

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 26, 2016, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of March 22, 2016

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Police Report

Open Discussion

Adjournment

Wyoming Area School District
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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting of February 24, 2016.
2. Sarah Pellegrini, Drama Advisor, requesting permission to use the Secondary Center auditorium, band room, chorus room and lobby for an "Evening of One Acts."
3. Art Bobbouine, Fortis Institute, requesting permission to rent the Secondary Center auditorium at \$500.00 for their graduation ceremony.
4. Tom Tomsak, Wyoming Area Cheer Parents Association, requesting permission to hold fundraisers for the 2016-2017 school year.
5. Sandra Colwell, Wyoming Area Music Sponsors, requesting permission to use the Secondary Center cafeteria for Spring Fling bingo.
6. Christine Rutledge, National Honor Society Advisor, requesting permission to use the Secondary auditorium and cafeteria for the National Honor Society Induction.
7. Right to Know Request from Walter Malek, Total Office Management, for information pertaining to our postage equipment.
8. Right to Know Request submitted for salaries of all district secretaries.
9. John Owens submitting his letter of resignation as custodian.
10. Carol Reilly, Secondary Center Cleaner, requesting permission to take a medical leave of absence.
11. Sarah Pellegrini, Drama Advisor, requesting permission to use the Secondary Center cafeteria/kitchen for Thespian Inductions.
12. Right to Know Request submitted for information pertaining to Special Education due process settlements and agreements.

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Communications Report

13. Danielle A. Mariano, Director, Bureau of Budget and Fiscal Management, Department of Education, notification that the referendum exceptions pursuant to section 333(f) of Special Session Act 1 of 2006, submitted by Wyoming Area School District has been reviewed and that referendum exceptions totaling \$430,147.00 meet the requirements of section 333(f)(2).
14. Patti Drendall, Personal Care Aide at Tenth Street Elementary School, requesting permission to take a medical leave of absence.
15. Rhonda Pizano, Cheerleading Coach, requesting permission to hold a Kiddie Camp, an Annual Fun Run and to attend the Pine Forest Cheer Camp.
16. Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, requesting permission to hold various fundraisers and activities for the upcoming 2016-2017 school year.
17. Gina Steve, Secretary at JFK, requesting permission to take a medical leave of absence.
18. Shea Riley, Music Teacher, requesting permission to attend the Wildwood Championships and asking for the district to cover cost for half of charter bus and truck rental.
19. Pastor John J. Sempa, Corpus Christi Parish, requesting permission to use the district's risers for their bazaar.
- (20.) Lisa Minnelli, Tennis Booster Club President, requesting permission to hold a Gertrude Hawk candy sale to support the boys tennis team.**
- (21.) Christine Rutledge, National Honor Society Advisor, requesting permission to use the Secondary Center cafeteria for the National Honor Society Senior Banquet.**

Summary of Applications Received

Speech Language Pathologist – 1

Elementary – 1

Math – 1

Science – 1

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, APRIL 26, 2016 7:00 P.M.

SUPERINTENDENT'S REPORT

1. Congratulations to all students who participated in the Wyoming Area Drama's Club presentation of "Grease" on April 15th, 16th and 17th at the Secondary Center Auditorium. Also, Congratulations to Sarah Pellegrini, Drama Club Director and Assistant, Chuck Yarmey.

2. Congratulations to our **SECRETARIES** who will be honored on "Secretaries" Day (April 27)

Nancy Alberigi

Lori Napkora

Debbie Andiaro

Ann Marie Parente

Gloria Bovani

Theodora Rabel

Donna Chupka

Jean Marie Radle

Donna Collins

Toni Scalzo

Paula Denisco

Benjamin Schultz

Dawn Fasciana

Rosalie Schultz

Annette Falzone

Gina Steve

Rachelle Furman

Kimberly Thomas

Denise Holmes

Jackie Vasquez

Deborah Konopka

Kathy Youells

Gladys Lincoln

Doreen Mariannacci

3. Megan Tomsak and Holly Robbins, 6th grade students from 10th Street, will be representing our school this year at the PMEA District 9 Band fest on Friday, April 29 at Tunkhannock Area School District. Congratulations to Mrs. Becker and the girls!
4. On March 15th the Wyoming Area Builders Club held a blanket making party in the cafeteria to benefit Project Linus. A total of **128 blankets** were sponsored, made and donated by WA Builders Club members, WA Key Club members, WAC Builders Club members, WA Kiwanis members, students, faculty, and community members. This donation was the largest ever received by the Northeastern Pennsylvania Chapter of Project Linus. Builders Club advisors are Michelle Harden and Kate Menta.
5. Builders Club members worked on creating manipulatives and activities for Mrs. Evans's life skills class at 10th Street. Different groups of BC members then visited Mrs. Evans's classroom on March 16th, March 22nd, and April 22nd to interact with the life skills students and do the activities with them. On these 3 days, Builders Club members read the students stories, assisted them with planting seeds for Earth Day, worked on telling time, and helped them with practicing letters and numbers. Students also worked with various manipulatives including a colored paint brush sort; a shades of colors chart; a refrigerator, freezer, or cupboard food sort; alphabet clothes pins; sock matching and pairing; days of the week Mega blocks stacking; clothespin number matching; and a coin identification and sorting tray. The students in life skills loved spending time with the Builders Club buddies, and the Builders Club members thoroughly enjoyed their time working with the younger kids.
6. On Tuesday, April 5, 2016 sixth grade student Katlynne Borosky represented Wyoming Area at an orchestral festival in Berwick. The event, known as String Fest, is sponsored by PMEA (PA Music Educators Association). Music teacher Narda Sperrazza nominated and accompanied Katlynne to the festival.

7. On March 30, 2016 Tenth Street teacher Deborah Przybyla was honored by the PA Commission for Women, hosted by Governor Tom Wolfe in Harrisburg. Deborah was one of 27 former military women who were recognized for their military service to our country. Mrs. Przybyla served in the United States Air Force from 1977-1982. Mrs. Przybyla was nominated for this honor by Exeter mayor Cassandra Coleman, who is a former student of Mrs. Przybyla's.
8. On April 16, 2016, 27 members of the 10th Street Chorus performed at the Wilkes-Barre/Scranton Penguins hockey game. The students sang the Star Spangled Banner. The chorus is directed by music teacher Narda Sperrazza. Students were taken to the game by their parents, therefore, this event did not cost the district any money.

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Treasurer's Report

First National Community Bank	General Fund	4,948,461.97
First National Community Bank	Payroll Account	5,126.14
First National Community Bank	Cafeteria Account	72,728.45
First National Community Bank	Student Activities Account	123,235.86
First National Community Bank	Athletic Fund Account	14,736.29
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,710.33

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Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	87,178.78
Local Service Tax	609.41
Per Capita Tax	300.40
Delinquent Per Capita	<u>872.04</u>
Total:	88,960.63

E-Rate Credit

Comcast	629.64
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State & Federal Subsidy Payments

Social Security	56,101.63
Retirement	332,856.02
School District Special Education	216,943.00
School District Transportation	<u>285,217.00</u>
Total:	891,117.65

Local Realty Transfer Tax

Luzerne County	12,918.93
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Miscellaneous

District Court 11-2-01	158.28
Luzerne County Probation Services-restitution	<u>96.93</u>
Total:	255.21

2. Approve the April payment of \$114,383.99 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.
3. Approve the April payment of \$41,685.00 to the West Side Career and Technology Center for the 2015-2016 school year.
- (4.) Approve the appointment of Golden Photo Studio as the official school photographer for both elementary and high school for the 2018-2019 and 2019-2020 school years.**

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Finance Report

5. Approve the payment of \$1,000.00 to the Luzerne Intermediate Unit for the 2016 Michael M. Ostrowski Performing Arts Institute (PAI) Memorial Scholarship, which sponsors two students to attend PAI on a full performance grant. This is one of the premier summer arts programs in the country held at Wyoming Seminary.

6. Approve the May 1, 2016 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligation Bonds Series 2015	102,299.52
General Obligation Bonds Series 2016	78,893.79

7. Approve to authorize Albert B. Melone Company, Business Consultant, to solicit quotes if necessary for securing a 2016-2017 Tax Anticipation Note.

8. Approve the payment to the Luzerne Intermediate Unit 18 for ESL (English as a Second Language) instructional hours for December 2015 to February 2016 as follows:

December (total of 62.5 hours at \$52.84)	3,302.50
January (total of 90 hours at \$52.84)	4,755.60
February (total of 87 hours at \$52.84)	<u>4,597.08</u>
Total:	12,655.18

9. Approve property, easement and access surveying services in the area of Penn and Susquehanna Avenues to be completed by Quad 3 Architectural, Engineering, and Environmental services at a cost not to exceed \$7,300.00.

(10.) Approve the payment in the amount of \$14,272.68 to the Luzerne Intermediate Unit #18 for Instructional Technology for the district's share of the cost of the Wide Area Network (WAN) for the 2015-2016 school year.

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Finance Report

(11.) Approve an agreement with Luzerne Intermediate Unit that will allow school districts to apply for an emergency certification for qualified applicants. Applicants must complete the Guest Teacher Training program to meet the requirements that will allow them to substitute for participating member school districts. The LIU Guest Teacher membership fee will be waived for the 2015-2016 school year.

(12.) Approve the General Ledger Sheet:

Bill Listing: April 2016	693,244.36	
Prepays: March 2016	<u>87,732.18</u>	780,976.54
Cafeteria Account:	76,347.91	
Athletic Account:	<u>1,029.00</u>	<u>77,376.91</u>
Total: 858,353.45		

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
 2. Approve the school calendar for the 2016-2017 school year.
 3. Approve to rescind the appointment of Jill Walsh as a Temporary Professional Employee (TPE) and approve the appointment of Jill Walsh, Professional Employee, retroactive to March 30, 2016, at the step placement of Master's +24, Step 11, \$54,332.00, pro-rated according to her start date.
 4. Approve the agreement between the Wyoming Area Education Association and Wyoming Area School District to allow any member of the professional staff to voluntarily donate one sick leave day to be used at the discretion of Steve Chipolis during the 2015-2016 school year.
- (5.) Approve the 2016 Summer Math and English Program to begin June 20th to July 21, 2016.**

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve to vacate all extra-curricular positions at the end of the 2015-2016 school year. Positions will be posted for the 2016-2017 school year as per the Collective Bargaining Agreement.
2. Approve the request of Tom Tomsak, Wyoming Area Cheer Parents Association, to hold the following fundraisers for the 2016-2017 school year:
 - Gertrude Hawk Candy Sale in May
 - Car Wash at Dileo's Service Station on Saturday, June 4, 2016
 - Sell snow cones at Cherry Blossom Festival April 30th to May 1, 2016
3. Approve the request of Rhonda Pizano, Cheerleading Coach, to attend Pine Forest Cheer Camp at the Trails End Facility in Beach Lake, PA., along with the cheerleaders from Tuesday, June 14th to Friday, June 17, 2016. This is funded by the cheerleaders. A bus is needed for transportation.
4. Approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, to hold various fundraisers for the upcoming 2016-2017 school year:
 - Sell donuts during all home football games
 - Meet and greet for basketball program-girls will visit various businesses to discuss ad space for the team program book
 - Program book-create and sell program book to include business ad space and pictures of the teams and Kid Camp
 - Lottery tickets – sold by players
 - Coaches vs Cancer- sell bake goods and t-shirts for American Cancer Society
 - Revellos Pizza Sale in January 2017
5. Approve the request of Shea Riley, Music Teacher, to attend the Wildwood Championships, along with students, Wednesday, April 27th to Sunday, May 1, 2016. The district is asked to cover the cost of half of charter bus and rental truck at a total of \$2,147.38.
- (6.) Approve the appointment of Joseph Bellino as a volunteer assistant baseball coach for the 2016 spring season.**

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- (7.) Approve the request of Lisa Minnelli, Tennis Booster Club President, to hold a Gertrude Hawk candy sale to support the Boys Tennis team starting April 27th to May 27, 2016.**

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Approve the request of Sarah Pellegrini, Drama Advisor, to use the Secondary Center auditorium, band room, chorus room and lobby for an "Evening of One Acts" on Friday, May 27, 2016, 4:00 p.m. to 9:00 p.m., pending approval by the building principal. (Class A)
2. Approve the request of Christine Rutledge, National Honor Society Advisor, to use the Secondary Center auditorium and cafeteria/kitchen for the National Honor Society Induction on Thursday, April 28, 2016, beginning at 7:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
3. Approve the request of Saundra Colwell, Wyoming Area Music Sponsors, to use the Secondary Center cafeteria for Spring Fling bingo on Sunday, May 22, 2016, 9:00 a.m. to 6:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
4. Approve the request of Art Bobbouine, Fortis Institute, to rent the Secondary Center auditorium at \$500.00 for their graduation ceremony on Friday, June 24, 2016, 5:00 p.m. to 8:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class E)
5. Accept, with regret, John Owen's letter of resignation as custodian effective May 13, 2016.
6. Approve the request of Carol Reilly, Secondary Center Cleaner, to take a medical leave of absence immediately until further notice.
7. Approve the request of Sarah Pellegrini, Drama Advisor, to use the Secondary Center cafeteria/kitchen for Thespian Inductions on Sunday, June 5, 2016, from 9:00 a.m. to 3:00 p.m. (this includes set up and clean up) Event starts at 12:00, pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
8. Approve the request of Patti Drendall, Personal Care Aide at Tenth Street Elementary School, to take a medical leave of absence effective Tuesday, May 24, 2016, through the end of the 2015-2016 school year.

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9. Approve the request of Rhonda Pizano, Cheerleading Coach, to hold a Kiddie Camp from Monday, July 25th to Thursday, July 28, 2016, from 9:00 a.m. to 12:00 noon in the Secondary Center cafeteria and adjacent hallway, pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
10. Approve the request of Rhonda Pizano, Cheerleading Coach, to host the Annual Fun Run on Monday, July 4, 2016, at the stadium, from 8:30 a.m. to 10:30 a.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
11. Approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Parents Association, to use the Secondary Center gym for a Summer Kid Camp Tuesday, June 7th, Wednesday, June 8th and Thursday, June 9, 2016, 6:00 p.m. to 9:00 p.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
12. Approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Parents Association, to use the Secondary Center gym for Varsity Team Camp, Sunday, June 19th, Monday, June 20th and Tuesday, June 21, 2016, 9:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
13. Approve the request of Gina Steve, Secretary at JFK, to take a medical leave of absence effective Tuesday, May 31st to Friday, June 10, 2016, with intent to return at the beginning of the 2016-2017 school year.
14. Approve the request of Pastor John J. Sempa, Corpus Christi Parish, to use the district's risers for their bazaar, Thursday, June 23rd to Saturday, June 25, 2016, pending approval by the building principal.
- (15.) Approve the request of Christine Rutledge, National Honor Society Advisor, to use the Secondary Center cafeteria for the National Honor Society Senior Banquet on Wednesday, May 18, 2016 at 7:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)**

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Building Report

- (16.) Motion to approve the permanent closure of the Sarah J. Dymond Elementary School effective 2016-2017 school year.**

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Police Report

**Wyoming Area Police Department
Monthly Report for March
Total Calls for Service 36**

CODE

0002 -Transport	1
1490-Criminal Mischief -Reports	1
2211- Liquor Law-Underage -Purch,ConsmP,Possess	1
2450- Harassment	2
2690- All Other Offenses - Reports	7
3100 - Moter Vehicle Accidents	1
3610 - Disturbances - Juvenile	1
3900 - Traffic and Parking Problems	1
4022 - Non-Criminal - Suspicious Person	3
4090 - Non -Criminal - Reports	6
5004 - Lost & Found - Found Articles	1
7502 - Assist Other Agencies - Fire Dept.	1
Trua - Compulsory School Attendance	10

36

Monthly Comparison

February Calls For Service
30

March Calls For Service
36

Plus/Minus Comparison
+6

