

HARNEY COUNTY SCHOOL DISTRICT NO. 3  
BURNS, OREGON

**REGULAR SCHOOL BOARD MEETING**

**Approved Minutes**

**TUESDAY, February 11th, 2020, 7:00 pm**

**District Office (Lincoln Building)**

**550 N. Court Ave.**

**Burns, OR 97720**

| <i>In Attendance</i> |                              |   |                              |
|----------------------|------------------------------|---|------------------------------|
| x                    | Lisa King, Chair             | x | Rob Frank, Board Member      |
| x                    | Nanci Norris, Vice Chair     | x | Dan Winn, Board Member       |
| Absent               | Doug Gunderson, Board Member | x | Steven Quick, Superintendent |
| x                    | OPG Business Manager         |   |                              |

**CALL TO ORDER**

**ROLL CALL**

1. Determine a Quorum
2. Pledge of Allegiance
3. Special Guest Presentation:
  - Facility Plan - Scott Marshall

**Mr. Scott Marshall with Straightline Architects, presented the facility plan and Bond Campaign Meeting Agenda and presented it to the board.**

- There were concerns about how the plan will be facilitated and if this plan will be completed, unlike the old bond.
- Mr. Marshall said depending on the delivery method, (Traditional Method: lowest bid vs. CGCM Approach: construction manager), and how the project is arranged will determine the success of the plan.
- There will be a phasing approach. Some things can't be done when school is in session. A schedule will be built.
- With the CGCM Approach, it will keep construction money in the community.
- Mr. Marshall outlined the overall plan that has been developed through a committee to improve and optimize district facilities for the benefit of students, staff, and community.

- Bond Info - Matt Donahue, DA Davidson

**Mr. Matt Donahue with D.A. Davidson & Co. explained the financing for the Bond in detail.**

- The district has been awarded a \$4 million OSCIM grant but if the Bond is not passed, then the district does not receive the funds. This grant is not available every year.
- Mr. Donahue explained the ballot title and asked the board to fill in the terms for Resolution 2020-01.
- He presented three scenarios to choose from:
  - 20 year bond with .77¢ increase for total \$1.35/\$1,000 of assessed value
  - 25 year bond with .57¢ increase for total \$1.15/\$1,000 of assessed value
  - 30 year bond with .45¢ increase for total \$1.04/\$1,000 of assessed value

**The board agreed on the 30 year bond with .45¢ increase (approved in Action Item #13).**

4. Public comments

**No public comments.**

**CONSENT AGENDA**

- 5. Meeting Agenda Approval
- 6. Minutes from the following meeting(s):
  - January 16, 2020 Regular Board Meeting
  - January 29, 2020 Special Board Meeting
- 7. Review January Financial Reports and Bills
- 8. Extra Duty Contracts
  - BHS
  - HMS/Slater

**Rob Frank made a motion to approve the Consent Agenda as presented, Nanci Norris seconded; the motion passed.**

**REPORTS & PRESENTATIONS**

- 9. School/Student Services/Tech Reports – Included in Board Packet
  - Robert Medley – BHS Principal

**Mr. Medley presented a powerpoint presentation to the board and welcomed the board to visit Burns High School anytime.**

- 10. Superintendent’s Report

**Mr. Quick briefly updated the board on the district’s enrollment numbers, his attendance at the Facility Conference in Salem, and his work with administrators on the SSA application. He asked the board to discuss areas to focus the SSA funds on later in the meeting.**

**ACTION ITEMS**

- 11. Donations

|   |                             |          |
|---|-----------------------------|----------|
| Nike, Inc.                                      | CFRC - BHS Lights           | \$225.00 |
| Kevin Johnson - Great Basin Chiropractic Clinic | BHS P.E. & Strength Classes | 50.00    |
| Class of 1969                                   | BHS Golf Program            | 660.07   |

**Nanci Norris made a motion to approve the Donations as presented, Dan Winn seconded; the motion passed.**

- 12. Classified Employee Appreciation Week Resolution

**Nanci Norris made a motion to approve the Classified Employee Appreciation Week Resolution as presented, Dan Winn seconded; the motion passed.**

- 13. Resolution 2020-01 General Obligation May Election

**Dan Winn made a motion to approve Resolution 2020-01 General Obligation May Election with the 30-year bond at an estimated \$1.04/\$1,000 assessed value as presented, Nanci Norris seconded; the motion passed.**

- 14. Co-Op Agreement with Crane - Softball only

**Nanci Norris made a motion to approve the Co-Op Agreement with Crane for Softball only as presented, Rob Frank seconded; the motion passed.**

- 15. Personnel

- New Hire(s):
  - Jalyn Thompson - Short Term Slater TOSA
- Resignation(s):
  - Steve Jones - Student Services Director

- Ashley Garoutte - Slater Para Professional

**Dan Winn made a motion to approve the New Hire and Resignations as presented, Nanci Norris seconded; the motion passed.**

16. Board Policies – Second Read (policies can be accessed from January's packet)

**REQUIRED:**

- AC
- BBF
- BDC – *includes significant new language*
- BDDG
- EEA
- GBNAA/JHFF
- GBA
- GCDA/GDDA
- GBEDA
- GBEA
- IGBBA
- IKF
- JED
- JFCF
- JFCJ
- JGAB – *includes updated language*
- JGE
- JHCD/JHCDA
- JHFE – *old policy deleted below*
- JHFF/GBNAA

**Rob Frank made a motion to approve the Required Board Policies - Second Read as presented, Dan Winn seconded; the motion passed.**

**HIGHLY RECOMMENDED:**

- GBNA
- GCAB – *old policy deleted below*
- IGAI
- IGD
- IGBBC
- JEA
- JECA
- KL

**Dan Winn made a motion to approve the Highly Recommended Board Policies - Second Read as presented, Nanci Norris seconded; the motion passed.**

**OPTIONAL:**

- BBFC – *new but optional*
- GCA
- IICC – *update added, bracketed language to resolve*

**Nanci Norris made a motion to approve the Optional Board Policies - Second Read as presented, Dan Winn seconded; the motion passed.**

**TO DELETE:**

- IGBBD – DELETE
- JECB-AR(3) – DELETE
- JHFDA – DELETE
- JHFDA-AR(1) – DELETE
- JHFDA-AR(2) – DELETE

- JHFE - DELETE
- JHFE-AR(1) - DELETE
- JHFF - DELETE
- JHFF-AR - DELETE
- GCAB - DELETE
- GCPC/GDPC – DELETE (recommendation from the director of policy)
- GBEA - Worker's Comp – DELETE

**Rob Frank made a motion to approve the Deleted Board Policies - Second Read as presented, Dan Winn seconded; the motion passed.**

## **DISCUSSIONS &/OR NEW BUSINESS**

- SSA Funds board input:
  - More Professional Development for staff and time for teachers to collaborate and plan
  - More help with student behavior for learning/safety
  - 5-day school week was discussed, but there was not agreement to move to a five day school week
  - More preparation time for teacher planning
- Live-streaming board meetings in the future was discussed. More information needed about costs, logistics, and record retention
- i-Ready: budget, buy-in, resources

## **ADJOURNMENT**

The meeting adjourned at 9:07 pm.

Respectfully submitted,

Brenda Graham  
Executive Assistant