEETING**

Mr. Ridinger reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date: “As required by the Open Public Meetings Act as presiding officer I announce that adequate notice of this meeting has been provided by mailing on Friday, January 13, 2017 to the Paulsboro Clerk, Courier Post, South Jersey Times and Secretary of the Greenwich Township Board of Education the meeting calendar for the 2016 / 2017 school year and by posting the meeting in a public place reserved for such announcements by the Board of Education.”

The meeting was called to order at approximately 7:02 p.m. by pledging allegiance to the flag with the following members present: Barbara Dunn, Marvin Hamilton, Joseph L. Lisa, William S. MacKenzie, Lisa Priest, Irma R. Stevenson, James J. Walter II, Mrs. Lozada-Shaw, Mr. Ridinger and the Greenwich Township Representative, John Hughes. Also present were Dr. Laurie Bandlow, Superintendent, Ms. Johnson, Business Administrator / Board Secretary, and Ms. Taylor Brady, Student Representative.

**Upcoming Scheduled Events**

Mr. Ridinger, read the following announcements for the upcoming events:

***Sr. High Instrumental & Vocal Concert,*** at 7:00 p.m. on Tuesday, May 23, 2017 at Paulsboro High School.

***Big Brother / Big Sister Awards Program****,* at 2:40 p.m. on Thursday, May 25, 2017 at Paulsboro High School.

***All Sports Banquet****,* at 6:30 p.m. on Thursday, May 25, 2017 at Nicolosi Caterers.

***Project ABLE*** ***Awards Program***, at 11:30 a.m. on Monday, June 5, 2017 at Paulsboro High School.

***Commencement,*** at 6:30 p.m. on Friday, June 16, 2017 at Paulsboro High School.

***Teacher of the Year, Educational Services Professional, 25 Years of Service and Retirement Recognition Reception***, at 6:00 p.m. on Monday, June 26, 2017 in the Billingsport Early Childhood Center Multipurpose Room.

***People’s Choice Awards*** *,* at Paulsboro High School June 1, 2017.

**Presentation**

1. Billingsport Early Childhood Center Principal, Paul Bracciante presented awards to the Students of the Month for *March and April* 2017:

|  |
| --- |
| **Billingsport Early Childhood Center** |
| Bryce Biernacki – Grade 2  Michael Krawchuk – Grade 2  Jade Tebelin – Grade 2 |

1. Loudenslager Elementary School Principal, Matthew Browne presented awards to the Students of the Month for *March* and *April* 2017:

|  |
| --- |
| **Loudenslager Elementary School** |
| March  Lyairrah Sanders – Grade 3  Lauren Staryeu – Grade 5  Josiah Woodards – Grade 6  Nashon Davis – Grade 6  April  Evan Haase – Grade 3  Zahniyah O’Gilvie – Grade 4  Cody George – Grade 5  Aaniyah Walker – Grade 6  Naheemah Perry – Grade 6 |

**Executive Session**

Motion made by Walter, seconded by Priest and unanimously carried (10-0) to adopt the following resolution:

BE IT RESOLVED: The Paulsboro Board of Education adjourn to Executive Session to discuss personnel matters, the results of which may be made known upon return to regular session or when conditions warrant.

Motion made by Lisa, seconded by Walter and unanimously carried (10-0) to return to the regular meeting.

**Public Comments and Petitions –** None

**Old Business**

**Paulsboro Education Association (PEA) Negotiations**

The Board of Education Negotiations Committee met with the PEA Negotiations Team for the first mediation session on Thursday, April 27, 2017 at 6:30 p.m. in the Paulsboro High School Library. A tentative agreement was reached. The PEA will bring it back to it’s membership for ratification. The agreement will be brought back to the full board for ratification.

**Board of Education - Self Evaluation**

The Board of Education should conduct a self-evaluation annually. One method of doing this is to use the materials available via New Jersey School Boards Association (NJSBA). This is the evaluation instrument that the Board used last year. The evaluations are submitted to NJSBA online. Once the evaluations have been submitted, they will be compiled by the NJSBA staff. The Field Representative for NJSBA will then meet to review the evaluations as well as discuss the path forward.

Update: The Board President asked each member to complete by Friday, June 2, 2017 so the NJSBA Representative can discuss with the full board in July or August.

**New Business**

The Paulsboro Public Schools Strategic Plan will be presented to the Board of Education at the June 26, 2017 meeting. Ms. Terry Lewis and Mr. Jesse Adams from the New Jersey School Board Association will be our presenters. The Paulsboro Pegasus Education Foundation continues to meet the last Tuesday of the month at 6:30 p.m. at the Sons of Italy. An Executive Board for the foundation has been appointed.

**Report Of The Superintendent**

**Personnel B – H:**

Motion by Dunn, seconded by Walter to approve the Superintendent’s recommendation items B-H:

1. Informational: All people being recommended for employment must have completed Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend appointment of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval to accept the resignation of Paulsboro High School Physical Education Teacher, Ashley Gaynor effective June 30, 2017.
2. Recommend approval to transfer Mandy Thomas to Paulsboro High School Physical Education Teacher for the 2017-2018 school year.

Informational: Ms. Thomas was on the Internal Transfer list on the May 8, 2017 Board Agenda as being transferred to Paulsboro High School Special Education Teacher.

1. Recommended approval for the attached Shared Service Agreement between The East Greenwich Township Board of Education and Paulsboro Board of Education for Shared Technology Support and Technology Administrative Positions
2. Recommend approval of the following teachers for the Paulsboro High School Completion Program at Loudenslager Elementary School. These appointments are contingent on enrollments. The program will begin on Monday, June 26, 2017 through Tuesday, August 1, 2017 (22 days) with two sessions. Summer School is conducted on Mondays – Thursdays. Depending on specific course needs, the following teachers may also instruct other subjects in their field of certification

**Credit Completion Program Hours**

Student Hours – 7:30 a.m. – 10:15 a.m. Session 1 and 10:30 a.m. – 1:15 p.m. Session 2

Teacher Hours – 3 Hours per Course (2.75 Instruction Hours – 0.25 Prep Hours)

**Hourly Rate**

Teachers - $32.00 per hour

• English Teacher – Holly Klein

• Science Teacher – Joseph Benne

• Health/P.E. Teacher – Tony Chila

• Floating Substitute Teacher – Ashlie Gaynor

Informational: Teachers (11-422-100-101-01-003)

1. Recommend approval of a medical leave of absence for Paulsboro High School Teacher,

*Michael Vizzini* as follows:

Dates of Leave Terms and Conditions of Leave

Monday, April 24, 2017 – Friday, April 28, 2017 With pay and benefits by use of

accumulated sick leave as well as the

concurrent use of Federal Family Leave.

1. Recommend approval of a medical leave of absence for Paulsboro High School Cafeteria Worker, *Irene Riddell* as follows:

Dates of Leave Terms and Conditions of Leave

Monday, May 9, 2017 – Friday, May 19, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 10 YES.

Motion carried

**Personnel I – J:**

Motion by Walter, seconded by Lozada-Shaw to approve the Superintendent’s recommendations items I-J:

1. Recommend approval of the following teachers to provide a Special Education Summer School Program for students grades PreK-6 funded by IDEA Basic. The program will begin Monday, June 26, 2017 through Tuesday, August 1, 2017. The program runs from Monday to Thursday. Staffing is contingent upon student enrollment. The program will take place at Loudenslager Elementary School.

**Extended School Year Program Hours**

Student Hours – 9:00 a.m. – 12:30 p.m.

Teacher Hours – 8:30 a.m. – 12:00 p.m.

Aide Hours – 9:00 a.m. – 12:30 p.m.

**Hourly Rate**

Teachers - $32.00 per hour

• Pre-School Teacher – Kimberly Katelhon

• Kindergarten Teacher – Ann Giovannitti

• 1st/2nd Grade Teacher – Caitlyn Cusack

• 3rd/4th Grade Teacher – Corey Hoffman

• 5th/6th Grade Teacher – Jillian Garren\*

**Hourly Rate**

Aides - $15.00 per hour

• Pre-School Instructional Aide – Angela Painter

• Pre-School Instructional Aide – Alison Hoehn

• Kindergarten Instructional Aide – Cheryl Sieroncinski

• 1st/2nd Grade Instructional Aide – Alexa Muraca

• 3rd/4th Grade Instructional Aide – Gloria Melchiore

• 5th/6th Grade Instructional Aide – Erica Scott\*\*

Informational: Billingsport Teachers (20-253-100-101-02-003) Pre School

Billingsport Teachers (20-250-100-101-02-003) Grades K-2

Loudenslager Teachers (20-250-100-101-03-003) Grades 3-6

|  |  |
| --- | --- |
| **Additional Summer School Staff** | |
| Nurse | Janice Esters |
| Counselor | Charisse Generette |
| Secretary | Joann Hoehn |

**Additional Staff Hours**

Secretary 7:30 a.m. – 1:15 p.m.

Nurse 7:30 a.m. – 1:15 p.m.

Counselor 8:30 a.m. – 12:30 p.m.

Speech Therapist 8:30 a.m. – 12:00 p.m. (2 Days Per Week)

**Hourly Rate**

Secretary $21.00 per hour

Counselor $32.00 per hour

Speech Therapist $32.00 per hour

Nurse $32.00 per hour

Informational: Nurse (20-250-200-104N-00-003)

Counselor (20-253-200-104C-02-003) PreK

Counselor (20-250-200-104C-00-003) Grade K-6

Secretary (20-250-200-105-00-003)

1. Recommend approval of the following staff as On-Call substitutes for the Paulsboro High School and the Elementary summer school programs:

• On-Call Substitute Teacher – Lindsay Walsh

• On-Call Substitute Teacher – Mary Elton

• On-Call Substitute Instructional Aide – Michele Relation

• On-Call Substitute Instructional Aide – Danielle Relation

ith pay and benefits by use of accumulated sick days.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton (Abstain\*\* on Erica Scott), Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson (Abstain\* on Jill Garren), Mr. Ridinger, Mr. Walter voting 9 YES.

Motion carried

**Report Of The Superintendent**

**Staff and Curriculum Development A:**

Motion by Walter, seconded by Lozada-Shaw to approve the Superintendent’s recommendation item A:

1. Recommend approval for the updated table from the May 8, 2017 Board Meeting for the following teachers to work during the summer 2017, writing and updating curriculum. Teachers will work under the direction of Dr. Pollino. All district curriculum will be current with the Student Learning Standards, and will include English Language Arts, Technology and College and Career Readiness Standards and be ready for BOE approval at the September 2017 Board Meeting.

The areas of English Language Arts and Health and Physical Education were those areas to be reviewed as per the five year curriculum review cycle and require the most time to complete.

All teachers recommended below have formally applied to Dr. Pollino for this important project. The costs for this project were approved at the March 27, 2017 Board Meeting.

| **Name** | **School** |
| --- | --- |
| Susan Addes | BECC |
| Caitlin Cusack | BECC |
| Prudence Hanly | BECC |
| Krista Lange | BECC |
| Gina Mariano | LOUD |
| Anthony Petrutz | LOUD |
| Thomas Richardson | LOUD |
| Christina Roberts | LOUD |
| Tara Stahl | LOUD |
| Christine Lindenmuth | District |
| Lisa Kuhnel | District |

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Instructional Services A – D**:

Motion by Walter, seconded by Hamilton to accept the Superintendent’s recommendation

to approve items A - D:

1. Recommend approval of the following tuition and / or transportation costs for students who are homeless Grades 9-12:

| **Student** | **Grade** | **Location of Temporary Residence** | **Home District/District Responsible for Tuition and/or Transportation** | **Tuition Cost** | **Transportation** |
| --- | --- | --- | --- | --- | --- |
| PHS1617010 | 11 | Toms River | Paulsboro | Yes | N/A |
| OOD1617003 | 12 | Paulsboro | Newark | Yes | Yes |
| PHS1617011 | 10 | Paulsboro | Newark | Yes | N/A |

Informational: When students must reside in a location as a result of economic necessity they are considered homeless. The parents have two options for the schooling of the children. They can request the home district to provide transportation from the temporary place of residence to the home school. The second option is for the child to attend the school served by the temporary residence. In this case, the home district is responsible to pay tuition. The home district is responsible to pay tuition and / or transportation cost for one year from the date each family becomes homeless. If a family’s living arrangement changes within the year, the timeline “resets” and the year starts over.

1. Recommend approval to provide homebound instruction for the following students 9-12:

| **Case #** | **Grade** | **Hours of Instruction** |
| --- | --- | --- |
| 301856 | 10 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was May 9, 2017. |
| 2781 | 11 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was April 17, 2017. |

1. Recommend approval for the Class of 2017 to go to Launch Trampoline Park Deptford, New Jersey on Tuesday, June 13, 2017. Students will be responsible for paying $10.00 and the Senior Class Account will pay the balance. The price includes a two-hour jump period and lunch. Paulsboro High School is the only scheduled group to be in the park that day.

Cost to the Board of Education:



Informational: This would give the students a chance to do one last activity as a class. The trip would be after students have completed their final exams and before graduation practice starts.

1. Recommend approval for the Paulsboro High School to apply for, and accept if successful, a $10,000 grant to implement a 21st century music club at PHS. The club will meet weekly after school throughout the school year to expose students to the performance, arranging, and composing aspects of digital music. Instructors (Wendy Stocker and Jenna Ouellette) will facilitate sessions using: Ipad pros 9.7, music applications: Playground; Figure; Novation Launchpad; Seline Redux Pro; Garage Band; Cubasis 2; and Ableton Link. These applications expose students to the process of looping tracks, multi-tracking from both pre-recorded and live-recorded sounds, composing, and arranging using digital media.

Informational: The projects students create will later be used for public performances throughout the community. Web based application projects also provide original audio for the school and band program’s websites and facebook pages.

The hope is to provide students with music training that parallels the curriculum at the college and music industry levels and exposes students to career possibilities that incorporate music technology.

Thank you to Wendy Stocker who researched this grant opportunity (from Best Buy Corporation) and worked diligently with Dr. Pollino to complete the grant application.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 10 YES.

Motion carried

**Instructional Services E – G:**

Motion by Walter, seconded by Hamilton to accept the Superintendent’s recommendation

to approve items E – G:

1. Recommend approval of the following tuition and / or transportation costs for students who are homeless Grades PK - 8:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student** | **Grade** | **Location of Temporary Residence** | **Home District/District Responsible for Tuition and/or Transportation** | **Tuition Cost** | **Transportation** |
| PHSJR1617006 | 7 | Paulsboro | Newark | Yes | n/a |

Informational: When students must reside in a location as a result of economic necessity they are considered homeless. The parents have two options for the schooling of the children. They can request the home district to provide transportation from the temporary place of residence to the home school. The second option is for the child to attend the school served by the temporary residence. In this case, the home district is responsible to pay tuition. The home district is responsible to pay tuition and / or transportation cost for one year from the date each family becomes homeless. If a family’s living arrangement changes within the year, the timeline “resets” and the year starts over.

1. Recommend approval to provide homebound instruction for the following students Grades K-8:

| **Case #** | **Grade** | **Hours of Instruction** |
| --- | --- | --- |
| 2928 | PSD | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 10 hours/week at $32/hour.  Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting May 9, 2017. |
| 281171 | 1 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 5 hours/week at $32/hour.  Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting April 28, 2017. |
| 2949 | 3 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 10 hours/week at $32/hour.  Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting April 24, 2017. |
| 291651 | 1 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 5 hours/week at $32/hour.  Informational: Student attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey starting April 24, 2017. |
| 302846 | 8 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was May 18, 2017. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval to award a Teacher Directed Action Grant #1 for the FY 2017-2018 school year to Elementary School Teacher of Music, Brian Betz in the amount of $975.00 to implement a Bucket Drum Project for all grade 6 students at Loudenslager Elementary School.

Informational: The purpose of the Action Grant is to raise musical interest and awareness utilizing creativity through constructing a bucket drum. In addition, to promote participation in the District Paulsboro High School band program. Account # 11-190-100-610-03-119

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 9 YES.

Motion carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of April 2017** | |
| **Grade** | **Enrollment** |
| 9 | 80 |
| 10 | 80 |
| 11 | 80 |
| 12 | 93 |
| **Total** | **333** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of April 2017** | |
| **Grade** | **Enrollment** |
| 7 | 68 |
| 8 | 81 |
| **Total** | **149** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School: Month of April 2017

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School Disabled | 9 |  |  |  |  | 3 | 22 | 19 | 19 |  |  |
| Pre-School | 15 | 14 | 16 | 12 |  | 4 | 23 | 23 | 24 |  |  |
| K | 21 | 20 | 21 | 20 | 19 | 5 | 14 | 13 | 14 | 17 |  |
| 1 | 22 | 21 | 22 | 21 |  | 6 | 24 | 17 | 21 | 22 |  |
| 2 | 22 | 21 | 22 | 20 |  | Special Education | 5 |  |  |  |  |
| Special Education |  | 12 | 11 | 4 |  |  |  |  |  |  |  |
| **Total** | | | | | **365** | **Total** | | | | | **277** |

**Report Of The Superintendent**

**Student Activities A - B:**

Motion by Hamilton, seconded by Walter to approve the Superintendent’s recommendations items A & B:

1. Recommend approval for the annual HIB Motivational Assembly to be held on Wednesday, October 18, 2017. The speaker for the Youth Alliance will be Chris Hollyfield. The Paulsboro Municipal Alliance will fund the entire program.

Informational: Mr. Hollyfield will present three age appropriate assemblies during the school day on Wednesday, October 18, 2017, two at Loudenslager Elementary School and one at Paulsboro High School. He will also do a family night program that same evening for the community, tentatively scheduled for 6:00 p.m. in the high school auditorium. Mr. Hollyfield’s sponsor, The Youth Alliance, supplies us with all the promotional materials (posters, tickets) we will need.

1. Recommend approval for the marching band to go to Loudenslager School for a recruitment assembly on Friday, June 9, 2017, 12:30 p.m. – 2:30 p.m. They will perform field show music, stand tunes and marching commands. This interactive assembly will be performed for 5th and 6th graders and will give the younger students opportunities to learn and participate with the marching band.

Informational: The marching band did this assembly last year and recruited 10 new members.

There is no cost to the students. Weather permitting students will walk to Loudenslager Elementary School. A school van will transport the band equipment. The chaperones are Paulsboro High School Band Teachers, Jenna Ouellette and Wendy Stocker.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 9 YES.

Motion carried

**Report Of The Superintendent**

**Student Activities C - D:**

Motion byWalter, seconded by Hamilton to approve the Superintendent’s recommendations items C - D:

1. Recommended approval for the R.E.A.L. Twilight Summer Camp Program to complete their mandatory Service Project at Loudenslager Elementary School.

Informational: The students will be cleaning up the Courtyard Garden and area, in preparation for it to be utilized as a Reading Garden for the 2017-2018 School Year.

1. Recommend approval for students at Billingsport Early Childhood Center (BECC) to participate in “Mileage Club” program for the 2017-2018 school year. BECC School Nurse, Janice Esters is in charge of the activity.

Informational: Students who wish to participate will walk around the large playground area at BECC during recess. They will log their mileage in order to earn Foot Tokens and certificates for miles walked. The program is designed to promote fitness, build self-esteem, and help students “burn” excess energy. The Board of Education approved the Mileage Club during the 2013-2014 school year. There is no cost to the Board of Education.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 9 YES.

Motion carried

**Report Of The Superintendent**

**Finance A**:

Motion by Walter, seconded by Lozada-Shaw to approve the Superintendent’s recommendation item A:

1. Recommend approval to accept the donation of $25.00 to the Paulsboro High School Band given by Ms. Bess K. Kelly.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mr. Walter voting 9 YES Mrs. Stevenson ABSTAINED.

Motion carried

**Report Of The Superintendent**

**Facilities A**:

Motion was made by Walter and Seconded by Hamilton and unanimously carried (10-0) to approve the Superintendent’s recommendation item A:

1. Recommend approval to dispose of the following::

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Item** | **Reason for Disposal** | **Method of Disposal** |
| 50 | Books | Damaged - unable to repair | Trash |
| 1 | VCR | Broken – no longer useable | Trash |
| 30 | Listening Center Sets | Broken – no longer useable | Trash |

**Report Of The Superintendent**

**School Safety A:**

Motion by Walter, seconded by Lozada-Shaw to approve the Superintendent’s recommendation item A:

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Junior High School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature of Discipline Imposed** | **Other Measures** |
| --- | --- | --- | --- | --- | --- | --- |
| PHSJR1617006 | Various | Complete | Non-HIB | Christie Rego Konzik | n/a | n/a |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 10 YES.

Motion carried

1. Informational:
2. Report of School Security Drills

| **Type of Drill** | **Notation** | **Schools** | | |
| --- | --- | --- | --- | --- |
| **Paulsboro**  **Senior High**  **and**  **Paulsboro**  **Junior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/16,  10/21/16, 11/28/16, 12/14/16,  1/27/17,  2/10/17  3/23/17  4/7/17  5/24/17 | 9/12/16, 10/14/16, 11/2/16, 12/14/16, 1/25/17  2/7/17  3/9/17  4/3/17  5/9/17 | 9/19/16, 10/18/16, 11/8/16, 12/12/16, 1/20/17  2/23/17  3/15/17  4/5/17  5/3/17 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 12/21/16  3/28/17 | 3/16/17  5/16/17 | 11/15/16  4/21/17 |
| Lockdown | Each school must conduct two annually | 9/20/16 - Secure Classroom, 1/10/17 | 12/7/16, 1/20/17  4/7/17 | 9/9/16, 12/6/16, 1/5/17 |
| Bomb Threat | Each school must conduct two annually | 11/17/16  4/21/17 | 11/17/16 | 3/6/17  5/17/17 |
| Active Shooter | Each school must conduct two annually | 5/17/17 | 9/19/16, 1/10/17 |  |
| Other Drills | Each school must conduct two annually | Shelter in Place  10/5/16  2/24/17 | Shelter in Place 10/5/16  2/14/17 | Shelter in Place 10/5/16  2/7/17 |
| Bus Evacuation | School District (Annually) | 10/13/16-10/14/16 | 10/17/16 | 10/12/16 |
| Bus Evaluation | School Routes  (2 Annually) | 10/13/16-10/14/16 | 10/17/16 | 10/12/16 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure |  |  |  |

**Report Of The Superintendent**

**Centennial A - N**:

Motion by Walter, seconded by Hamilton to accept the Superintendent’s recommendation

to approve items A - N:

* + 1. Recommend approval to accept a donation of a PHS Class of 1967 senior class trip photograph taken in Washington, DC.

Informational: The donation was made by Pete Camerota (PHS 1962). In one sense, the donation is valued at $15.00 but for what it represents, it is priceless.

* + 1. Recommend approval to accept a donation of a unique PHS Golf Team bookmark dated 1942.

Informational: The donation was made by Chuck Gill (PHS 1965). In one sense, the donation is valued at $20.00 but for what it represents, it is priceless.

* + 1. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:
* One red and one white varsity sweaters with drum majorette letters attached.
* One complete drum majorette uniform including hat, plume, skirt and jacket.
* One photograph of Diana Pascoe taken in 1958 wearing the above mentioned uniform.

Informational: The donation was made by Betty Reichert on behalf of her sister Diana Pascoe (PHS 1958). In one sense, the donation is valued at $100.00 but for what it represents, it is priceless.

* + 1. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:
* Eleven photographs of the PHS Class of 1951 as elementary school students, as high school students, in school plays and at reunions.
* *The June 1946 Graduation Edition of the Paulsentinel.*
* 60th Reunion Program for the PHS Class of 1951.
* Football game program for the Nov 26, 1954 contest Paulsboro vs. Glassboro.
* 1943, 1946, 1950 and 1957 editions of the *Pegasus*.
* PHS Class of 1953 photograph taken on its senior class trip to Washington, DC.
* *Last Will and Testament* for the PHS Class of 1934.

Informational: The donation was made by Dorothy Range (PHS 1951). In one sense, the donation is valued at $75.00 but for what it represents, it is priceless.

* + 1. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:
* 1955 Commencement program.
* Various newspaper clippings about PHS sports teams.
* Six football game programs circa 1954.
* Various sports team schedules circa 1954-1955.
* Six editions of the Paulsentinel circa 1954-1955.

Informational: The donation was made by Mrs. Earnest Kelly. In one sense, the donation is valued at $25.00 but for what it represents, it is priceless.

F. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* 1954 Commencement program.
* May 1954 edition of the Paulsentinel.
* 1953 edition of the Pegasus.
* Photograph of the Class of 1954 taken on its senior class trip to Washington, DC.

Informational: The donation was made by Cheryl Hass. In one sense, the donation is valued at $30.00 but for what it represents, it is priceless.

G. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* Diploma and report cards for John J. Lubrano (PHS 1940).
* PHS Class of 1953 and Class of 1940 photographs taken on their senior class trips to Washington, DC.
* Seven photographs of people (unidentified) circa 1940-1948.
* Class of 1940 twenty-fifth reunion program.

Informational: The donation was made by Dennis Lubrano. In one sense, the donation is valued at $20.00 but for what it represents, it is priceless.

H. Recommend approval to accept *Images of America: Paulsboro* from Gene Hoyle. The donation is valued at $10.00.

I. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* Playbill and script from the 1938 Paulsboro High School production of *One Mad Night*.
* Playbill (undated) for the Paulsboro High School production of Bye, Bye, Birdie.
* Script for the Paulsboro High School production (undated) of *The Queen’s Husband*.

Informational: The donation was made by Kathy Shawaryrn. In one sense, the donation is valued at $20.00 but for what it represents, it is priceless.

J. Recommend approval to accept the November 23, 1987 edition of the Gloucester County Times that includes an article about PHS Alum Byron Dixon.

Informational: The donation was made by Diane Kavanough Foraund. In one sense, the donation is valued at $5.00 but for what it represents, it is priceless.

K. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* I951, 1952 and 1953 editions of the *Pegasus.*
* Class of 1953 T-shirt from its 40th reunion.
* Photo album from the Class of 1953’s 40th reunion.
* Two photo albums from the Class of 1953’s 50th reunion.
* Approximately 100 photographs from the Class of 1953 reunion.
* Two photographs of the Class of 1953 as students.
* Class of 1953 Commencement program.
* Three issues of the Paulsentinel circa 1952-1953.
* Three folders of assorted reunion materials for the Class of 1953.
* One “Card Chest” containing the graduation cards for the members of the Class of 1953.
* The diploma of Ethel Dunn, PHS Class of 1924.
* Photograph of the Class of 1934 taken on its senior class trip to Washington, DC.

Informational: The donation was made by Barbara Rambo Marl (PHS 1953). In one sense, the donation is valued at $50.00 but for what it represents, it is priceless.

1. Recommend approval to accept a donation of bottled water, soft drinks, and cups for the April 22, 2017 PHS Centennial Celebration.

Informational: The donation was made by Paul Morina (PHS 1977). The cost of the items was approximately $200.00.

M. Recommend approval to accept a donation of $150.00 to support the PHS Centennial from A.L. Maddox and Maxine J. Maddox.

N. Recommend approval to accept a donation to the Paulsboro High School Library of *The Complete Tales and Poems of Edgar Allan Poe*. The donor is unknown. The book is valued at $50.00.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson (Abstain on Item E), Mr. Ridinger, Mr. Walter voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Construction A:**

The Business Administrator explained the proposed summer construction cost are greater than the cash on hand plus the pending reimbursements. The Business Administrator will begin the process to borrow additional funds for construction and bring back for approval. (**ATTACHMENT)**

Motion by Hamilton, seconded by Walter to approve the Superintendent’s recommendation

item A:

1. Recommend approval to solicit bids to replace existing boilers, pumps, valves, and expansion tank in addition to new building HVAC controls at Paulsboro High School. Bid packages will be advertised and available for pick up from T&M Associates. The bid opening will occur on Thursday, June 15, 2017 at 3:00 p.m. at the Administration Building Conference Room and awarded at the next Board of Education meeting.

Informational: The Paulsboro High School Roof Replacement and Masonry Repairs received April 19, 2017 was awarded to D. A. Nolt in the amount of $1,895,414 which includes the base bid and Alternate #1 (chimney demolition) as an addendum to the meeting held on May 8, 2017.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mrs. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mrs. Stevenson, Mr. Ridinger, Mr. Walter voting 9 YES, Mr. Lisa voting 1 NO.

Motion carried

**Public Comments** – None

President Ridinger acknowledged former Interim Superintendent Quint for all the work done to make the Centennial Celebration a success. He also thanked the committee and Terry Croce for all their hard work.

Vice President Lisa explained his experience when employed as a facility manager seeking funding opportunities other than financing. President Ridinger then requested the Business Administrator to seek quotes from South Jersey Gas for the HVAC controls for all schools.

Motion by Hamilton, seconded by Stevenson and unanimously carried (10-0) to adjourn the meeting.

**NEXT PUBLIC MEETING**

**Monday, June 26, 2017**

**7:00 PM - Regular Meeting** – Billingsport Early Childhood Center All Purpose Room.

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

Regular Meeting was called to order at approximately 7:02 p.m.

Regular Meeting recessed at approximately 7:17 p.m.

Executive Session convened at approximately 7:20 p.m.

Executive Session recessed at approximately 7:57 p.m.

Regular Meeting reconvened at approximately 8:00 p.m.

Regular Meeting adjourned at approximately 8:42 p.m.

Respectfully Submitted,



Business Administrator/Board Secretary