

# Hilda Lahti Elementary and Middle School

41535 Old Hwy 30

Astoria, OR 97103

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Telephone (503) 458-6162 ext 221

Fax (503) 458-6023

Tammy McMullen, Principal

“Proud to be a Bulldog” Date \_\_\_\_\_

<h2>REQUEST FOR TRANSFER OF STUDENT'S EDUCATIONAL RECORDS</h2>
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Name of School last attended: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

The records for the student(s) listed below (including, cumulative, health, speech, special education, behavioral and psychological) are being requested. If the Sped records are at another location, please forward request to the appropriate location.

_____ Student	_____ Grade Entering	_____ Birthday
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_____ Student	_____ Grade Entering	_____ Birthday
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_____ Student	_____ Grade Entering	_____ Birthday
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_____ Student	_____ Grade Entering	_____ Birthday
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Parent Signature \_\_\_\_\_

Education records are maintained and released in accordance with the Family Education Rights and Privacy Act (FERPA). Parents or eligible students shall be provided a copy of the records to be disclosed if requested. Further disclosure of the above records will be in accordance with 34 CFR 99.31.

**Please mail records to Hilda Lahti Elementary at the address above**