

**New Milford Board of Education
Operations Sub-Committee
December 3, 2007
Lillis Administration Building, Room 2**

Present:	Dr. Lisa Diamond, Committee Chairperson
	Mr. David Lawson
	Mr. Thomas McSherry
	Mrs. Wendy Faulenbach, ex-officio Board Chairperson
	Mrs. Amy Llerena, newly elected to Board
	Mrs. Alexandra Thomas, newly elected to Board

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Ms. Ellamae Baldelli, Principal of Sarah Noble Intermediate School
	Mr. John Calhoun, Facilities Manager

1.	The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Dr. Diamond.	Call to Order
2.	No public comment.	No public Comment
3.A.	Discussion and possible action Exhibit A. Mr. McSherry moved to bring Exhibit A to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.	Motion unanimously passed to bring Exhibit A to the Board for approval.
3.C.	This item was moved up on the agenda. Staffing for SNIS Instrumental Program. Mrs. Baldelli was present to answer questions. Mr. McSherry moved to bring staffing for SNIS instrumental program to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.	Motion passed unanimously to bring SNIS staffing for instrumental program to the Board for approval.
3.B.	Third Party Administrator 403(b) Plan Mr. Miller, Accounting Manager from the Finance Department, updated the Committee on the references received from two of the three, third party firms considered for the Plan. Compliance related issues are done either through the website or an 800 customer number, therefore, the location of the firm does not make a difference. References for both firms were similar. Mr. Miller recommends OMNI, a Westchester firm who have worked with other Connecticut schools,	Motion passed unanimously to send recommendation of OMNI as third party for the 403(b) Plan to the Board for approval.

	<p>as the third party for the 403(b) Plan. New Milford will have a link with the OMNI website.</p> <p>Mr. McSherry moved to take Mr. Miller's recommendation to the full Board for approval.</p> <p>Mr. Lawson seconded the motion, which passed unanimously.</p>	
3.D.	<p>Monthly Reports</p> <p>(1) Purchase Resolution D-605. Mr. McSherry questioned reimbursable transportation; most transportation is reimbursable except within the district. Mr. Lawson inquired about transportation for sports. Dr. Paddyfote noted that the contract with All Star allows for other companies to quote on transportation for sports or extra-curricular activities.</p> <p>(2) Request for Transfers. Mr. McSherry questioned why transfers of insignificant amounts were required. Mr. Miller explained this is to keep budgeted dollars and spent dollars in line. Mrs. Faulenbach asked about the air conditioning expenditures. Mr. Calhoun replied the air conditioning system at Hill and Plain required work. An HVAC individual has now been hired.</p> <p>(3) Budget Position as of 11/30/07.</p> <p>Mr. McSherry moved to bring the Monthly Reports to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>Motion passed unanimously to bring Monthly Reports to the Board for approval.</p>
3.E.	<p>Gifts & Donations – Exhibit B- PTO.</p> <p>Mr. Lawson commented on the remarkable generosity of the PTO – this will benefit the whole school.</p> <p>Mr. Lawson moved to bring Gifts and Donations – Exhibit B to the full Board for approval. Mr. McSherry seconded the motion, which passed unanimously.</p>	<p>Motion passed unanimously to bring Gifts and Donations – exhibit B to the Board for approval.</p>
4.A.	<p>Items for Discussion</p> <p>A. Savin Engineering Report – Five-Year Capital Facilities Plan. Mr. Calhoun commented on this preliminary plan presented for Northville, Hill and</p>	<p>No action required. Savin Engineering Report – Five-year capital facilities plan.</p>

	<p>Plain, Sarah Noble and Schaghticoke. The dollars proposed are to bring all buildings up to 2007 new construction standards; priorities are given for a five-year period. The dollar amounts represent replacement. All buildings are aging and require constant care and upkeep. The staff can accomplish many of the items in the report. Documents will be reviewed for items to be included in an on-site five-year plan.</p> <p>Mr. McSherry noted the need to prioritize critical needs now.</p> <p>Dr. Paddyfote commented on the legislation that had been previously defeated, but may be proposed again, to encourage school districts to set aside a percentage of budgets for capital expenditures. Also, Dr. Paddyfote, referring to the executive summary of the report, called attention to the security system for each school. Homeland Security and/or State of Connecticut might set aside grant funds for such systems.</p> <p>Mr. McSherry suggested looking into grants or reimbursements for energy saving projects.</p> <p>Mrs. Thomas urged that this report be reviewed with caution.</p> <p>Mrs. Faulenbach asked Mr. Calhoun to give feedback to the Facilities Committee for proposed action as a result of this Plan.</p>	
<p>4.B.</p>	<p>Interest Arbitration Award New Milford BOE and New Milford School Administrators' Association.</p> <p>Dr. Paddyfote reported that the Board's objectives have been met; the intermediate school administrators' work schedules have been increased--the principal's work year went from 48 weeks to 52-weeks; assistant principal's work year from 48 weeks to 50 weeks. Insurance premium sharing will increase from 13 to 15% in year one; 16% in year two and 17% in the third year. Administrators will pay the same percentages for dental insurance. The award calls for general salary increases of 3.0% in 2008-09, 3.5% in 2009-10, and 4.25% in 2010-2011. In any year when a summer</p>	<p>No action required. Interest Arbitration Award New Milford BOE and New Milford School Administrators' Association.</p>

	<p>retreat or other training is scheduled by the Administration, vacation days will not be permitted that conflict with such training or retreat days. The Town Council has 25 days to consider the award. If the Town Council does nothing, the award is final and binding on December 22nd. If the Town Council rejects the award by a 2/3 vote, a letter must be sent by the Town Council, within ten days of the vote to reject, to the Commissioner of Education and the NM School Administrators' Association of the vote, with a written explanation of the reason(s) for the vote to reject. The Commissioner of Education would then appoint a second arbitration panel to review the Award and the arbitration hearing record, and to issue a final and binding award. All costs associated with the review by the second arbitration panel are borne by the Town Council.</p>	
5.	<p>Mr. Lawson moved to adjourn at 8:10 p.m., seconded by Mr. McSherry. Motion passed unanimously.</p>	<p>Meeting adjourned at 8:10 p.m.</p>

Respectfully submitted,

Dr. Lisa Diamond, Chairman
Operations' Sub-Committee