

**Bitterroot Valley Education Cooperative
Management Board**

Tuesday, April 27, 2021
9:00 a.m.

MINUTES

- 1. Call to Order** – Dr. Moore called the meeting to order at 9:00 AM. In attendance: Board Members Dr. Moore, Mr. DoBell, and Mr. Toynbee; BVEC admin staff Jenny Rammell and Chris Hughes; staff representative Wendy Wanner; Board clerk Jill Reynolds. Not in attendance: Board members Mr. Pearson and Mr. Rayburn.
- 2. Introduce Staff Representative-** Wendy Wanner, School Psychologist at Victor and Darby Schools, BVEC MTSS Coordinator and Consultant
- 3. Consent Agenda** – Dr. Moore asked if there were any changes anyone would like to make to the consent agenda. There were no changes requested, consent agenda was unanimously approved. Dr. Moore will not be able to attend the meeting on May 25th and asked Mr. DoBell if he would be willing to chair the meeting. Mr. DoBell agreed to chair the meeting on May 25th.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations-attached
 1. Steven Zieglowsky-Mental Health Clinical Supervisor
 2. Melissa Thayne-CSCT Therapist, Darby secondary
 - E. New Hires-Caitlyn Nogle-Speech Language Pathologist
 - F. Next Meeting – May 25, 2021
- 4. Public Comment** - Wendy shared that evaluations were going well. She is going to share more information regarding MTSS later in the meeting and would save her comments until then.
- 5. Correspondence - None**
- 6. Board Action**
 - A. Employee Request for Retirement Incentive-attached**

Terese Athman submitted a retirement incentive for consideration for retirement after the 2021-22 school year.

Retirement Incentive: Employees may initiate the process by presenting a proposed retirement incentive request to management for consideration no later than April 1 of the contract year prior to the prospective retirement.

No later than October 1st in any year an early retirement incentive plan may be offered and uniform to all employees in the bargaining agreement.

If a retirement incentive is offered, management will, at its sole discretion, announce details, which will be

uniform to all employees in the bargaining unit.

Upon review of the current BVEC financial situation, the recommendation would be to offer the previously approved management retirement incentive payment of \$3,000.00. All employees with 15 or more years of employment with BVEC would be eligible if retiring at the end of the 2021-22 school year.

Jenny complimented Terese on the work she does for the Cooperative in the Darby schools and explained that Terese was considering retiring at the end of the 2021-22 school year. Upon review of the current BVEC financial situation, the recommendation would be to offer the previously approved management retirement incentive payment of \$3,000.00. All employees with 15 or more years of employment with BVEC would be eligible if retiring at the end of the 2021-22 school year.

Mr. Toynbee made a motion to approve the recommendation to offer the previously approved retirement incentive of \$3000 to employees with 15 or more years employment with the Cooperative if retiring at the end of the 21-22 school year. Mr. DoBell seconded the motion. Motions carries unanimously 3-0.

7. Information and Discussion

A. MTSS Training Opportunities-Wendy Wanner explained that she would like to conduct a training session this summer prior to school starting. This year has been difficult, and people are burned out with on-line training. Wendy feels the best topic to cover is Tier 1 – Back to School and would like to have Tim Lewis conduct the in-person training. She would like each District to send a team that would leave the training with the resources to develop a training plan within schools. There was discussion around possible dates and final agreement to hold the training on August 18th. Chris mentioned the intention to have the training at the Bitterroot River Inn to allow sufficient social distancing and Dr. Moore offered the Stevensville Schools multipurpose room if it was not already being used.

B. BVEC Draft Budget

Jenny explained that she had spoken to almost all the Superintendents regarding draft versions of the 21-22 Cooperative budget, but she would like to have an in-person meeting with all Superintendents to review and discuss the budget options. There was agreement to have the meeting May 19th, Jenny will start with that date and send communication to all Superintendents.

C. Pay Agreement for Summer CSCT Program-informational to let the Board know that the MOU had been signed and agreed to for the programs this summer.

D. CSCT Financial Review – Chris explained that gap funding was now in place through September of 2021 and that DPHHS is optimistic that funding will be in place for next year. There is also discussion with DPHHS to improve the flexibility of the CSCT structure and the reimbursement amounts. Jill reviewed the CSCT financial analysis for the month of March, March YTD, and the Full Year forecast. She explained that the program in total was covering costs, but that is expected to change when we have a \$90,000 payroll in June, but no services provided because school will be out


in most districts. We do have sufficient reserves in place to cover this due to the grant funds received and the District support funds we received.

Dr. Moore stated that he believes all schools will be able to provide support to cover costs of the programs with funds they receive as mental health support is cited as an allowable expense. This is contingent on the funds they receive and the specific guidelines on the funding. Chris explained he is focused on maintaining a sustainable program based on whatever structure and funding is in place in the future.

8. Adjourn – Meeting adjourned at 9:37.



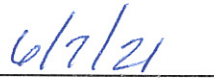
Board Chair Signature



Date



Board Clerk Signature



Date