

Minutes of the March 25, 2019 Planning/Action Meeting of the Shippensburg Area Board of School Directors held in the Middle School Cafeteria, 101 Park Place, Shippensburg, PA 17257.

OPENING

Call to Order

Dr. David Lovett called the meeting to order.

BOARD WORK SESSION

Dr. Lovett announced the Board of School Directors held a Work Session prior to tonight's Planning/Action Meeting which began at approximately 6:30 p.m. The topics included the following:

- a) Budget Review
- b) Naming Rights

EXECUTIVE SESSION

Dr. Lovett announced there was an Executive Session held on March 13, 2019 to begin the search process for a new Superintendent.

Roll Call

On roll call, the following members were present: Dr. David Lovett, President; Mrs. Susan Spicka, Vice President; Mrs. Erica Burg; Dr. Nathan Goates; Dr. Michael Lyman; Mr. Hunter Merideth; Mrs. Tracy Montoro; Mr. Charles Suders; Dr. Geno Torri; and Samuel Burg, Student Representative. Tatum Parks, Student Representative was absent.

Others present were: Dr. Jerry Wilson, Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Mr. Jared Ford, Chartwell's Food Service Director for the Shippensburg Area School District; Mr. Ronald Repak, District Solicitor (7:10 p.m.); Mr. Andrew Milone, The News Chronicle (7:21 p.m.); parents; teachers; concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

Moment of Silence

The Board of School Directors held a moment of silence in memory of the following:

Sandra K. Gates ~ May 18, 1937 - March 14, 2019
1955 Graduate of Shippensburg High School

Agenda Approval

Dr. Lovett asked if there are any changes or amendments to tonight's agenda.

Dr. Wilson stated the agenda is as stands.

(Information)

CITIZEN'S COMMENTS REGARDING AGENDA ITEMS

None

REPORTS

Sam Burg, Student Representative, reported on the following events/issues at the Shippensburg Area Senior High School:

- 1) Julia Strine placed 4th in the State Swimming championships. This is her second state medal.
- 2) The Broadway Club went on its' trip to New York City on Thursday, March 21, 2019.
- 3) The Track team had its first scrimmage on Wednesday, March 20, 2019.
- 4) Softball and baseball both have scrimmages this week.

Franklin County Career Center Report - Susan Spicka and/or Charlie Suders

None

Curriculum Report - Sheri Woodall

Mrs. Woodall reported on the following:

- 1) The Technology Survey completed by students. Topics included technology/tool usage in the classrooms, Chromebooks in the classrooms, and student internet access at home.

A brief discussion occurred among the Board regarding the survey results.

Superintendent's Report

1. Donation Report: The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

- **Minnequa Social Club** - Monetary donation of \$1,000.00 to support snacks for the Intermediate School's After School Program
- **Nori Media Group** - Monetary donation of \$300.00 to support the Class of 2021
- **Hub City** - Monetary donation of \$500.00 to support the 2019 Jump Ship Program

The following individuals/businesses are donating to support the Special Education Track and Field Meet:

- **RAB Offroad** - Monetary donation of \$200.00
- **Runshaw's Tax Service** - Monetary donation of \$200.00
- **Kiwanis Club of Shippensburg** - Monetary donation of \$200.00
- **Carl L. Cramer Insurance, LLC** - Monetary donation of \$100.00

- **Cindy Coldsmith Rentals** - Monetary donation of \$100.00
- **American Legion Post #223** - Monetary donation of \$100.00
- **Fogelsanger-Bricker Funeral Home and Crematorium, Inc.** - Monetary donation of \$100.00
- **The Beistle Company** - Monetary donation of \$100.00
- **Dr. Dean Burkholder** - Monetary donation of \$50.00

EXECUTIVE SESSION

Dr. Lovett announced there would be an Executive Session for Student Matters at 7:28 p.m. The meeting reconvened at 7:53 p.m.

(Action)

CONSENT AGENDA

On motion of Merideth, seconded by Lyman to approve the following Consent Agenda items:

Approval of Minutes

- Recommend approval of the minutes as presented from the March 11, 2019 Board meeting.

Finance

- Recommend approval of the following:

Bills of Payment

Personnel

Professional

- The Superintendent recommends approval of the following appointment:
 1. **Vanessa E. Lee**, School Psychologist, effective August 19, 2019.
Education: Marywood University - Master's
Experience: School Psychologist @ Bucks County Intermediate Unit - 4 years
Certification: School Psychologist PK-12
Salary: \$58,586 - Master's Step 4

- The Superintendent recommends approval of the following leaves of absence:
 1. **Victoria Dennis**, Biology Teacher at Senior High School, retroactive to March 4, 2019 until May 29, 2019.
 2. **Sarajane Holt**, Health & Wellness Teacher at James Burd and Intermediate Schools, retroactive to March 21, 2019 until approximately May 29, 2019.

Support Staff

- The Superintendent recommends approval of the following promotion:
 1. **Mari Aumick**, from Classroom Assistant, part-time (approximately 5.75 hours per day) to Building Secretary, part-time (approximately 5.75 hours per day) at the Middle School, effective date to be determined, at an hourly rate of \$11.01.
- The Superintendent recommends employing the individuals below pending receipt of all required documentation:
 1. **Luisa Chevere**, Classroom Assistant, part-time (approximately 5.75 hours per day) at the Middle School, retroactive to March 21, 2019 at an hourly rate of \$9.45.
 2. **Michelle Mehlberger**, Cafeteria Cashier/Helper, part-time (approximately 2.5 hours per day) at the Middle School, effective April 1, 2019 at an hourly rate of \$9.45.
 3. **Michael Wingert**, Custodian, part-time (approximately 5.75 hours per day) at the Middle School, retroactive to March 18, 2019 at an hourly rate of \$9.45.
- The Superintendent recommends approval of the following leave request:
 1. **Marilyn Leisher**, Classroom Assistant at the Middle School is requesting uncompensated leave for February 28, 2019 and nine additional days, if needed, to be used by the end of the 2018-2019 school year.

Supplemental Staff

- The Superintendent recommends approval of the following appointment:
 1. **Jason Henry**, Boys' Assistant Soccer Coach at the Middle School, retroactive to March 11, 2019.

Education: Penn State University - Bachelor's

Experience: Coached 10 years at club level

Salary: \$1,874.73

Services for Superintendent Search

- Motion to approve Templeton Advantage to implement services for the Superintendent Search, Phase II process, per the proposed terms and conditions, as stated.

Alternative Education for Disruptive Youth ACT 48 Program for Services Contract

- River Rock Academy provides educational and counseling services for 25 reserved student slots in the Shippensburg Area School District. The proposed contract is for the 2019-2020 school year and was provided to the Board.

The Superintendent recommends approval of the contract between River Rock Academy and the District.

Contract for Purchase of Student Services with River Rock Academy for SASD Elementary Students

- River Rock Academy provides educational, behavioral, and social services to Shippensburg Area School District elementary students. The proposed contract is for the 2019-2020 school year and was provided to the Board.

The Superintendent recommends approval of the contract between River Rock Academy and the District.

Greyhound Sculpture Commission Contract

- The Superintendent recommends approval of the contract with Steve Dolbin to construct a greyhound sculpture for the front of the senior high school. The cost of this project is fully funded by a donation received by Orrstown Bank in the amount of \$12,000 (Board approved at the March 11, 2019 meeting) and a donation to be received from the Greyhound Foundation for \$1,000.

Commencement Date and Location for the Class of 2019

- The Superintendent recommends approval of Thursday, May 23, 2019, at 7:00 P.M. at the Luhrs Center on the Shippensburg University Campus as the location and date/time for the Commencement Ceremony for the Class of 2019.

Repository Sale of Property

- The Superintendent recommends approval of the request, as presented to the Board, from the Franklin County Tax Claim Bureau for Sale of Property at Repository bid price.

Rubicon West, LLC Contract Approval

- The Superintendent recommends approval of the multi-year contract with Rubicon West, LLC (Rubicon Atlas) for the district's curriculum storage database.

PSBA Career Gateway Service Agreement

- Retroactive approval is sought to approve the attached PSBA Career Gateway Service Agreement for advertising of the upcoming Superintendent vacancy.

AE Bounce House Rental

- The Superintendent recommends approval of the rental contract between AE Bounce House Rentals, LLC. and Shippensburg Area Intermediate School. The rental of the obstacle course from AE Bounce House Rentals will be used at the 5th grade Field Day event at Shippensburg University on Monday, May 20. The rental cost is being funded by the SAIS PTO.

On roll call, all present voted yes to these Consent Agenda items.

(Action)

CONSENT AGENDA

On motion of Burg, seconded by Suders to approve the following Consent Agenda items:

Appointment of School Physician

- The Superintendent recommends approval of the contract with Dr. Baxter Drew Wellmon, II, D.O for the period of July 1, 2019 through June 30, 2022 to provide school physician services. The contract reflects a one-time \$1,000 price increase for fiscal year 2019-2020 and will remain flat for 2020-2021 and 2021-2022 fiscal years. Since serving as school physician, effective July 1, 2016, this is the first price increase for these services.

On roll call, all present voted yes except **Goates** who **abstained**.

(Action)

CONSENT AGENDA

On motion of Burg, seconded by Suders to approve the following Consent Agenda items:

CONSENT AGENDA

On motion of Suders, seconded by Goates to approve the following Consent Agenda items:

Student Personnel - Expulsion

- The guardian of the student in Case #2018-2019-1 waived their right to a formal student discipline hearing before the Board of School Directors.

The Administration recommends excluding the student for one calendar year. During the period of exclusion, the student is not permitted on school property at any time or he will be charged with trespassing.

On roll call, all present voted yes to this Consent Agenda item.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Montoro to approve the following Action Agenda item:

Food Service Management Company

- The District received three food service management proposals. A review of these proposals was presented at the March 11, 2019 Board Work Session and link to the full proposals were provided to the Board of School Directors. Through the mandatory re-bid process and after extensive review by a District appointed committee, Chartwells is being recommended to continue to provide food service management services for the District beginning July 1, 2019. This contract will allow for up to four additional one-year renewals.

The Superintendent is recommending approval of Chartwells to provide food service management services, effective July 1, 2019.

On roll call, all present voted yes to this Action Agenda item.

BOARD COMMENTS

Mrs. Spicka spoke to the Board regarding the PSBA School Safety training she attended.

Mrs. Montoro spoke to the Board regarding the PSBA School Safety training she attended.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

Mr. Fred Scott, resident of the S.A.S.D., expressed concerns to the Board regarding concerns he is hearing that school personnel have been directed by the Superintendent to not express concerns or frustrations to the Board of School Directors and concerns over directives given to school personnel regarding the communication chain for parent phone calls.

Dr. Lovett reminded Mr. Scott that comments need to be directed to the Board and cannot be directed at just one person.

(Action)

NEW BUSINESS

On a motion, **from the floor**, by Torri, seconded by Suders to approve the following motion:

- "To express this Board's approval of any staff member, teacher, supervisor or administrator communicating with a Board Member concerning any aspect of educating our students, and this communication will happen without fear of reprimand at any supervisory level."

An extensive discussion occurred among the Board regarding the above motion.

Mr. Repak commented that there can never be retaliation to an employee for talking with the Board.

After further discussion, the motion, **from the floor**, was **amended** to the following:

- “To express this Board’s approval of any staff member, teacher, supervisor or administrator communicating with a Board Member concerning any aspect of educating our students.”

This motion **failed** with **Montoro, Burg, Goates, Spicka, and Lovett** voting **no** and **Lyman** **abstained**.

(Action)

NEW BUSINESS

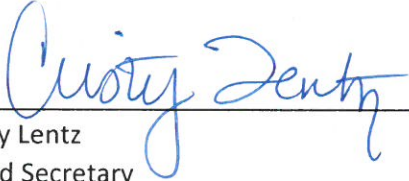
On motion, **from the floor**, by Lyman, seconded by Merideth to approve the following New Business item:

- “To support the Superintendent and follow Board Policy as it stands and approve of all levels of communication as already listed in our policies.”

On roll call, all present voted yes to this New Business Item.

ADJOURNMENT

On motion of Suders, seconded by Merideth to adjourn at 8:32 p.m.



Cristy Lentz
Board Secretary