

SOUTH SHORE EDUCATIONAL COLLABORATIVE
75 Abington Street, Hingham, MA 02043

BOARD MEETING MINUTES
Friday, March 10, 2017

Present:	Hingham	Dorothy Galo, Ph.D.
	Hull	Kathleen Tyrell, Ed.D.
	Marshfield	Jeffrey Granatino
	Norwell	Matthew Keegan
	Randolph	Thomas Anderson
	Scituate	John McCarthy
	SSEC	Henry W. Perrin, Ed.D., Executive Director Richard Reino, Business Administrator

The meeting was called to order at 8:43 a.m.

1. Acceptance of the minutes from the Friday, January 20, 2017 meeting. A motion to accept was made by Mr. Keegan and seconded by Dr. Galo; unanimously approved.

2. Update on CHARMS Collaborative. At the January board meeting, legal counsel reviewed the process of SSEC merging with CHARMS Collaborative, as it is closing in June, 2017. There would be many concerns around legal procedures, liability, and personnel challenges. Following discussion with legal counsel and recommendations offered by board members, the SSEC executive director took the recommended approach of supporting the CHARMS students who would need to be relocated while not pursuing acquisition of the entire organization.

3. Acceptance of financial summary and budget update. The bank balance is good at this time. Credit line is still at zero. The projected year end positive balance may be around \$300,000. SSEC budgeted for 323 students and there are currently 341. The new AIM classrooms have placed Quest and Community students together and they are both doing very well. A motion to accept the financial summary and budget update was made by Dr. Galo and seconded by Dr. Tyrell; unanimously approved.

4. First review of the FY 2018 draft budget and tuition structure. Discussion began with the list of steps toward sustainability that SSEC has taken over the past few years with a goal of supporting long term financial stability. Restructure of administrative positions, the transfer of management of some programs, and some reductions in staff have all contributed toward creating a balanced budget. The business administrator has realigned tuitions of programs to more accurately reflect what is necessary to meet the students' needs. A comparison was offered showing a 0% increase with the tuition realignment, the traditional 3% increase for all programs, and a tuition realignment version which would include a "phase in" version. A few districts, Hull being one of them, would see a significant increase in cost depending on which programs their students attend. There would also be a different tuition rate for non-member districts. In order to

assist Hull in making this one time adjustment, a motion was made by Dr. Galo to provide a one time tuition credit to Hull for FY 2018 for one Mini School student, in the amount of \$60,424, plus a 25% tuition credit. Mr. Keegan made an amended motion to allow Hull to receive a one time tuition credit in the amount of \$60,424 with no 25% tuition credit; Mr. Granatino seconded the motion; unanimously approved. This one time adjustment for Hull allows the tuition alignment to be implemented with all districts absorbing some of the costs in a fair distribution. Dr. Tyrell is grateful to the SSEC board for its support.

Continuing on with review of the FY 2018 budget, the rent is set for the next two years for 75 Abington Street, classroom space in Randolph has been renovated and is cost effective, and necessary renovations at Randolph are planned. FY 18 is the final year of a three year union contract. SSEC health insurance rates are going up; 16% for the traditional plans, 11.5% for the rate saver plans, and 8.7% for the benchmark plans. Mayflower Municipal Health Group may be discontinuing the traditional plans in FY 19. The business administrator is considering offering SSEC staff an incentive to switch from their traditional plan to the rate saver which would provide a savings to the collaborative. Board members were asked what the health insurance cost split is in their district. Many are at 50/50, and all are working toward that percentage. There is one personnel addition in the FY 18 budget to hire a 15-20 hour person to support the business office staff. As board members review the budget they are encouraged to call either the business administrator or the executive director if they have any questions.

5. The renovations being done at Randolph High School are in the planning stages and will be completed soon in preparation for having all classrooms at the “garden level” rather than the 2nd floor.

6. The Department of Elementary and Secondary Education has sent a letter letting SSEC know that they have approved having the Milton school district join the SSEC, effective July 1, 2017.

A motion to adjourn was made by Mr. Keegan and seconded by Dr. Galo; unanimously approved. The meeting adjourned at 9:45 a.m.