

**Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 23, 2011**

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of June 28, 2011

Superintendent's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Awarding of Bids Report

Open Discussion

Adjournment

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Communications Report**

1. Meeting minutes from the Luzerne Intermediate Unit dated June 22, 2011.
2. Kris Gavigan's notification to return to her position as Special Education Aide the first day of the 2011-2012 school year.
3. Melissa Hosey's notification to return to her position as Art Teacher the first day of the 2011-2012 school year.
4. Wyoming Area Ice Hockey Association requesting permission to use area inside of football stadium near the band concession stand to set up a table to sell candy, chances and face painting for the 2011 football season.
5. Wyoming Area Ice Hockey Association requesting permission to have the Martz Bus Co. pick up and drop off parents and team members at the gym parking lot when returning from Philadelphia.
6. Wyoming Area Ice Hockey Association thanking the school board for approving a donation to the hockey team.
7. Joan Solano, a parent, commending Mr. Bernardi for leading an excellent school district and his administrative team of Mrs. Serino, Mr. Quaglia and Mrs. Ranieli for making her daughters transition from catholic school to Wyoming Area an easy one.
8. Rosella Fedor, Special Program Advisor, requesting permission to use the Secondary Center cafeteria, auditorium and library for educational programs.
9. John Tommasini, Director of the Pennsylvania Department of Education, commending Mr. Bernardi and staff for achieving resolution of noncompliance areas cited as a result of the special education Least Restrictive Environment (LRE) focused compliance monitoring visit conducted on April 27, 2010.
10. Renee Palakovic, Division Chief of the Pennsylvania Department of Education, notifying the Superintendent the Division of Federal Programs has determined that Wyoming Area School District has maintained fiscal effort when comparing the fiscal year ending June 30,2009 to the fiscal year ending June 30, 2010.

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Communications Report**

- 11. Courtney DeLucca, Elementary Teacher, requesting permission to take the first marking period off for the 2011-2012 school year, with intent to return November 1, 2011.**
- 12. Lorraine Jarden, Art Teacher, requesting for a continuation of her maternity leave for the 2011-2012 school year.**
- 13. Anita Yurek, Health Care Professional, submitting her letter of resignation.**
- 14. Eileen Palmer request to continue as Academic Team Coach until the first Saturday in November of this year.**
- 15. William Anazalone, Wilkes-Barre Chapter of UNICO, requesting permission to conduct the 61st All Star Charitable Football Classic at the stadium.**
- 16. Roseann Ambruso requesting permission for the Wyoming Area Cross Country Association to host a "Meet and Greet" in the Secondary Center cafeteria.**
- 17. Wyoming Area Girls Field Hockey Parents Association requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."**
- 18. Brandi Evans, Special Education Teacher, requesting permission to take a child bearing/child rearing leave.**
- 19. Erica Robaczewski, Science Teacher, requesting permission to take a child bearing/child rearing leave.**
- 20. Dr. Shaw requesting permission to use the Secondary Center auditorium for a blood screening.**
- 21. Daniel Resciniti, President of the Wyoming Area Football Parents Association, requesting permission to have internet service connection wired to the "press-box" at the stadium to broadcast the football games live on the Wyoming Area web site.**

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Communications Report**

22. **Mary Ann Murphy, Learning Support Aide at Tenth Street, requesting permission to take a leave of absence.**

23. **Correspondence to Dave Amico from Frank Braccini Jr., Lehigh Construction Sales Co., Inc., offering a EZ-GO 875 Industrial Vehicle for use until the end of November 2011.**

Summary of Applications Received

Elementary – 8

Science – 2

Math – 5

Special Education – 3

Physical Education – 2

English – 4

Social Studies – 5

Chemistry – 1



**WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, AUGUST 23, 2011, 7:00 P.M.
SUPERINTENDENT'S REPORT**

✚ **ON TUESDAY, AUGUST 23RD AT 1:00 P.M., AN ORIENTATION WAS HELD FOR INCOMING 7TH GRADE STUDENTS AT THE SECONDARY CENTER. THE ADMINISTRATION, GUIDANCE STAFF AND OTHER STAFF MEMBERS ADDRESSED THE STUDENTS. STUDENT COUNCIL MEMBERS WERE AVAILABLE TO ESCORT STUDENTS ON A TOUR OF THE BUILDING. PARENTS WERE INVITED TO ATTEND.**

✚ **THE DISTRICT WILL HOST "GET-ACQUAINTED/PARENTS NIGHTS" AS FOLLOWS:**
SECONDARY CENTER

THURSDAY, SEPTEMBER 22, 2011 @6:30 P.M.

ELEMENTARY SCHOOLS

JFK

MONTGOMERY AVENUE

WEDNESDAY, SEPTEMBER 21, 2011 @7:00 P.M. TUESDAY, SEPTEMBER 20, 2011, 7P.M.

TENTH STREET

THURSDAY, SEPTEMBER 15,, 2011 @7:00 P.M.

SJD

**WEDNESDAY,
SEPTEMBER 14, 2011 @7:00 P.M.**

THIS WILL BE AN OPPORTUNITY FOR PARENTS TO MEET THEIR CHILD'S TEACHERS, TOUR THE BUILDINGS AND REVIEW THE PROGRAMS AND CURRICULUM.

✚ OUR ANTICIPATED **FIRST DAY** ENROLLMENT IS AS FOLLOWS:

ELEMENTARY (K-6)	1328
SECONDARY (7-12)	<u>1234</u>
TOTAL	2562

✚ **KINDERGARTEN ORIENTATION** WITH PARENTS AND STUDENTS WAS HELD AS FOLLOWS:

TENTH STREET
AUGUST 22, 2011

SJD
AUGUST 11, 2011

JFK
AUGUST 17, 2011

MONTGOMERY AVE.
AUGUST 18, 2011

THIS WAS A GREAT OPPORTUNITY TO MEET ALL DISTRICT KINDERGARTEN TEACHERS AND LEARN EVERYTHING YOU NEEDED TO KNOW REGARDING THE FULL-DAY PROGRAM. THE CHILDREN HAD THE OPPORTUNITY TO MEET THEIR TEACHERS AND VISIT THE CLASSROOMS.

✚ ON SEPTEMBER 8TH FROM 6:00 P.M. TO 8:00 P.M., IN THE SECONDARY CENTER CAFETERIA, THE GUIDANCE DEPARTMENT WILL HOST THE SIXTH ANNUAL **COLLEGE FAIR**. PARTICIPATING IN THE FAIR THIS YEAR WILL BE BLOOMSBURG, KUTZTOWN, LOCK HAVEN, SHIPPENSBURG, WEST CHESTER, KEYSTONE COLLEGE, KING'S, LACKAWANNA, LUZERNE COUNTY COMMUNITY COLLEGE, MARYWOOD, MISERICORDIA, PENN STATE, WILKES AND UNIVERSITY OF SCRANTON. ANY WYOMING AREA RESIDENTS WITH HIGH SCHOOL AGE CHILDREN ARE INVITED TO ATTEND.

✚ I WANT TO THANK ALL SUPPORT PERSONNEL AND THE ADMINISTRATIVE TEAM FOR THEIR HARD WORK OVER THE SUMMER TO ENSURE THAT ALL OF OUR SCHOOL BUILDINGS WERE READY TO OPEN FOR PROFESSIONAL DEVELOPMENT DAY FOR TEACHERS TODAY, **TUESDAY, AUGUST 23RD**. THE FIRST STUDENT DAY WILL BE **THURSDAY, AUGUST 25TH**. ALL SCHOOL TIMES, BUS SCHEDULES AND HOMEROOM INFORMATION WERE RELEASED TO THE LOCAL NEWSPAPERS.

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June Treasurer's Report

<u>Bank</u>	<u>Account</u>	<u>Checking Account</u>
First National Community Bank	General Fund	4,078,454.77
First National Community Bank	Payroll Account	4,446.48
First National Community Bank	Cafeteria Account	143,671.30
First National Community Bank	Student Activities Account	88,888.44
First National Community Bank	Athletic Fund Account	985.48
Landmark Bank	Athletic Fund Account	1,931.79
PNC Bank	Energy Performance Proceeds Fund	30,683.54
PNC Bank	Capital Projects Fund Bank Construction Account	119,488.32
PNC Bank	Capital Projects Fund Bank Investment Account	1,081,428.34

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July Treasurer's Report

<u>Bank</u>	<u>Account</u>	<u>Checking Account</u>
First National Community Bank	General Fund	2,935,281.52
First National Community Bank	Payroll Account	4,467.05
First National Community Bank	Cafeteria Account	168,548.23
First National Community Bank	Student Activities Account	92,758.17
First National Community Bank	Athletic Fund Account	16,213.62
Landmark Bank	Athletic Fund Account	1,932.61
PNC Bank	Energy Performance Proceeds Fund	30,687.07
PNC Bank	Capital Projects Fund Bank Construction Account	119,488.32
PNC Bank	Capital Projects Fund Bank Investment Account	1,079,409.54

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 Finance Report**

1. Received the following checks:

<u>Don Wilkinson Agency (June)</u>	
Earned Income Tax	187,869.28
Local State Tax	3,200.86
Delinquent Per Capita	<u>66.00</u>
Total:	191,136.14

<u>Don Wilkinson Agency (July)</u>	
Earned Income Tax	131,515.54
Local State Tax	1,332.11
Per Capita Tax	286.60
Delinquent Per Capita	<u>306.80</u>
Total:	133,441.05

<u>Local Realty Transfer Tax (June)</u>	
James Red O'Brien – Luzerne County	9,707.47
Dennis Montross – Wyoming County	<u>122.50</u>
Total:	9,829.97

<u>Local Realty Transfer Tax (July)</u>	
James Red O'Brien – Luzerne County	8,163.64

<u>Luzerne Intermediate Unit</u>	
IDEA	248,815.00

<u>American Red Cross</u>	
Fundraiser	200.00

<u>2010 Supplemental Taxes</u>	
Wayman Smith	656.46
Exeter Twp., Luzerne County	148.25

Thomas Polacheck	4,361.04
Exeter Borough	

George Miller	412.31
West Pittston Borough	

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Finance Report

In Lieu of Taxes

Wyoming County Housing Authority 632.98
 For 2010

Wilkes-Barre Area School District

Title I Services to Wilkes-Barre Students 5,305.72

Luzerne Intermediate Unit

ACCESS Reimbursement 3,590.18

State & Federal Subsidy Taxes (June)

Social Security 51,260.00
 Retirement 116,299.59
 Title I – Improving Basic Programs 31,080.41
 Title II – Improving Teacher Quality 8,503.60
 Academic Achievement Award 333.33
 Section 1305 & 1306 33,143.55
 Basic Education Funding 1,795,273.40
 School District Special Education 340,411.02
 School District Transportation 237,948.16
 Non Public Transportation 33,189.83
 Reimbursement of Charter Schools 15,797.39

Total: 2,663,240.28

State & Federal Subsidy Payments

Social Security 51,260.00
 Title I – Improving Basic Programs 31,080.41
 ARRA – Title I Part A 15,808.86
 Title II – Improving Teacher Quality 8,503.60
 Academic Achievement Award 333.33
 PA. Accountability Grants 118,496.00
 School District Special Education 204,248.00

Total: 429,730.20

Delinquent Real Estate

Wyoming County 22,130.71

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Finance Report**

Intermediate Unit I

Inclusive Practices Mini-Grant	17,031.57
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Miscellaneous

Wyoming Area Football Alumni Assoc. (For Summer Program)	8,500.00
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Academy of Dancing Use of Auditorium	500.00
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District Court 11-2-01	<u>22.50</u>
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Total: 9,022.50

2. Approve the ratification of the July and approve August payment of \$75,088.54 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2011-2012 school year.
3. Approve the July and August payment of \$36,505.00 to the West Side Career and Technology Center for the 2011-2012 school year.
4. Approve the agreement between Children's Service Center and Wyoming Area School District for Partial Program and Residential Treatment Facility at a rate of \$85.00 per student for Milford Barnes Partial Hospitalization Program for the 2011-2012 school year.
5. Approve the reappointment of Pittston Medical Associates as school and athletic physicians for the 2011-2012 school year at a salary of \$12,500.00 to be called on an "as needed basis".
6. Approve the reappointment of Tony Callaio as Public Relation Coordinator/Internet Webmaster at a salary of \$15,000.00 for the 2011-2012 school year.
7. Approve the Letter of Agreement between WVIA and Wyoming Area School District for three years at a cost of \$1,425.00 per year.
8. Approve the ratification of the August 15, 2011 payment to PNC Bank in the amount of \$102,280.22 for the energy performance loan of Wyoming Area School District.

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Finance Report

9. Approve the September 1, 2011 payments to M&T Bank for the following debt obligations:

General Obligation Note Series 2006A	547,088.75
General Obligation Note Series 2006B	467,916.00
General Obligation Note Series 2006C	294,052.50

10. Approve the retirement incentives for professional employees.

11. Approve payment to the Luzerne Intermediate Unit #18 for ESL instructional hours for the period March 1, 2011 to June 30, 2011 in the amount of \$30,602.65.

12. Approve to ratify the agreement with UGI Energy Services, Inc. to provide Generation, Capacity and Transmission to Wyoming Area School District for the period December 2011 to June 2013.

13. Approve to ratify the agreement of the UGI Energy Services Master Natural Gas Sales Agreement. The agreement is for the period January 2012 to December 2012.

14. Approve the following invoices submitted for payment from the Capital Project Account for the Secondary Center roof:

Quad Three Group	33,400.00
Wilkes-Barre Publishing Co.	<u>2,146.17</u>
Total:	35,546.17

15. Approve the General Ledger Sheet:

Bill Listing:	7-31-11	510,063.93	
Bill Listing:	8-23-11	992,155.74	
Prepays:	6-30-11	77,849.66	
Prepays:	7-31-11	<u>24,200.50</u>	1,604,269.83
Athletic Account:	6-30-11	903.40	
Athletic Account:	7-31-11	<u>4,775.00</u>	<u>5,678.40</u>
Total:			1,609,948.23

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Finance Report**

**Motion by _____, second by _____, to accept the
finance report.**

Roll Call:

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Education Report**

- 1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) has been planned for the 2011-2012 school year. Anyone desiring information regarding these programs, contact Janet Serino, District Principal of Curriculum, at the District's Business Office.**
- 2. Approve Eileen Palmer as Academic Team Coach until the first Saturday in November of the 2011-2012 school year at a salary of \$500.00.**
- 3. Approve the request of Lorraine Jarden, Art Teacher, for a continuation of her maternity leave for the 2011-2012 school year.**
- 4. Approve the request of Courtney DeLucca, Elementary Teacher, to take a child rearing leave the first marking period during the 2011-2012 school year and return on November 1, 2011.**
- 5. Approve the request of Brandi Evans, Special Education Teacher, to take a child bearing/child rearing leave on or about September 20, 2011 with an anticipated return date on or about December 13, 2011.**
- 6. Approve the request of Erica Robaczewski, Science Teacher, to take a child bearing /child rearing leave in November until further notice.**
- 7. Accept, with regret, Anita Yurek's letter of resignation as Health Care Technician.**
- 8. Approve the appointment of _____ as Long Term Substitute Math Teacher for Jennifer Hines for the 2011-2012 school year.**
- 9. Approve the appointment of _____ as Long Term Substitute Elementary Teacher for Natalie Ferretti for the 2011-2012 school year.**
- 10. Approve the appointment of _____ as Long Term Substitute Art Teacher for Lorraine Jarden for the 2011-2012 school year.**
- 11. Approve the appointment of _____ as Temporary Professional Employee Family and Consumer Science Teacher effective for the 2011-2012 school year.**

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Education Report**

12. Approve the professional substitute list for the 2011-2012 school year.

13. Approve the following extra-curricular appointments for the 2011-2012 school year:

Department Head Chairperson

Kimberly Marchesini	Special Education
Barbara Bullions	Social Studies
Joe Gillespie	Physical Education
Lisa Barrett	Career Technology
Tosca Villano	Art
<hr/>	English
Christine Marianacci	Foreign Language
Don Butz	Music
Michael Romanowski	7-8-9 Grade Math
Leo Lulewicz	10-11-12 Grade Math
Brian Butler	Guidance
Sandra Nardell	Nursing
David Pizano	Science
Charlene Berti	Library
Thomas Loftus	Family & Consumer Science

Advisor Positions

Cynthia Lynch	Yearbook
Leo Lulewicz	Senior Class
Juel Ann Klepadlo	Senior Class
Christopher Hizynski	Junior Class
Ashley Aritz	Freshman Class
Leo Lulewicz	Student Council
Josette Cefalo	Asst. Student Council
Josette Cefalo	Class Day

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Education Report**

Advisor Positions

Christine Rutlege	Builders Club
Christine Rutlege	Key Club
Jim Belles	National Honor Society
Ed DeLucca	Technology Students Association
Barbara Bullions	Drama Advisor
Betsey Novak	Asst. Drama Advisor
Lisa Barrett	FBLA
Juel Anne Klepadlo	FBLA Co-Advisor

14. Approve the appointment of _____ as Assistant Athletic Director and approve the accompanying job description for the 2011-2012 school year.
15. Approve the elimination of a third grade class at SJD Elementary School.
16. Approve to create a kindergarten class at Montgomery Avenue Elementary School.

Motion by _____, second by _____ to accept the education report.

Roll Call:

**Wyoming Area School District
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Activities Report**

1. Approve the request of Dawn Thomas, Wyoming Area Ice Hockey Parents to use the inside football stadium near band concession stand to set up a table to sell candy, chances and face painting for the home games for the 2011 season.
2. Approve the request of Dawn Thomas, Wyoming Area Ice Hockey Parents to have Martz Bus Co. pick up and drop off parents and team members at the gym parking lot on Saturday, October 22, 2011, 7:30 a.m. until approximately 11:00 p.m. when returning from a Flyers game in Philadelphia.
3. Approve to ratify the appointment of the following marching band staff for the 2010-2011 school year as per the collective bargaining agreement.

Shea Riley	Assistant Director	1,561.00
Jackey Hettes	Guard Instructor	1,561.00
Brendan Carter	Percussion Instructor	1,294.00

4. Approve the appointment of the following assistant coaches for the 2011 fall season as per the collective bargaining agreement.

Boys Soccer

Shaun Fuller	Assistant Varsity Coach	2,163.00
Mike Sokolas	Assistant Junior High Coach	1,422.00

5. Approve the 2011 Marching Band Performance Schedule.
6. Approve the request of William Anzalone, Wilkes-Barre Chapter of UNICO, to conduct the 61st All Star Charitable Football Classic at the stadium on Wednesday, November 23, 2011, pending approval by the athletic director.
7. Approve the request of Daniel Resciniti, President of the Wyoming Area Football Parents Association, to have an internet connection wired to the "Press Box" at the stadium to broadcast live home football games at no cost to the district.

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report**

- 1. Approve the request of the Wyoming Area Cross Country Parents Association to hold a “Meet and Greet” on Wednesday, September 14, 2011, 6:00 p.m. to 9:00 p.m. in the Secondary Center cafeteria, pending approval by the building principal and cafeteria manager.**
- 2. Approve the request of the Wyoming Area Girls Field Hockey Parents Association, to hold a “Meet the Warriors” on Monday, August 29, 2011, 7:00 p.m. in the Secondary Center cafeteria, pending approval by the building principal and cafeteria manager.**
- 3. Approve the request of Dr. Shaw to conduct a blood screening in the Secondary Center cafeteria, on Saturday, October 22, 2011, 6:00 a.m. to 10:00 a.m., pending approval by the building principal and cafeteria manager.**
- 4. Approve the request of Rosella Fedor, Special Program Advisor, to use the cafeteria, library and auditorium, pending approval by the building principal and cafeteria manager:**
 - College Fair, Cafeteria, Thursday, September 8, 2011, 6:00 p.m.**
 - Financial Aid Night, Library, Thursday, December 1, 2011, 7:00 p.m.**
 - Scholarship Information Night, Library, Thursday, December 8, 2011, 7:00 p.m.**
 - Career Day, Juniors, St. Barbara Church, Thursday, May 17, 2012, 8:00 a.m. – 2:30 p.m.**
 - 2nd Annual Scholarship Celebration, Cafeteria, Thursday, May 24, 2012, 5:30 p.m.**
- 5. Approve the support personnel substitute list for the 2011-2012 school year.**
- 6. Approve the transfer of Ruby Argonis as Personal Care Aide at SJD Elementary School effective for the 2011-2012 school year.**
- 7. Approve the appointment of _____ as part time cleaning personnel at a rate as stated in the collective bargaining agreement.**

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Building Report**

8. Approve the appointment of _____ as Title I Computer Technician at Wyoming Area Catholic School at a rate as stated in the collective bargaining agreement.
9. Approve the appointment of _____ as Hall Monitor at the Secondary Center at a rate as stated in the collective bargaining agreement.
10. Approve the appointment of _____ as Health Room Technician at SJD Elementary School at a rate as stated in the collective bargaining agreement.
11. Approve the appointment of the following building coordinators for the 2011-2012 school year:

Tenth Street	Deborah Przybyla
SJD	Sheila Murtha
JFK	Jeanne Sviatko
Montgomery Ave.	Kory Lyn Angeli
12. Approve Mary Ann Murphy's request to take a leave of absence without pay effective August 29, 2011. Intent of return is on or before Monday, October 3, 2011.

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Policy Report**

- 1. Approve the first reading of policy #620 "Fund Balance."**
- 2. Approve first reading of revised policy #117 "Home Instruction."**

Motion by _____, second by _____, to accept the policy report.

Roll Call:

**Wyoming Area School District
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Awarding of Bids Policy**

The Fuel Oil Bids were advertised on the following dates listed:

**Citizens Voice/Times Leader
Monday, July 18, 2011
Monday, July 25, 2011
Monday, August 1, 2011**

The Fuel bids were received and opened on Tuesday, August 9, 2011.

(Successful Bidder)	Unit Price Per Gal.	+	Profit Margin	=	Total Per Gal.
Naughton Energy	2.9975		.1600		3.1575

**(Unsuccessful bidders)
Superior Plus/Montour
Petroleum Service
Suburban Heating Oil**

**Motion by _____, second by _____, to accept the
awarding of bids report.**

Roll Call: