

COMMITTEE FOR SHARED SERVICES

March 15, 2021

Held Remotely Via Google Meet

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Donna Farr
Colebrook Amy Gardner, Treasurer/Secretary
Hartland Michelle Ferrari, Vice-Chairperson/Secretary
Norfolk Gordon Anderson
Regional #7 Theresa Kenneson, Chairperson
Shared Services Quentin H. Rueckert, Executive Director
Superintendents' Council Judith Palmer, Sup't-Regional #7

ABSENT: None

1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:00 p.m. The meeting was held via teleconference due to the coronavirus.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF February 22, 2021, meeting:

MOTION by Gordon Anderson, seconded Michelle Ferrari, to accept the minutes as presented.

In favor: Theresa Kenneson, Amy Gardner, Gordon Anderson, Donna Farr, and Michelle Ferrari

Opposed: None

Abstained: None

4. DIRECTOR'S REPORT:

Quentin Rueckert reported no staff changes since the last Committee for Shared Services (CSS) meeting. Shared Services is working on preparing for extended school year (ESY) services and providing the appropriate needed services. Staff is getting geared up for "PPT Season". Vaccinations of staff are moving forward.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy reported that the superintendents continue to meet on a weekly basis. Topics of discussion continue to be focused on covid-related issues, most recently the staff vaccination process and students being back in-person full time at Regional #7 High School and Middle School. The topic of end-of-year celebrations was discussed and is in the planning stages. Best case and Plan B scenarios are being considered. The superintendents discussed and coordinated calendars for next year.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Amy Gardner.
- b. Quentin presented a draft of the Shared Services budget for 2021-2022 which was discussed and approved.

MOTION by Michelle Ferrari, seconded Gordon Anderson, to accept the Shared Services budget as proposed.

In favor: Theresa Kenneson, Amy Gardner, Gordon Anderson, Donna Farr, and Michelle Ferrari

Opposed: None

Abstained: None

- c. The Committee voted to approve King & King as the auditor to conduct the current year's audit.

MOTION by Michelle Ferrari, seconded Amy Gardner, to appoint King & King as the current year's auditor.

In favor: Theresa Kenneson, Amy Gardner, Gordon Anderson, Donna Farr, and Michelle Ferrari

Opposed: None

Abstained: None

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:22 p.m. by Amy Gardner, seconded by Michelle Ferrari, to adjourn the meeting.

In favor: Theresa Kenneson, Gordon Anderson, Amy Gardner, Donna Farr and Michelle Ferrari

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 6-1-2021