

**Cottonwood Union School District  
20512 W. First Street  
Cottonwood, CA 96022**

**MINUTES for Tuesday, February 20, 2018, 6:30 P.M.**  
Regular Board Meeting, West Cottonwood Library

Members Present: Mrs. Cordova, Mrs. McDougall, Mr. Iles, Mrs. Semingson, Mr. Vazquez  
Members Absent: None  
Others Present: Superintendent: Doug Geren  
Principals: Don Ray, Terri Wright  
Laura Merrick, Business Manager  
Becky Bragg, Administrative Assistant  
Staff: Nine staff members were present along with approximately fifty community members

- 1.0 **Call Regular Meeting to Order-** Mr. Vazquez called the regular meeting to order at 6:30 p.m.
- 2.0 **Pledge of Allegiance** led by Mr. Vazquez.
- 3.0 **Approval of Agenda**  
**ACTION:** Mrs. Cordova moved, seconded by Mrs. Semingson, to approve the agenda as presented.  
**VOTE:** Unanimous in favor
- 4.0 **Recognition (Students, Staff)/Curriculum Review – Star Performers – North Cottonwood –** twelve students recognized
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board –**  
Mr. Christopher, community member, addressed the board asking they consider a letter to the county demanding armed government employees be at school when the school day starts and ends. He also asked that the board allow CCW holders on campus.
- 6.0 **Consent Agenda**
  - 6.1 Review of Consent Agenda
    - 6.1.1 Approval of Board Meeting Minutes for:  
Regular Board Meeting held on January 16, 2018
    - 6.2.1 Accept the Following Letters of Retirement:  
**Jolayne Kizer and Robert Kizer-** Teachers, **Susan Walton-** School Secretary, **Judi Keifer and Pam Partsch-** Instructional Assistants
    - 6.3.1 Approval to Hire: **Sharon Howard-** School Secretary, **Fran Loika and Tyletta Bianco –** Instructional Assistants
    - 6.4.1 Consider approval of the following contracts:  
**Anderson Union High School District-** Transportation Study  
**County Office of Education-** Internet Services- CENIC Consortium
  - 6.2 Approval of Consent Agenda  
**ACTION:** Mrs. McDougall moved, seconded by Mrs. Cordova, to approve the agenda with an adjusted 3-year contract rate with the Shasta County Office of Education.  
**VOTE:** Unanimous in favor
- 7.0 **Discussion/Action Items:**
  - 7.1 **Consider approval of the Commercial Warrants.**  
**ACTION:** Mrs. Semingson moved, seconded by Mrs. Cordova, to approve the Commercial Warrants.  
**VOTE:** Unanimous in favor

- 7.2 Board Members to complete Statement of Economic Interest Forms. (Due to District Office by April 1). The form 700 and Reference Pamphlet available at <http://www.fppc.ca.gov/Form700.html>**  
Reminder to complete and return to the District Office
- 7.3 Consider approval of the 2018 Local Agency Biennial Notice and review of BB 9720, Conflict of Interest Code**  
**ACTION:** Mrs. Semingson moved, seconded by Mrs. McDougall, to approve the 2018 Local Agency Biennial Notice and review of BB 9720, Conflict of Interest Code.  
**VOTE:** Unanimous in favor
- 7.4 Consider approval of the AB1200 for 2017/18 with the Cottonwood Teachers' Association**  
**ACTION:** Mrs. Cordova moved, seconded by Mrs. McDougall, to approve the AB1200 for 2017/18 with the Cottonwood Teachers' Association.  
**VOTE:** Unanimous in favor
- 7.5 Consider approval of the AB1200 for 2017/18 with the Administrators.**  
**ACTION:** Mrs. McDougall moved, seconded by Mr. Iles, to approve the AB1200 for 2017/18 with the Administrators.  
**VOTE:** Unanimous in favor
- 7.6 Consider approval of AMENDED resolution #2018-1 Intent to Implement Government Code 205867 PERS Two Years Additional Service Credit.**  
**ACTION:** Mrs. McDougall moved, seconded by Mr. Iles, to approve the AMENDED resolution #2018-1 Intent to Implement Government Code 205867 PERS Two Years Additional Service Credit.  
**VOTE:** Unanimous in favor
- 7.7 Consider approval of resolution #2018-2- Retirement Incentive Program.**  
**ACTION:** Mrs. Cordova moved, seconded by Mrs. Semingson, to approve resolution #2018-2- Retirement Incentive Program.  
**VOTE:** Unanimous in favor
- 7.8 Consider accepting the proposal from Chavan and Associates, LLP to perform the Annual audits for the years ending 2018, 2019, 2020.**  
**ACTION:** Mrs. Semingson moved, seconded by Mrs. Cordova, to approve the proposal from Chavan and Associates, LLP to perform the Annual audits for the years ending 2018, 2019, 2020.  
**VOTE:** Unanimous in favor
- 7.9 Consider approval of the Comprehensive School Safety Plan- North Cottonwood Elementary.**  
**ACTION:** Mrs. Cordova moved, seconded by Mr. Iles, to approve the Comprehensive School Safety Plan- North Cottonwood Elementary.  
**VOTE:** Unanimous in favor
- 7.10 Consider approval of the Comprehensive School Safety Plan- West Cottonwood Junior High.**  
**ACTION:** Mrs. Cordova moved, seconded by Mr. Iles, to approve the Comprehensive School Safety Plan- West Cottonwood Junior High.  
**VOTE:** Unanimous in favor

- 7.11 Consider approval of the Easement Agreement with the County of Shasta regarding the Gas Point Road improvement project. Grant permission for Superintendent to sign any future documents to complete the project.**

**ACTION:** Mrs. McDougall moved, seconded by Mrs. Cordova, to approve the easement agreement with the County of Shasta regarding the Gas Point Road improvement project and grant permission for the Superintendent to sign any future documents to complete the project.

**VOTE:** Unanimous in favor

- 7.12 Consideration of approval of the Right of Way Agreement with the Cottonwood Community Park regarding the Gas Point Road improvement project.**

**ACTION:** Mrs. Cordova moved, seconded by Mrs. McDougall, to approve the right of way agreement with the Cottonwood Community Park regarding the Gas Point Road improvement project.

**VOTE:** Unanimous in favor

**8.0 Informational Items:**

- 8.1 CTA Report-** Ms. Andrews expressed concerns that staff and parents have regarding school safety and lockdown procedures and pick-up and drop-off procedures. She also stated that CTA would like to honor and acknowledge all of the certificated and classified staff retiring at the end of this school year and they have hopes the positions can be posted and filled as soon as possible.

- 8.2 Superintendent's Report-** Mr. Geren shared that he recently attended the Annual ACSA Superintendent's Symposium and SSDA Annual Conference. He invited all in attendance to the Parent and Community Input Meeting being held on February 22<sup>nd</sup>.

**8.3 Principal's Reports-**

**8.3.1 District Priority: North Cottonwood Elementary**

**Presented by: Don Ray, Principal**

**Mr. Ray** gave a presentation on the importance of social and emotional development in students.

**8.3.2 District Priority: West Cottonwood Junior High**

**Presented by: Terri Wright, Principal**

**Mrs. Wright** gave a presentation on Helping Every Student Succeed and student data.

**9.0 Information/Communication Items:**

- 9.1 Enrollment Report  
9.2 Shasta County Pooled Investment Report for December 29, 2017  
9.3 Shasta County Pooled Investment Report for January 31, 2018

**10.0 Governing Board Discussion and Suggested Agenda Items**

**11.0 Future Meetings:**

- 11.1 Regular Board Meeting, Tuesday, March 20, 2018, 6:30 p.m. in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022

**12.0 Closed Session: Adjournment to Closed Session at 7:55 p.m. to consider and/or take action upon the following items:**

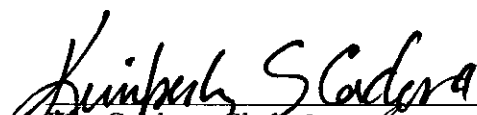
12.1 Pursuant to Government Code Section 54957,  
Public Employee Discipline/Dismissal/Release/Evaluation

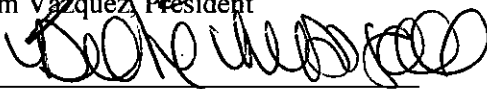
**Public Notice of Action Taken in Closed Session-**


No Action Taken

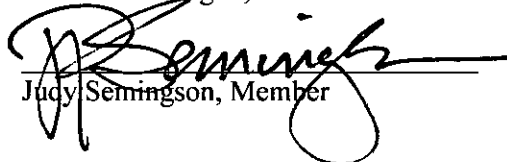
**13.0 Adjournment-** the meeting adjourned at 8:45p.m.

  
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Tom Vazquez, President

  
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Kim Cordova, Clerk

  
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Deidre McDougall, Member

  
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Matt Iles, Member

  
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Judy Semingson, Member