

# COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street  
Cottonwood, California 96022

## AGENDA FOR Tuesday, March 16, 2021, 6:30 P.M. Regular Board Meeting, West Cottonwood Library, Zoom

### **Rules and Procedures**

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

Topic: Regular Board Meeting March 16, 2021  
Time: Mar 16, 2021 06:30 PM Pacific Time (US and Canada)

### Join Zoom Meeting

<https://us02web.zoom.us/j/87879290813?pwd=QUM2UTRnZVlrY2dqd0JEU2kreVl4Zz09>

Meeting ID: 878 7929 0813

Passcode: D4FA4p

One tap mobile

+16699006833,,87879290813#,,,,\*687110# US (San Jose)

+13462487799,,87879290813#,,,,\*687110# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 878 7929 0813

Passcode: 687110

Find your local number: <https://us02web.zoom.us/u/kdyiLD9qDR>

### **1.0 Call Regular Meeting to Order**

### **2.0 Pledge of Allegiance**

### **3.0 Approval of Agenda**

### **4.0 Recognition (Students, Staff, Curriculum) /Curriculum review** **None at this time**

### **5.0 Public Forum/Hearing of Persons Wishing to Address the Board**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

**6.0 Consent Agenda**

- 6.1 Review of Consent Agenda
  - 6.1.1 Approval of Board Meeting Minutes for:  
Regular Board Meeting held on February 9, 2021 (pg. 4-6)
  - 6.1.2 Approval to hire **Olivia Brown, Kyaira Graham, and Justine Wilson**- Instructional Assistants
  - 6.1.3 Accept Letter of Resignation from **Savannah Howard**- Instructional Assistant and  
**Veronica Pacheco**- Cafeteria Assistant (pg. 7-8)
- 6.2 Approval of Consent Agenda

**7.0 Discussion/Action Items:**

- 7.1 Consider approval of the Commercial Warrants. (pg. 9-28)
- 7.2 Board Members to complete Statement of Economic Interest Forms. (Due to District Office by April 1). The form 700 and Reference Pamphlet available at <http://www.fppc.ca.gov/Form700.html>
- 7.3 Consider approval of the Second Interim for the 2020/21 fiscal year. (pg. 29-147)  
The CBO will present information on the General Fund, Cafeteria Fund, Special Reserve Fund- Non-Capitol Projects, Retiree Fund, Capital Facilities Fund, Bond Fund  
Narrative  
Ending Fund Balance  
Cash Flow  
MYP  
SACS Report  
Criteria & Standards Review  
Charter School Second Interim Report (pg. 148-182)
- 7.4 Consider accepting the proposal from Chavan and Associates, LLP to perform the annual audits for the years ending 2021, 2022, 2023. (pg. 183-193)
- 7.5 Consider approval to accept the Request for Proposal Bid from Spectrum for high speed data transport. (pg. 194-232)
- 7.6 Consider approval to accept the Request for Proposal Bid from Shasta County Office of Education for high speed data internet. (pg. 233-237)
- 7.7 Consider approval to hire a District Licensed Vocational Nurse- 5.75hrs/ day
- 7.8 Consider approval to hire 2 Speech and Language Pathologists, job description, and salary schedule. (pg. 238-240)
- 7.9 Consider approval of revised School Calendar for 2021/22- change North 1<sup>st</sup> Trimester end date from October 29<sup>th</sup> to October 22<sup>nd</sup> (pg. 241)
- 7.10 Consider approval of the following Board Policy/ Administrative Regulations (pg. 242-245)  
AR 6159 Individualized Education Program (pg. 246-262)  
BP/AR 6159.1 Procedural Safeguards for Special Education (pg. 263-274)  
BP/AR 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education (pg. 275-281)  
E 1113 District and School Web Sites (NEW) (pg. 282-285)  
BP 3280 Sale or Lease of District-Owned Real Property (pg. 286-292)  
BP/AR 3530 Risk Management/Insurance (pg. 293-296)  
BP 5146 Married/ Pregnant/ Parenting Students (pg. 297-305)

- AR/ BP Board Policy 4119.11/4219.11/4319.11 - Sexual Harassment (pg. 306-318)**
- AR/E 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures (pg. 319-332)**
- BP/AR 4157/4257/4357 - Employee Safety (pg. 333-344)**
- AR 4157.1/4257.1/4357.1 - Work-Related Injuries (pg. 345-348)**
- BP/AR 5113.1 - Chronic Absence and Truancy (pg. 349-362)**
- AR 5113.11 - Attendance Supervision (pg. 363-367)**
- BP/AR 5145.7 - Sexual Harassment (pg. 368-379)**
- AR/E 5145.71 - Title IX Sexual Harassment Complaint Procedures (pg. 380-394)**
- BP/AR/E 6161.1 - Selection and Evaluation of Instructional Materials (pg. 395-410)**
- E(1) 9323.2 - Actions by the Board (pg. 411-415)**

**8.0 Informational Items-**

- 8.1 CTA Report
- 8.3 Superintendent’s Report
- 8.3 Principal’s Report

**9.0 Information/Communication Items.**

- 9.1 Enrollment Report (pg. 416)
- 9.2 Shasta County Pooled Investment Report for January 31, 2021 (pg. 417-418)
- 9.3 Consolidated Application 2020/21 (pg. 419-427)

**10.0 Governing Board Discussion and Suggested Agenda Items**

**11.0 Future Meetings:**

- 11.1 Regular Board Meeting, **Tuesday, April 21, 2020, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022

**12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

- 12.1 Pursuant to Government Code Section 54950, Public Employee Discipline/Dismissal/Release/Evaluation**

**13.0 Adjournment**

**AMERICAN WITH DISABILITIES ACT NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District’s website at [www.cwusd.com](http://www.cwusd.com) Each month’s board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

**To review and/or print a board packet:**

Go to [www.cwusd.com](http://www.cwusd.com)

Click on Board of Trustees in the right hand column

Click on Board Meeting Documents in the left hand column, and

Click on Meeting Agendas, Minutes, or Board Meeting Packets to review or download as you would like.