



POTTSVILLE ELEMENTARY  
READY FOR LEARNING RE-ENTRY PLAN

SCREENING

- **Students will need to be screened at home prior to getting on a bus or being dropped off by a car.**
- **If you answer yes to any of these questions, please DO NOT send your child to school.**
  - *Unexplained cough, difficulty breathing, sore throat, and loss of taste or smell.*
  - *Close contact with an infected person (Covid-19 within the previous 14 days.)*
  - *Fever within the last 72 hours.*

ARRIVAL PROCEDURES

**Car and Bus**

- **Car riders can be dropped off at our normal car rider lines in the mornings.**
- **We are creating a Kindergarten car rider drop off area. When entering from Cedar Street, Kindergarten parents may utilize the first lane closest to the fence and turn into the parking lot nearest the kindergarten wing on the north side of the school.**
- **We will stagger Kindergarten arrival the first few days of school. More information will come from your child's teacher, or during open house.**
- **Doors will open at 7:30. If you are dropping your child off, please do not drop them off before 7:30. There will be no one on duty to ensure children follow social distancing guidelines.**
- **Students may enter the building anytime between 7:30- 8:00.**
- **Students will go straight to their classroom to avoid congestion on the playground and in the hallways.**
- **After dropping off their backpack in their classroom, students may go to the cafeteria, if they need to eat breakfast.**

DISMISSAL PROCEDURES

- **Extra dismissal times have been added to keep large numbers of**

**students from congregating at pickup.**

- **2:45 will be designated for 1st/2nd/3rd graders (and K siblings)**
  - **3:10 will be designated for Kindergarten car riders**
  - **3:25 will be for bus riders and students whose parents can not make earlier pickups due to work, or students with siblings in 5th grade and above that need to wait for them to walk over or get off a bus to join their elementary sibling.**
  - **There will be no "Parent Walk-Up" line this year. All parents are encouraged to come through the car rider lines, or students may ride the bus.**
- **An extra pick up spot has been added in the bus lane for the 2:45 pick up and daycare vans.**

### **TRANSITIONS AND HALLWAYS**

- **Dots have been placed in the hallways to help students social distance.**
- **Hallways will travel one way when possible. Students will walk on the right side when transitioning from place to place.**

### **BREAKFAST PROCEDURES**

- **If a student needs to eat breakfast, they will go to their classroom to drop off their back pack then go to the cafeteria.**
- **After finishing breakfast, they will return to their classroom.**

### **LUNCH SCHEDULE AND PROCEDURES**

- **Students will eat lunch in the cafeteria with feasible social distancing.**
- **Tables will be sanitized between grade levels.**
- **Students will have 2 lunch options daily, or may bring lunch from home.**
- **Visitors and outside lunch guests will not be allowed at this time.**

### **RESTROOMS**

- **Regular restroom breaks will be given with a limited number of students allowed in the bathroom at one time.**
- **When all stalls or urinals are in use, students will social distance in the hallway until an opening becomes available.**
- **Restrooms will be cleaned more often throughout the day.**

### WATER ACCESS

- **Water fountains will be closed, but water filling stations will remain open.**
- **We encourage students to bring a personal water bottle from home that may be filled at a water filling station.**

### FACE COVERINGS

- **Face coverings will be required to be worn by all students on the bus, regardless of age.**
- **The Department of Health strongly encourages face masks to be worn by students under 10 when social distancing can not be achieved.**
- **If a child chooses to wear a face mask, breaks will be given often.**
- **Face coverings will be required by all adults when social distancing is not possible.**

### HYGIENE

- **Handwashing procedures will be taught.**
- **At a minimum, students will wash/sanitize hands before lunch and after using the restroom.**
- **Students will sanitize their hands when entering the classroom and throughout the day as deemed necessary.**

### SCHOOL SANITIZING

- **Classrooms, buildings, and playground equipment will be sanitized before, during, and after school hours.**
- **Support services personnel will thoroughly clean all areas of our school.**
- **Staff will be expected to assist in sanitizing their own work areas. Each classroom, office, and larger areas will be equipped with a spray bottle of disinfectant and hand sanitizer.**

### CLASSROOM SETUP AND PROCEDURES

- **Classrooms will continue to be welcoming, friendly environments.**
- **Teachers will social distance students as much as feasibly possible and**

**arrange desks/tables to avoid students sitting directly facing each other when possible.**

- **Students will use individual supplies.**
- **Center materials will be shared, but will be sanitized between users.**

### **PULL-OUT CLASSES**

- **Students will go to all specialty classes as scheduled.**
- **Cleaning of materials will occur between classes.**
- **Students will be allowed to check out books as always. After return, books will be quarantined and/or sanitized before they are reshelfed.**

### **RECESS**

- **One grade level will be on the playground at a time.**
- **Each class may be assigned a section of the playground on a rotating basis.**
- **Routine cleaning by custodial staff throughout the day.**
- **We will encourage students to social distance.**
- **Balls will be allowed and sanitized after each grade.**

### **NURSE'S STATION**

- **Extra precautions will be taken in the nurse's station.**
- **Isolation areas will be utilized if a student has symptoms of Covid-19.**

### **SOCIAL DISTANCING**

- **Physical or social distancing will be observed as much as feasible in a public school setting.**
- **We realize that there are many situations where this is not practical or best for student learning.**
- **We will do what we can to arrange classrooms differently in order to observe physical distancing, when possible.**

### **VISITORS AND GUESTS**

- Unfortunately, no visitors or guests will be allowed to enter the building unless it is an emergency.
- This will include the first day school. Parents will not be allowed to enter the building or playground during drop off/pick up.
- Staff will take “first day of school” photos of kindergarten students to preserve the memory for parents/guardians.
- No parent volunteers, classroom helpers, Watch Dog Dads, etc. until further notice.
- If a parent needs to visit with the teacher or principal, please email or call to set up a conference.

### LATE ARRIVAL AND EARLY CHECK OUT

- It is important for students to be here on time and stay the entire school day to maximize their learning.
- If a student arrives late, use the security doorbell or call the office to let them know you need to drop off a late student and they will buzz them in.
- If a student needs to leave early, call the office and someone will bring them out to you.

### LEARNING MANAGEMENT SYSTEM

- K students will have individual access to Ipads. Teachers will use Seesaw as their learning management system. Students will be taught in class how to access and use the online instructional materials. Virtual training will be provided to parents as well.
- 1st-3rd grade students will have individual access to a Chromebook. Teachers will use Google Classroom as their learning management system. Students will be taught in class how to access and use the online instructional materials. Virtual training will be provided to parents as well.
- Devices will remain at school for our on-site learners unless circumstances cause a student to pivot to off-site learning.
- Devices will be provided to off-site Apache Digital Academy learners. A drive-thru device/materials pick up will be August 20th from 9:00-2:00.

### ASSEMBLIES/FIELD TRIPS

- No large group assemblies or field trips will be allowed at this time.

### OPEN HOUSE

- **For Kindergarten students, “Meet the Teacher” will be held on campus at individually scheduled times. Families will be contacted to set up times.**
- **For all other students, open house will be virtual. Look for announcements on Facebook and our website for more specific details.**
- **If your student is new to the district, please be assured there will be plenty of friendly adults in the building the first few days of school to help your child get to their classroom.**