

# LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

## Governing Board Minutes

May 4, 2021

Until further notice we will be enforcing the CDC's and the Mohave County Health Department's recommendations of 'Prevention Strategies to Reduce Transmission of SARS-CoV-2 in Schools', including the use of masks and physical distancing. Meeting can be viewed live at [www.lhusd.org/boardvideos](http://www.lhusd.org/boardvideos).

### REGULAR MEETING:

#### 1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, John Masden, at the Lake Havasu High School Performing Arts Center, 2675 Palo Verde Blvd. S., Lake Havasu City, Arizona at 6:00 p.m., on May 4, 2021.

#### 1.1 Moment of Silent Prayer or Reflection

#### 1.2 Roll Call

##### BOARD MEMBERS PRESENT:

John Masden, President  
Dr. Eric Aurand, Vice President  
Lisa Roman, Member  
Kyle Neidermann, Member

##### BOARD MEMBERS ABSENT:

Archana Aliyar, Member

##### ADMINISTRATION PRESENT:

Dr. Rebecca Stone, Superintendent  
Michael Murray, Director of Business Services  
Jaime Festa-Daigle, Director of Personnel/Technology  
Nina Mersing, Principal, Smoketree Elementary  
Tamara Yates, Principal, Havasupai Elementary  
Corey Triassi, Principal, Starline Elementary  
Roger Burger, Principal, Nautilus Elementary  
Brett Bitterman, Principal, Oro Grande Classical Academy  
Andrea Helart, Principal, Jamaica Elementary  
Lindsay Bitterman, Principal, Thunderbolt Middle School  
Jennifer Black, Assistant Principal, Thunderbolt  
Scott Becker, Principal, Lake Havasu High School  
Shannon Williams, Assistant Principal, High School  
Terry Fleming, Secretary

Others: 91

#### 1.3 Pledge of Allegiance

#### 1.4 Call for an Executive Session – none.

#### 2. Call to the Public – none.

#### 3. Recognition of Visitors

- Lake Havasu City Education Association (LHCEA) / Carol Nowakowski gave her monthly legislative report.
- Dr. Rebecca Stone, along with Mr. and Mrs. Navaretta –who donated the awards, a Mudshark representative and Mayor Cal Sheehy, presented awards to the LHUSD#1 Staff of the Year, Rookie of the Year, Site Teachers of the Year and the Teacher of the Year.
- Dr. Rebecca Stone gave recognition to the 2020-2021 Retirees: Ray Anderson, D'arcy Babcock, Nancy Blythe, Michelle Budden, Mary Clark, Susan Clark, Daniel Cole, Laura Denny, Janiece Esmay, LeeAnne Grogan, Roseann Hagen, Bonnie Helman, Molly Hooks, Trish Konen, Donna Mares, Tracy Mcfarlin-Pressley, Kristina Morelli, Bobbi (Agnes) Nelson, Valari Rose-Johnson, Catherine Sepulveda, Luther Smith, Julie Standal, and Corey Triassi.
- Marsha Becker, Career & Technical Education (CTE) Coordinator gave out certificates to the Lake

Havasu High School Career & Technical Students National and International Competition Qualifiers. Shannon Williams, Lake Havasu High School Assistant Principal, shared winners of the Daughters of the America Revolution: Voice of Democracy Essay Winners -Alexandra Montbriand and Victorya Deru; Teacher of the Year -Amy Sullins, LHHS English Instructor; and DAR Good Citizen Award - RaeLynn Davidson.

#### 4. Consent Agenda

##### 4.1 Approval of Consent Agenda

###### 4.1.1 Approval of Minutes:

Regular Session of April 13, 2021

###### 4.1.2 Approval or Modification of Agenda

###### 4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Leave, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Leave, Other. Stipends.

###### 4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$6,854.48 and to Student Activities Organizations in the amount of \$5,131.00.

*A detailed list of donations can be viewed as background material by contacting the District.*

###### 4.1.5 Approval of Travel

Stone

Mrs. Roman moved, seconded by Dr. Aurand to approve the Consent Calendar as presented.

ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

#### 5. Old Business – none.

#### 6. New Business

##### 6.1 Approval of Student Handbooks for 2020-2021 School Year

Dr. Stone recommended the Governing Board approve the 2021-22 Student Handbooks:

- Elementary Student Handbook
- Thunderbolt Middle School Student Handbook
- Lake Havasu High School Student Handbook
- Lake Havasu High School Athletic Student Handbook

A copy of the 2021-22 Student Handbooks, along with the changes for 2021-22 were provided electronically to the Governing Board prior to the May 4 board meeting

Dr. Aurand moved, seconded by Mrs. Roman to approve the handbooks as presented.

ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

##### 6.2 Approval to Replace Leased Copiers Districtwide

Mr. Murray recommended the Governing Board approve the leasing of copy machines at locations throughout the district, through a new 60 month lease contract with Ricoh.

The district will utilize State contract ADSP018-216027, for the new 60 month lease. The district has leases, which are currently nearing the end of their 60 month lease terms, with both Ricoh and Xerox.

Ricoh has been extremely hands on and connected with the district for many years. They reach out often to assess our level of satisfaction and provide ongoing support. As our lease contracts began approaching their end dates, Ricoh assisted the district in providing equipment recommendations in evaluating copies produced over the last 57 months on each unit. The district's and Ricoh's goal in evaluating production activity centered on maximizing utilization and production capabilities in each unit.

All of the new machines have no "per print" charges for black and white copies. The unit that will be located at the district office will also have unlimited black and white copies, however there will be a cost of \$0.0450 per print for color copies as this is the only leased machine that is equipped to produce color copies. The lease will also include a Technology Service for the 60 month term, which includes parts, labor, toner, and staples.

The quote from Ricoh was sent to the Board prior to the May 4 meeting. This item was reviewed by the Business Office.

Mr. Neidermann moved, seconded by Dr. Aurand, to approve item 6.2 as presented.

ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

### 6.3 Approval for Retroactive and Future Purchases of Door/Gate Hardware, Mechanisms, and Related Items

Mr. Murray recommended the Governing Board approve retroactive and future purchases of door/gate hardware, mechanisms, and related items from Clark Security Products at an amount that is Not To Exceed \$40,000 for the fiscal year.

The district's maintenance department is phasing out old, obsolete hardware and mechanisms, due to a lack of parts availability. Outdated locks, many of which have received temporary fixes in the past are now being replaced. Many panic bars have been identified as having excessive internal wear and are being replaced to ensure proper functionality for exiting/evacuating rooms and buildings.

In July of 2020, a purchase requisition was submitted to the purchasing department from the maintenance department to obtain an open purchase order, utilizing the Mohave Cooperative Contract 16G-CSP-0916 for Clark Security Products/Anixter Inc., for an amount of \$15,000. Instead of generating a purchase order for the requested \$15,000 amount, a purchase order was created with an incorrect amount of \$30,000. Purchases of \$25,000 or greater require Governing Board approval, due to the incorrectly stated dollar amount, we are requesting the retroactive approval of excess expenditures and the approval of the NTE amount.

This approval allows the District to continue to address our known needs, as well as the inevitable failures of door/gate hardware, mechanisms and related items in the future. This item was approved by the Business Department

Mrs. Roman moved, seconded by Mr. Neidermann, to approve item 6.3 as presented.

ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

### 6.4 Approval of 2020-21 Revised Budget

Mr. Murray recommended that the Governing Board approve the 2020-21 revised budget and any over expenditures in any of the following programs within the M&O budget for the fiscal year 2021, while not overspending the overall budget limit -Regular education, Special education, and Pupil transportation.

The revised budget includes financial adjustments to the overall budget limit based upon funding changes that have occurred since the adoption of the budget last July.

The district does not expect an over expenditure in any of the funded areas mentioned above at this time; however, per A.R.S. §15-905G., if there needs to be an over expenditure in any of the programs, we must have board approval prior to the end of the fiscal year. The maintenance and operation expenditures will not exceed the overall budget limit.

The revised budget and summary sheets were provided to the Governing Board for review. Mr. Murray reviewed a PowerPoint showing completed forms that will be submitted to the State. All forms will be on the District website once the State accepts them.

Mrs. Roman moved, seconded by Dr. Aurand, to approve item 6.4 as presented.

Board thanked Mr. Murray for explaining the budget revisions and making it transparent.

ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

### 6.5 Approval of Thales Fingerprint Vendor

Mrs. Festa-Daigle recommended that the Governing Board approve the agreement for Thales Fingerprint in order to purchase a fingerprint scanning machine for LHUSD. The cost to the District will be \$7995.00 (plus tax) for a four year contract. All necessary equipment for scanning is included in this price.

Currently only certified staff and bus drivers are required by law to get an IVP (Identity Verified Prints) fingerprint card. Those who possess this card continually are scanned against criminal databases for felonies that could jeopardize the safety of our students. Other staff members are fingerprinted at the time of hire, but not again. The purchase of the Thales fingerprint scanning machine will allow LHUSD to require all new hires to possess an IVP card. Employees will pay for the fingerprint card, as they currently do. An IVP card costs \$67 and is renewed every 5 years. We will begin by fingerprinting all new staff and then begin to process existing staff over time.

The Thales scanner will allow the District to optimize the fingerprint process, making it faster to get fingerprint results ensuring that we are employing individuals with the appropriate qualifications. We will also be able to fingerprint volunteers for LHUSD using the scanner rather than the current method of rolling prints.

This agreement has been approved by business services and legal.

Dr. Aurand moved, seconded by Mrs. Roman, to approve item 6.5 as presented.  
ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

6.6 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the approval of:

Vouchers – Vouchers for April 2021 / unavailable at this time  
Student Activity Funds for K-12 for March 2021 / \$273,566.68

Auxiliary Funds for March 2021:

|                 |               |
|-----------------|---------------|
| Smoketree       | \$ 19,622.41  |
| Thunderbolt     | \$ 131,124.26 |
| Havasupai       | \$ 12,913.74  |
| Starline        | \$ 23,506.55  |
| Nautilus        | \$ 14,811.47  |
| Oro Grande      | \$ (347.09)   |
| Jamaica         | \$ 25,843.74  |
| High School     | \$ 524,610.29 |
| District Office | \$ 5,738.29   |

K-12 Student Activities Funds Report and the Auxiliary Reports for each school for March 2021 were emailed to the Board prior to meeting.

Mr. Neidermann moved, seconded by Dr. Aurand, to approve item 6.6 as presented.  
ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

7. Informational

\* Superintendent

- We are excited that the end of the school year will be here soon. Thank you to our staff, parents and students.
- LHUSD#1 will be having a Job Fair on May 27 from 1:00-5:00 p.m. at the District Office.

\* Governing Board

- Dr. Aurand invited community to come to the Evenings of Excellence next week.

8. Call to the Public – none.

9. Communications

- The next regular board meeting will be Tuesday, June 15, 2021 at the District Office Boardroom.

10. Adjournment

Mrs. Roman, seconded by Dr. Aurand to adjourn at 7:40 p.m.

ROLL CALL VOTE: Neidermann: YES, Roman: YES, Aurand: YES, Masden: YES

Video of the entire meeting may be seen on the District website [[www.lhusd.org/boardvideos](http://www.lhusd.org/boardvideos)] under Governing Board.

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Minutes of the Regular Governing Board meeting of May 4, 2021, are approved as submitted.

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John Masden, Board President

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Eric Aurand, Board Vice President