

MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

January 11, 2021  
Boulder Elementary School

Board members present:

Eric Rykal      Carrie Harris      Matt Strozewski      Andrea Dolezal  
Niki Conroy – via Zoom

Administrators present:

Maria Pace, Superintendent/Principal  
Britton Mann, District Clerk

Staff: Devyn Ottman – Zoom Meeting Operator

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Visitors: Rochelle Hesford & Zoom Participants

CALL      The Elementary Board was called to order at 5:30 p.m. by Eric, who led the Pledge  
ELEMENTARY      of Allegiance. Eric was unable to attend.  
BOARD TO ORDER

AGENDA REVIEW      New Business #5 was put on in error.

APPROVAL OF      Eric asked about the Intermountain claim and wondered if this was a normal amount  
CLAIMS      each month. Britton stated that this amount included invoices from the previous year  
that Intermountain discovered were never billed to BES. There was an error on their  
part and this would get BES all caught up. Matt motioned to approve the December  
2020 claims and warrants with the prior month ending with warrant # 9115 and the  
current numbers 9116-9149 in the amount of \$68,439.16. Andrea seconded all board  
members approved. Andrea motioned to approve the January 2021 claims and  
warrants with the prior month ending with warrant #9149 and the current numbers  
#9150-9181 in the amount of \$37,946.95. Carrie seconded, all board members  
approved. Claims were present for review.

REVIEW OF      There were no questions or comments regarding December 2020 payroll.  
PREVIOUS MONTH  
PAYROLL

APPROVAL OF      Carrie asked if there were any questions regarding the minutes. Carrie motioned to  
PREVIOUS MONTH      approve the minutes for the special meeting on Dec 7, 2020. Andrea seconded, all  
MINUTES      approved. Matt motioned to approve the November 9, 2020 regular meeting  
minutes. Andrea seconded, all approved. Matt motioned to approve the November  
3, 2020 special meeting minutes. Carrie seconded, all members approved.

APPROVAL OF      The Student Activities Binder was present for board review. There were no  
STUDENT      questions regarding Student Activities. Andrea motioned to approve November and  
ACTIVITIES      December 2020 Student Activities. Carrie seconded, all approved.

PUBLIC COMMENT      Eric asked if there were any participants on Zoom. Mrs. Ottman stated there were  
none.

COMMUNICATIONS      **LETTERS:** A letter of Resignation was presented to the board from Ms. Pace. Eric  
stated that he appreciated all of the time and effort Ms. Pace has put into the school  
and she will be missed. Ms. Pace thanked the board for their leadership and her time  
at Boulder Elementary has made her a better administrator. Carrie motioned to  
accept the resignation letter from Ms. Pace. Matt seconded, all board members  
approved.  
**STUDENT ISSUES:** None

COMMENDATIONS      Ms. Pace wanted to recognize Britton, Kay, Rochelle, and Lisa G for great prepping  
/RECOGNITIONS      for the audit. Eric stated that he thinks the building looks great and wanted to  
commend the Maintenance staff.

UNFINISHED      None  
BUSINESS

COMMITTEE  
REPORTS

**Leadership** – Chair and Vice chair: Eric Rykal & Carrie Harris: This committee did meet.

1. Set the agenda.
2. Ms. Pace’s Letter of Resignation.
3. CARES Act Funds.
4. Permanent Subs.

**Handbook/Policy** – Matt Strozewski & Niki Conroy: This committee did not meet.

**Budget/Finance and Negotiations/Personnel** – Carrie Harris & Niki Conroy: This committee did not meet.

**Facilities** – Matt Strozewski & Andrea Dolezal: Dave Deskins and committee met.

1. Andrea and Matt had a walk through with Dave.
2. Dave discussed the furnace above the gym. There was discussion on funding. Ms. Pace stated during the meeting that the additional CARES Act funds might be a potential source. Ms. Pace and Britton plan to meet with Dustin Shipman and his Business Manager to discuss how an InterCap Loan works. Ms. Pace will do some research prior to the next meeting.
3. CAP Paving said that the playground surface looks good and there is no need to re-surface it at this time.
4. Discussed a new camera security for the school.
5. This summer the maintenance staff would like to update the windows in the front of the school that swing out.

**Transportation** – Andrea Dolezal & Eric Rykal: This committee did not meet.

ADMINISTRATORS  
REPORT

Ms. Pace provided notes for the official minutes.

Ms. Pace asked Rochelle if there were any COVID updates to discuss. Rochelle stated that there was nothing new to report. Matt asked if we are at a point where we can go longer or start getting back to “normal.” Both Ms. Pace and Eric stated that it would be best to keep everything as is for now.

NEW BUSINESS

**Personnel** –

1. **COVID SUPPORT STAFF** – Ms. Pace recommended hiring Maddie Mann as a COVID Support Staff Para. Carrie motioned to hire Maddie Mann as a COVID Support Para. Andrea seconded, all members approved.

**Non Resident Student Acceptance** – *Standing Agenda Item* – None

**Liquidation of School Property** – *Standing Agenda Item* – None

**Audit Review** – Ms. Pace discussed the audit and how the audit listed the findings. This was our first year with Strom & Associates. Chet McLean from Strom was our auditor this year. Matt was present at the initial meeting and exit interview. Matt, Ms. Pace and Britton discussed each finding and all three felt Chet was great to work with and felt the dynamics went really well.

**Superintendent Evaluation – Executive Session:** The meeting went into Executive Session at 6:20. The board came out of Executive Session at 6:44. The board agreed to contact MTSBA for a Superintendent/Principal search. MTSBA will advertise and review the applicants for the board

**Calendar** – The one for the meeting is a rough draft. There will also be an alternate calendar. Ms. Pace stated that there will be 2 calendars presented at the next meeting. Carrie asked how they will decide on one. Ms. Pace stated that ultimately the staff will vote on which calendar,


TOPICS FOR  
FUTURE AGENDAS

Calendar  
Curriculum - Reading  
Student Count  
Call for Election  
Permissive Levy Resolution  
COVID Update – Rochelle

Report for Superintendent Search

ADJOURNMENT

Carrie motioned to adjourn at 6:25, Matt seconded, which passed unanimously.

  
Chair, Elementary Board

  
Clerk, Elementary Board