

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, September 18, 2018.

Ms. Porter, Board President, called the meeting to order at 7:09 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter

Members Excused: Mrs. Richman, Mrs. Skwirut Members Absent: Mr. Robinson

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS

Retirement Recognition with Board Resolutions: Nancy Anderson and Kimberly Richman
(pages 6351-6352)

Staff Introduction: Lawrence Sankey

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Digregorio and seconded by Mr. Buzby that the Board of Education approve the regular meeting minutes minutes of August 17, 2018.

*Unanimously approved by voice vote. Motion Carried.
Abstain: Mr. Bower*

FINANCIAL

Motion by Mr. Bower and seconded by Mr. Buzby that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of July 31, 2018 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2018.
(pages 6353-6361)

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of July 2018.
(pages 6362-6364)

3. **Transfers** – Approve the transfer list for the months of July 2018 and August 2018.
(pages 6365-6366)
4. **Bills To Be Paid** – Approve payroll and agency for the months of July 2018 and August 2018 and the bills list for September 2018.
(pages 6367-6373)
5. **Software License Agreement** - Approve the Computer Solutions Software License Agreement effective July 1, 2018.
6. **ESEA** - Accept the following ESEA grant award for fiscal year 2019:

Title I	\$ 97,261
Title IIA	\$ 7,753
Title IV	<u>\$ 10,000</u>
Total	\$115,014
7. **IDEA** - Accept the following IDEA grant award for fiscal year 2019:

IDEA Basic	\$48,675
IDEA Preschool	<u>\$ 740</u>
Total	\$49,415
8. **Sports Transportation** - Approve a jointure with Lower Alloways Creek Board of Education to provide busing from Salem County Vocational Technical School to Salem High School at the end of the school day for Mannington Township students playing sports. Total cost for the 2018-2019 school year is \$100.

Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mr. DiGregorio, and Ms. Porter
Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. Thank you note from Matthew Catalano
2. **Unfinished Business** - None
3. **New Business** - None
4. **Other**
 - a. Superintendent Update (page 6374-6377)

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. DiGregorio and seconded by Mr. Buzby that the Board of Education approve the following items:

- A. **Professional Personnel**
 - a. Approve lateral movement on the salary guide for Shaun Stamm from BA to BA+15 effective September 1, 2018. A transcript has been provided.
 - b. Approve payment for Curriculum Writing in the following amounts:
 - i. \$400 - Revision

ii. \$800 - First Draft

c. Approve Lisa Stiles as the Novice Teacher Cohort Leader at a rate of \$30 per hour payable with ESEA Title IV funds.

B. Support Personnel

a. Accept, with regrets, the letter of notification of retirement from Judith Kerr, effective December 1, 2018. Judith Kerr has been an Administrative Secretary/Confidential Secretary at Mannington School for 31 years. Further, approve payment of accumulated sick days and unused vacation days as per board policy and upon confirmation of days remaining.

b. Accept, with regrets, the letter of notification of retirement from Stephanie Williams, effective November 1, 2018. Stephanie Williams has been a Classroom Educator at Mannington School for 8 years.

C. Other

1. **Facilities Use** – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Mannington Ruritan Club	12/9/18	6am-1pm	All Purpose Room & Kitchen	Ruritan/TEAM Breakfast	John Sakewicz
Mannington Ruritan Club	3/10/18	6am-1pm	All purpose room & Kitchen	Ruritan/TEAM Breakfast	John Sakewicz
TEAM	10/12/18	7pm-9pm	Courtyard or All-Purpose Room	Movie Night	Cynthia Foster
TEAM	10/19/18	6pm-7:30pm	Side Yard	Trunk or Treat	Joyce Pompper
TEAM	11/6/18	3:15pm-6:30 pm	All-Purpose Room	Election Day Sub Sale	Cynthia Foster
Salem County School Nurses Assoc.	11/10/18, 2/2019, and TBD	4pm-6:30pm	Library	Quarterly Meetings	Cynthia Moore

2. **Field Trip** – Approve the following request:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD COST	BUS COST	ANTICIPATED SUB COST
9/26/18	8	15	Ag Day - Salem County Fairgrounds	Destiny Leonl	0	\$150	0

3. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Cynthia Moore	Deptford, NJ	Diet, Nutrition, and the Microbiome in the Management	10/4/18	\$45	X	n/a (evening)

		of Psychiatric Disorders				
Cynthia Moore	Deptford, NJ	Domestic Minor Sex Trafficking 101	11/1/18	\$45	X	n/a (evening)
Cynthia Moore	Deptford, NJ	Promoting School Health Nursing	12/5/18	\$45	X	n/a (evening)
Sean Magerr	New Brunswick, NJ	Mock Trial Workshop	10/18/18	n/a	X	\$85
Shaun Stamm	Quinton School	Writing Articulation	10/11/18	n/a	X	\$85

4. **Tuition Reimbursement** - Approve the request for reimbursement from Shaun Stamm for one graduate course during the Fall 2018 term. Tuition costs in accordance with the negotiated contract agreement will be reimbursed upon submission of the required documents.
5. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2018-2019 school year:

Student	Grade
Tariq Robinson	1
Terrell Robinson	6

6. **Lead Testing Program** - Approve submission of the Lead Testing Program Statement of Assurance for 2017-2018.
7. **Paraprofessional Staff** - Approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2018-2019 School Year.
8. **Week of Respect** - Approve designation of October 1-5, 2018 as the Week of Respect.
9. **School Violence Awareness Week** - Approve designation of October 15-19, 2018 as School Violence Awareness Week.
10. **Assessment Results** - Approve the Spring 2018 Statewide Assessment Results as presented by the Chief School Administrator. (pages 6378-6384)
11. **HIB Self-Assessment** - Approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJDOE by the September 30, 2018 due date.
12. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the HIB report for the period of June 9, 2018 to September 14, 2018.

Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mr. DiGregorio, and Ms. Porter
Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report (pages 6385-6386)
2. Noteworthy Items
 - a. Miss Spano and Mrs. English for the PreK and K Meet and Greet held in August.
 - b. Mrs. Foster and Miss Dyer for the Entrance Mural
3. Important Dates:
 - a. Cumberland/Salem County SBA Meeting at The Grove at Centerton - September 26th - Dinner 6:00 pm and Program 6:45 pm
 - b. MEA Family Fun Night - Wednesday, October 3, 2018 from 6:00 pm to 7:00 pm
 - c. Regular Monthly Meeting - Tuesday, October 16, 2018 at 7:00 pm

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. DiGregorio and seconded by Mr. Bower that the Board of Education meeting be adjourned at 8:14 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary