

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**REMOTE BOARD MEETING MINUTES
Friday, April 3, 2020**

Present:	Frank Hackett	Braintree
	Patrick Sullivan	Cohasset
	Paul Austin	Hingham
	Judith Kuehn	Hull
	Jeffrey Granatino	Marshfield
	Matthew Keegan	Norwell
	Thea Stovell	Randolph
	Ron Griffin	Scituate

SSEC: Richard L. Reino, Executive Director
 Patricia Mason, Ph.D., Director of Student Services

1. The Memorandum of Understanding (MOU) with the SSEC and the SSEC AFT union was presented. A motion was made to authorize the executive director to sign the MOU was made by roll call vote; with Mr. Keegan voting yes, Ms. Kuehn voting yes, Mr. Griffin voting yes, Dr. Sullivan voting yes, Dr. Austin voting yes, Dr. Stovell voting yes, and Dr. Hackett voting yes; unanimously approved.
2. The financial summary and budget update was reviewed. The SSEC fund balance is currently \$11M. The credit line is still in place in case it is needed. It is possible to borrow up to eight weeks of operating expenses. The executive director is looking into applying for it, just in case, and will get back to the board chairperson. The SSEC treasurer recommends accessing the credit line if the bank balance drops down the around \$2M. Current balance is \$5M. A motion to approve the financial summary and budget update was made by roll call vote, with Dr. Austin voting yes. Dr. Sullivan voting yes, Mr. Keegan voting yes, Dr. Kuehn voting yes, Dr. Stovell voting yes, Mr. Griffin voting yes, and Dr. Hackett voting yes; unanimously approved.
3. Approval of the FY2021 budget. Randolph is ready to raise the rent now. Randolph's rent increases are phased in over 3 years. Hull is currently in the 2nd of a 3 year contract. Jeff Granatino arrived remotely at this time. A motion to approve the budget as presented was made by Dr. Austin and seconded by Mr. Granatino; with Mr. Keegan voting yes, Dr. Kuehn voting yes, Dr. Austin voting yes, Mr. Griffin voting yes, Dr. Stovell voting yes, Mr. Granatino voting yes, and Dr. Hackett voting yes; unanimously approved.

4. Overview of the SSEC remote learning plan was provided by the Director of Student Services. The executive director said she has done a terrific job creating the plans. Dr. Mason shared her implementation plan; staff has been developing their asynchronous plans. SSEC staff has been in regular contact with families and are documenting that (or the lack of it as some families have not been keeping in touch). Staff are keeping track of services provided through Medicaid for billing purposes. Remote IEP's are already taking place. Phase 2 will take place on Monday, April 6th. It will all be online; each professional staff will provide 1 hour per day to students. Prerecorded libraries are accessible to parents and students. Chromebooks have been distributed to staff, parents and/or students as needed. The MOU clearly states that staff will check email at least twice each day. Paraprofessionals will be taking data, helping with prerecorded topics, book reading, etc. Adaptive materials have been mailed home along with paper packets. Documentation for both synchronous and asynchronous learning will take place. SSEC will imitate grid service as much as we can and will track it. Therapy services will continue as well. No lessons will be planned without supports in place. Families are starting to respond to outreach. Live consultation with families to help with behavior management is taking place. Part of the packet for parents includes a document on Equity and Title IX Protections for Remote Learning; parents have received a copy of this. It includes discipline and bullying policies. The document will be sent to member districts and families.

The next board meeting is scheduled for May 1, 2020. Board members were thanked for participating in this remote meeting.

The meeting adjourned at 9:40 a.m.