

CMES Board of Directors Agenda, August 18, 2020 - 6pm

Mission: Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function ¹	Presenter	Time
Regular Business					
Call to Order	Welcome to Virtual Meeting via Zoom	None	I	Jean	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Jean/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> • 413- Harassment and Violence Policy • Annual Motions for the August Meeting • End-of-Year HOS Evaluation Report • Parent Policies Handbook, Parent Program Handbook, Employee Handbook • Prior Month Meeting Minutes 	Distributed at least 1 week in advance of mtg	M	Jean	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items NOTE: Rollcall voting with each member's vote recorded in minutes.	Consent/Mtg Agenda	M	Jean	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Jean	1 min
HOS Report	<ul style="list-style-type: none"> • Fall Learning Plan • Spring 2020 Survey Results 	Pre-reading/at meeting	I, D	Alyssa	5 min
Treasurer's Report	<ul style="list-style-type: none"> • Financial Statements review/accept previous months – June, July • PPP update • Accept donations 	Pre-reading/at meeting	D, M	Jean/Joe	20 min
Today's Meeting					
Dir of Business Operations	<ul style="list-style-type: none"> • Enrollment numbers for fall 2020 • Request for Signed Conflict of Interest Forms 	Pre-reading/at meeting	I	Chris	5 min
Lease Status	<ul style="list-style-type: none"> • Update on status of new lease and appendices • Discussion/approval of lease terms 	At meeting	D	Jean	15 min
Governance Committee	<ul style="list-style-type: none"> • Approve officers/committee chairs • Board Education and Discussion "What Comes Next" 	At meeting	D	Julaine/Jean	25 min
Board Chair Report	<ul style="list-style-type: none"> • Environmental Scan – what's happening on the east side & beyond • Navigating CMES info on Google Docs 	At Meeting	I, D	Jean	5 min
Meeting Wrap-up					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment on board meeting, call for motion to adjourn	None	D, M	All	5 min

¹ **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.