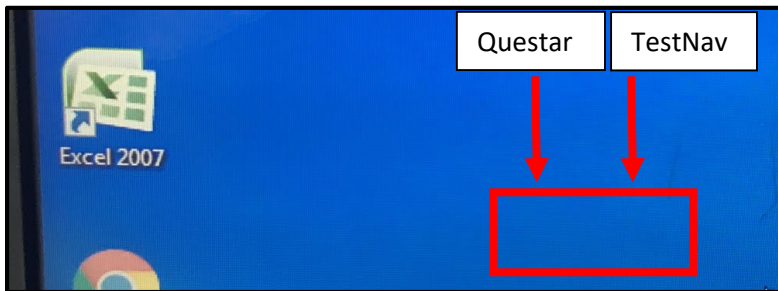


Accessing Testing Apps in Computer Lab

Objective: This guide will walk you through how to access the testing apps on the workstations in the computer labs.

Accessing the Applications

1. Make sure the students logs into the network with either their personal account or a generic account if that is typically what is used to sign-in to the computers in the lab (i.e. como, ghe, etc.)
2. The applications have been pinned to the taskbar to help students locate them easily. The same icons are also visible on the desktop like a standard application icon.
 - a. **Note:** On some of the Windows 10 workstation, the icons would not pin to the taskbar. They are pinned to the start menu, so you will see the same two icons on the tiles.



3. Students will need to click on the apps icon to launch the program.
4. The login screens for both apps will be the same as what a student will see when the programs are accessed on a Chromebook.

Figure 1. Test Nav Loading Image



Figure 2. TestNav State Selection Page

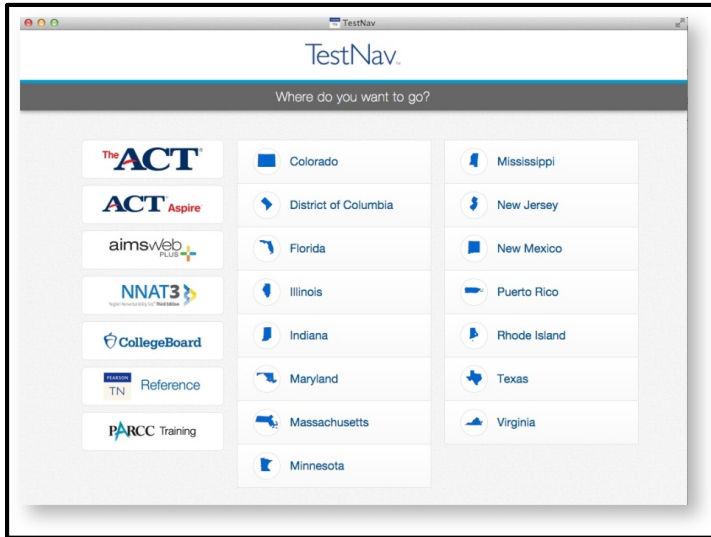


Figure 3. Questar Login Page



Proctor Caching

Proctor caching is installed on each workstation in the labs. The program runs in the background as a service. Proctor caching stores student's answers as they are testing for emergency purposes such as loss of the Internet. If there should be an interruption in the Internet connection, **do not** have students log out of the exam. They should keep testing and the proctor cache program will continue to store their responses. Once a connection is reestablished to the Internet, students will be able to submit their completed exam.

*** **Note:** The Proctor Cache program **only** works for the *TestNav* application.