

Morning Drop-off Procedures: Time 7:00 – 7:57 a.m.: Enter the campus at the south end of the school property. Once you have entered the area, traffic will move in a single lane to drop off students along the covered sidewalk.

Please pull down to the end of the covered walk and unload your student(s). Students may have to walk back down the sidewalk to the doors. Please do not hold up traffic waiting for school personnel to open your car door. Students will be supervised by school staff as they exit cars and enter the building.

Students arriving at 7:57 a.m. or later **must be signed in through the front office by a parent/guardian.** Please keep in mind that dropping students off at 8:00 a.m. or a few minutes before 8:00 a.m. does not give them enough time to walk to their class without being tardy.

Afternoon Pick-up Procedures: Please do not arrive excessively early in the afternoon as traffic will back up onto Highway 31 and create potential safety hazards. When you arrive, please pull up as close as possible to the car in front of you and do not leave a large gap between cars. Please stay in your vehicle.

You must have a 2020-2021 school-issued car rider card. This card should be hung from your rearview mirror and remain there until your child is loaded. Remove the card **ONLY AFTER** your child is loaded.

Students will be seated in the gym and supervised by school personnel until they are loaded into their vehicles. Cars will line up in a double row along the sidewalk. Students will load and then cars will be dismissed by school personnel.

The next group of cars will pull up in double rows along the sidewalk. Students will load and then the single row of cars will be dismissed. This process will continue until there are no other cars to be loaded. Students remaining after this time will be supervised in the office at the front of the school. Parents/guardians will be required to enter the building in order to retrieve their students(s).

If you were unable to attend the Back-to-School event and receive a car rider card, please come by the school office to secure a card.

Please be patient and courteous to school personnel and other parents. Dismissal will be slower during the first few weeks of school as routines are established.