

Southwest Georgia STEM Charter Board of Directors Meeting

April 22, 2021 at 5:30 P.M. - Media Center at SGSC

AMENDED AGENDA

**Meeting also offered through Teleconference Option due to COVID-19:
Dial-in Number 978-990-5080: Access Code: 6521665
advertised on School Website as well.**

Call to Order

- 5:32 pm - Tony Lee

Recognition of All Members in Attendance/Note Those Not Present

- Present: Tony Lee, Chris Weathersby, Patricia Goodman, Lisa Jones, Grant Ward, Russell Nuti and Virtual through phone - Lisa Jones - GCSA Representative, Elisa Falco was present through phone

Approval of March Minutes

- Motion to approve - Grant Ward; 2nd - Russell Nuti, All in Favor - Yea

Approval of Amended Agenda

- Motion to approve - Grant Ward; 2nd - Russell Nuti, All in Favor - Yea

Recite the current SGSC Mission Statement

- The mission of Southwest Georgia S.T.E.M. Charter School is to foster in its students the passion and curiosity to become life-long learners. Students will develop the ability and motivation to think independently, communicate effectively, and excel academically. Through an innovative curriculum, saturated in the sciences, technology, engineering, our students will become managers of their education.

Public Comment - None

School Leader's Report - Information Items

Comprehensive Action Plan for SCSC Monitoring of SGSC - Information Item

All information was submitted on March 30, 2021 to Cerrone Lockett with SCSC

- Board Members were provided with the actual CAP that was submitted for them to review once again. All areas that were indicated as Findings or Adverse Practices were addressed and evidence was provided that indicates Southwest Georgia STEM Charter School has rectified those areas in need of improvement. We anticipate that we will receive partial points for the CAP submission and the areas that were addressed to increase the overall Operations CPF score.

20-21 Charter Contract Amendment - Information Item

Discuss the status of the Contract Amendment

During the March SCSC Board Meeting, the SCSC Board of Commissioners agreed to table the Charter Contract Amendment until the April SCSC Board Meeting on April 28, 2021. The SCSC Staff has requested several pieces on information that included:

- Benchmark assessment results for the past three years 2018-19, 2019-20 and what is currently available for 2020-21 by grade. Please provide the results in an official form from the assessment system (as opposed to pulling the data from the system report into a self-created document);
- Documented input and evidence of support for the additional grade expansion from parents;
- The school's plan to expand into serving the entire high school grade band (10-12th grades) to include:
 - a budget over the term of expansion that includes projected student enrollment and the addition of increased staff and services
 - a description of any adjustments that may be need to be made to school operations (staff, services, facility), and
 - a description of any adjustments that may need to be made to the academic program, specifically how the school will fulfill its obligations to serve high school grades in alignment with state requirements.

All information was due on April 14, 2021 - which gave a limited amount of time to gather and send the materials, but everything was sent to the SCSC staff on April 14, 2021 at 2:30 pm. Ginger Almon will attend the April 28, 2021 SCSC Board Meeting to find out the results of the Board's decision.

April 22, 2021 SCSC visit to SGSC Campus

- The visit from SCSC Board Member, Mr. Tony Lowden and SCSC Executive Director, Ms. Lauren Holcomb along with State Senate Member Ms. Freddie Powell Sims, and State Representative Mr. Gerald Greene was a huge success. The visitors were greeted with 4 SGSC students (JR Hogg, Desi Cooper, Juan Garcia, and Asia Bland) who took them, along with all of our SGSC Board Members on a tour of the school. The visitors were met with plenty of opportunities to speak with the students that attend SGSC and ask them what they love about our school. They were very impressed with the staff, students, and school!

April 28, 2021 SCSC Board Meeting

- The SGSC Board agreed that they would like for Ginger Almon to attend the April 28, 2021 SCSC Board Meeting to represent the school. They are only allowing one person from each school to attend the meeting in person. All others that are interested in attending can do so virtually. All SGSC Board Members plan to attend the meeting as a board virtually from the school. Virtual Access: <https://global.gotomeeting.com/join/261431085> Phone: +1 (408) 650-3123 **Access Code:** 261-431-085

Teacher Appreciation Week - Information Item

May 3rd-7th

- Board Member involvement will include all members of the SGSC Board - except Grant Ward who will be out of town - attending the school on Wednesday, May 5, 2021 to cover classrooms during lunch for the teachers to be able to enjoy their Cinco De Mayo lunch for an extended period of time.

Academic - Information Items

20-21 Georgia Milestones Assessment - Information Item

Discuss dates for End of Grade testing

SGSC 2020-21 Georgia Milestones EOG and EOC Testing Schedule May 3-7, 2021

3 3rd, 5th, 8th ELA (Section 1) 45-65 min. (90 max)	4 3rd, 5th, 8th ELA (Section 2 &3) Section 2 40-60 min. (80 max) Section 3 40-60 min. (80 max)	5 3rd, 5th, 8th Math (Section 1 &2) Section 1 30-50 min. (max. 65) Section 2 30-50 min. (max. 65)	6 5th, 8th Science (Section 1 & 2) Section 1 20-30 min. (max. 40) Section 2 20-30 min. (max. 40)	7 8th Social Studies (Section 1&2) Section 1 15-25 min. (max. 35) Section 2 15-25 min. (max. 35)
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May 10-14, 2021

10 3rd, 5th, 8th Make-up Day	11 4th, 6th, 7th ELA (Section 1) 45-65 min. (90 max)	12 4th, 6th, 7th ELA (Section 2 &3) Section 2 40-60 min. (80 max) Section 3 40-60 min. (80 max)	13 4th, 6th, 7th Math (Section 1 &2) Section 1 30-50 min. (max. 65) Section 2 30-50 min. (max. 65)	14 *4th, 6th, & 7th Make-up Day * This has been changed to 17th due to Field Day.
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May 3-7, 2021

3	4	5	6 9th Algebra 1 EOC	7 9th Biology EOC
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May 10-14, 2021

10 Make-up EOC	11 Make-up EOC	12	13	14
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Discuss Board Member involvement in motivation of students

There will be some board members that will come to the school on May 3rd - First Day of Testing - to cheer on the students as they arrive at school to have a great first day of testing. We think this will be a good idea to motivate the students and show Board support.

Finance - Action Items and Information Items

- **Approval of March Financial Report** - motion to approve - Patricia Goodman, 2nd - Chris Weathersby All in Favor - yea
 - The reports were reviewed. We continue to monitor the general fund, General Administration. This fund increased 11.5% from March. The FY21 Budget has been changed to reflect the increase in QBE allocations that we will begin to receive from the state. The increase totals around \$192K. Current revenues do not include the PPP 2 proceeds that we received from SBA. They will be added to the revenues at the time of forgiveness. Our Assets do reflect PPP 2 included in the cash balance.
 - Cash Flow - This report was reviewed. We compared past months with March. In conclusion, the actual revenue reflects QBE and drawdowns that were requested the month prior. Staff bonuses were included in this March's expenditures. This contributed to the increase in expenditures.
- **Approval of the March School Food Report** - Motion to approve Chris Weathersby, 2nd by Grant Ward. All in Favor - yea
 - All items were reviewed. Federal Reimbursement increased by an estimated amount of \$12,899.44. This is a direct effect from the School Nutrition Deficit Elimination Plan. Food purchases were significantly higher this month. However, the deficit continues to decrease.
- **CPF Point Calculation at this time** - Information Item
 - The Comprehensive Performance Frameworks Score Prediction was reviewed. The school has maintained their score of 95 points for this month. Ratios were affected by PPP 2 included as a liability and an asset. In some cases, ratios were improved because of this. Others ratios declined with this change. All ratios remain in good standing regardless of the changes and the school is awarded almost the maximum points.

Governance - Action Items and Information Items

- **Discuss upcoming Board Member training opportunities** - Information Item
 - 4 of the 6 Board members have completed all of the requirements needed by June 2021. The other 2 members are only missing two modules at this time. The School Leader will complete all modules by the end of April to satisfy her requirements as well.

- **Approval of Southwest Georgia STEM Charter School Certified Personnel Contract Amendment** - Motion to approve Patricia Goodman, 2nd by Grant Ward. All in Favor - yea
 - Ginger Almon explained that the changes included the addition of the wording in the contract to reflect “the State Charter Schools Commission of Georgia” in item #2 on the contract, “Attached to this contract is a memorandum providing information as to the determination of the salary which is incorporated by reference as part of this Contract.” on Item #3, and “employees of charter schools approved by the State Charter Schools Commission of Georgia...” on item #5 of the contract.
- **Approval of Staff Resignation** - Motion to approve Patricia Goodman, 2nd by Grant Ward. All in Favor - yea
 - Amy Greene - 4th Grade Reading/Social Studies Teacher
- **Approval of Staff Retirement** - Motion to approve Chris Weathersby, 2nd by Russell Nuti. All in Favor - yea
 - Loretta Weeks - School Cafeteria/Nutrition/Administrative Assistant at the District Office
- **Elimination of a Position** - Information Item
 - Elimination of the Assistant Principal role at SGSC - plans to insert the role of a Counselor in place of this position
- **Approval of the Returning Staff and New Hires for the 21-22 School Year** - Motion to approve Patricia Goodman, 2nd by Chris Weathersby. All in Favor - yea

Returning Certified Staff

Julie Jackson
 Alex Lovering
 Mackenzie Knights
 Jordan Scaborough
 Mary Martha Ivey
 Taylor Moore
 Toni Avera
 Ashley Perryman
 Connie Wilson
 Tabitha Sapp
 Michael Duke
 Shawn Banks
 Tonya Germany
 Jennifer Nelms
 Cindy Fincher
 Michelle Horne
 Teresa Banks
 Julia Scoggins
 Heather DiLeonardo
 Katy Jackson
 Kimberly Moore
 Heather Page
 Christopher Rumble
 Sandi Henson
Part Time - 49%:
 Kimberly Wilburn
 Pat Wilkerson
 Natalie Zajac
 Cindy Carlson
 Lori Stovall
 Georgia Moye
 Tammy Taylor

Administration:

Ginger Almon

New Hires:

Lindsay Majeski

Candace McBride

- **Discuss the school leader's performance related to LKES** - Information Item
 - Performance Standard 8: Communication and Community Relations - The leader fosters the success of all students by communicating and collaborating effectively with stakeholders. The Board feels that Ginger Almon is satisfying the LKES Standard that was stated.
- **Amended Agenda Item - Approval to purchase the Microbus** - Motion to approve Chris Weathersby, 2nd by Grant Ward. All in Favor - yea
 - Members were able to view the 2019 Micro Bird at the April 19, 2021 Finance Committee Meeting. The Micro Bird can be used to transport students and staff members. A CDL is not required to drive this vehicle. Students can be picked up at a central location but it cannot be stopped on the highway to pick up students. Members discussed that this would be a good vehicle to have for spreading out students for the prevention of Covid-19.

Adjourn Meeting - 6:24 pm - Motion to Adjourn the meeting made by Chris Weathersby, 2nd by Russell Nuti, All in favor - yea