

**NEW MILFORD BOARD OF EDUCATION
NEW MILFORD, CONNECTICUT 06776**

**MEETING
AGENDA**

Date: Tuesday, September 9, 2008

Time: 7:30 p.m.

Place: Sarah Noble Intermediate School - LMC

1. **CALL TO ORDER**
 - A. Pledge of Allegiance
2. **STAFF & STUDENT RECOGNITION**
 - A. Mr. Robert Keck, New Milford Teacher of the Year for 2009
 - B. Ryan Partelow and Daniel Holland, Student Representatives to the Board to the Board of Education
3. **PUBLIC COMMENT**

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.
4. **PTO REPORT**
5. **STUDENT REPRESENTATIVES' REPORT**
6. **APPROVAL OF MINUTES**
 - A. Approval of the following Board of Education Meeting Minutes
 1. Regular Meeting Minutes June 17, 2008
7. **SUPERINTENDENT'S REPORT**
8. **BOARD CHAIRMAN'S REPORT**
9. **COMMITTEE REPORTS**
 - A. Facilities Sub-Committee – Mr. McSherry
 - B. Operations Sub-Committee – Mrs. Faulenbach
 - C. Policy Sub-Committee – Mrs. Finney
 - D. Committee on Learning – Mr. Lawson
10. **DISCUSSION AND POSSIBLE ACTION**
 - A. Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
 - B. Monthly Reports
 1. Request for Budget Transfers
 2. Purchase Resolution D-611
 3. Revised Budget Position as of 8/31/08
 - C. Tuition Rates
 - D. Award of Bids
 1. Milk
 2. Frozen Dessert
 3. Special Ed Transportation
 4. Security
 - E. Gifts & Donations
 1. Exhibit B: IBM
 - F. Exhibit C: Authorization of Signatory on School District Account

- G. New Milford High School Graduation Date for 2009
- H. Creative Playground
- I. 2008 End of Year Balance
- J. Update on School Security Grant Application
- K. Textbook Approvals for Grade 12
- 11. **ITEMS FOR DISCUSSION**
 - A. Textbook Previews
 - B. Field Trips – September 2008
- 12. **ADJOURN**

ITEMS OF INFORMATION

Facilities Sub-Committee Meeting Minutes – September 2, 2008
 Operations Sub-Committee Meeting Minutes – September 2, 2008

FUTURE DATES

Policy Sub-Committee Meeting Tuesday, September 23, 2008 – 6:30 p.m. Lillis Administration Bldg., Rm. 2	Board of Education Meeting Tuesday October 14, 2008 – 7:30 p.m. Sarah Noble Intermediate School – LMC
Committee on Learning Meeting Tuesday, September 23, 2008 – 7:00 p.m. Lillis Administration Bldg., Rm. 2	Policy Sub-Committee Meeting Tuesday, October 21, 2008 – 7:00 p.m. Lillis Administration Bldg., Rm. 2
Facilities Sub-Committee Meeting Tuesday, October 7, 2008 – 6:30 p.m. Lillis Administration Bldg., Rm. 2	Committee on Learning Meeting Tuesday, October 28, 2008 – 7:00 p.m. Lillis Administration Bldg., Rm. 2
Operations Sub-Committee Meeting Tuesday, October 7, 2008 – 7:30 p.m. Lillis Administration Bldg., Rm. 2	

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Present:	Dr. Lisa Diamond, Board Chairperson Mrs. Wendy Faulenbach Mr. David Lawson Mrs. Amy Llerena Mr. Thomas McSherry Mrs. Alex Thomas Mrs. Julie Turk Mr. William Wellman
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Thomas Mulvihill, Assistant Superintendent Mr. John Turk, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mr. David Elmore, Mrs. Ellamae Baldelli, Director of Human Resources
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1.	The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order. A moment of silence on behalf of Paul Altermatt was held after the Pledge.	Call to Order Pledge of Allegiance
2.	Staff & Student Recognition Dr. Paddyfote recognized Mr. Robert Keck as the 2009 Teacher of the Year. Dr. Paddyfote recognized the student representatives Daniel Holland and Ryan Partelow.	Staff & Student Recognition
	A short break from 7:37 pm until 7:51 pm was held for refreshments.	
3.	Public Participation Christine Stewart spoke in regard to the Creative Playground. She said she is concerned with the arsenic but does not want to see the playground torn down. Kids do use the playground and it should be maintained. Barbara Krubsack who was on the core committee that helped build the Playground asked that a decision be tabled until alternatives can be found.	Public Comment

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	Barbara Davis said the teacher supply list is becoming costly with all the things required of students.	
4.	PTO Report PTO Representative said things are off to a great start and September 19 th is the family fun fest.	PTO Report
5.	Student Representative Report Mr. Holland and Mr. Partelow reported that the fall athletic season has started but many games were delayed due to weather. There will be an open house at NMHS on September 18 th .	Student Report
6.	Approval of Minutes Minutes for the June 17, 2008 Board of Education meeting approved by motion of Mr. McSherry, seconded by Mrs. Thomas. Approved 7 ayes and 1 abstention. Ayes: Thomas, Llerena, Lawson, Faulenbach, Wellman, McSherry, Diamond Abstention: Turk	Motion made and passed to approve regular meeting minutes for June 17, 2008
7.	Superintendent's Report Dr. Paddyfote thanked Mrs. Davis and Mr. Stone for bringing the issue of supplies requested to the attention of the administration. The teachers have been asking for a lot of material and she said next year that will change. The opening day went well especially the convocation on August 26 th where the teacher of the year was announced. 33 students have taken the CAPT test and have scored at an advanced level. The capital reserve account has \$761,485.56.	Superintendent's Report
8.	Board Chairman's Report Chairperson Dr. Lisa Diamond welcomed all back to the new school year and said everything is going well. She said comments from parents are appreciated and important. Dr. Diamond handed a letter to the Board from Doreen Savran regarding the Creative Playground.	Board Chairman's Report

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9.	<p>Committee Reports</p> <p>Facilities: Mr. McSherry said they received a summary of summer projects including the energy savings initiatives.</p> <p>There was also a discussion about the Creative Playground which would continue at this meeting.</p> <p>Operations: Mrs. Faulenbach said they discussed bids, monthly reports, gifts and donations, and the setting of the graduation date. There was also a discussion of the end of year balance.</p> <p>Policy Committee: Did not meet</p> <p>Committee on Learning: Did not meet</p>	Committee Reports
10A.	<p>Discussion and possible action on revised Exhibit A: Personnel – Certified and Non-Certified Appointments, Resignations and Leaves of Absences as recommended by the Superintendent. Mrs. Llerena moved to approve revised Exhibit A, seconded by Mr. McSherry.</p> <p>Mr. Lawson said he would recuse himself from the vote. Mrs. Llerena pointed out the four volunteer coaches for swimming and field hockey.</p> <p>Motion passed 7 – 0 – 1.</p> <p>Ayes: Wellman, Turk, Faulenbach, McSherry, Diamond, Llerena, Thomas Abstention: Mr. Lawson</p>	Motion made and approved on revised Exhibit A personnel as recommended by the Superintendent
10B.	<p>Creative Playground Mrs. Thomas said she missed the Facilities Committee meeting at which this was discussed but was aware that a lot of things need to be discussed and looked at not just this playground.</p> <p>Mr. McSherry thanked Mike Crespan for his information and time. He said the product used to build the playground was banned in 2004 but this Board was only made aware of it this year. The</p>	Motion made, seconded and passed to table a discussion of the Creative Playground and to send it back to the Facilities Committee

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	<p>playground has been closed until it can be made safe.</p> <p>Mr. McSherry did not want to put a lot of money into something that was going to be torn down.</p> <p>Mr. Lawson said he was not prepared to make a decision on this tonight.</p> <p>Mrs. Faulenbach moved to table any further discussion on the Creative Playground and send it back to the Facilities Committee, Mr. McSherry seconded.</p> <p>The Facilities Committee will meet again October 7th in the Lillis Administration Building.</p> <p>The motion passed 7-0-1.</p> <p>Aye: Turk, Faulenbach, McSherry, Diamond, Lawson, Llerena, Thomas Abstention: Wellman</p>	
10C.	<p>Monthly reports</p> <p>Mr. McSherry moved to approve the monthly budget reports: request for budget transfer, purchase resolution D-611, and the budget position as of 8/31/08, seconded by Mrs. Thomas and unanimously approved.</p>	<p>Motion made and approved on the monthly budget reports: request for budget transfer, purchase resolution D-611, and the budget position as of 8/31/08.</p>
10D.	<p>Tuition Rates</p> <p>Mr. McSherry moved to accept tuition rates for the 2008-09 school year as recommended by the Operations Committee as follows: New Milford High School: \$10,377.56 Schaghticoke Middle School: \$10,525.98 Elementary Schools: \$8,879.30 seconded by Mrs. Llerena and passed unanimously.</p>	<p>Motion made and approved to accept tuition rates for 2008-09 school year.</p>
10E. 1.	<p>Award of Bids</p> <p>Milk</p> <p>Mrs. Thomas moved to award the milk bid to Marcus Dairy for the 2008-09 school year, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion made and approved to award milk bid.</p>
2.	<p>Frozen Dessert</p> <p>Mrs. Turk moved to award the frozen dessert products</p>	<p>Motion made and approved to award frozen dessert bid.</p>

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<p>3.</p>	<p>bid to M&R Frosted Foods, Guida Dairy and New England Dairy for the 2008-09 school year, seconded by Mr. Lawson and passed unanimously.</p> <p>Special Ed Transportation Mrs. Llerena moved to award the Special Education Out-of-District Transportation bid to the following: Ability Beyond Disability Education Connection CT Transportation Solutions Cardinal Driving Service, Inc. MTM Transportation, Inc. seconded by Mrs. Turk.</p> <p>Mrs. Thomas said she appreciated the work in getting the transportation needs met. Motion passed unanimously.</p>	<p>Motion made and approved to award special ed transportation bid.</p>
<p>4.</p>	<p>Security Mr. McSherry moved to reject the security bids opened on July 22, 2008 and that the district enter into a one year extension of the contract with Security Services of CT at the rates which prevailed in 2007-08, seconded by Mrs. Thomas. Passed 7-0-1</p> <p>Aye: Turk, Faulenbach, McSherry, Diamond, Lawson, Llerena, Thomas Abstention: Wellman</p>	<p>Motion made and approved to reject security bid.</p>
<p>10F.</p>	<p>Gifts & Donations Mr. McSherry moved to approve the gifts and donations – Exhibit B: IBM, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Motion made and approved to accept gifts and donations.</p>
<p>10G.</p>	<p>Exhibit C: Authorization of Signatory on School District Account Mr. Lawson moved to add Sandra Sullivan as a signatory on the School District Account, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion made and approved to add signatory on School District Account</p>
<p>10H.</p>	<p>New Milford High School Graduation Date for 2009 Mr. McSherry moved to set Saturday, June 20, 2009 as New Milford High School’s Graduation Date, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Motion made and approved to set NMHS Graduation Date</p>

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<p>10I.</p>	<p>2008 End of Year Balance</p> <p>Mr. Lawson asked for the end of year balance to which Mr. Turk replied it was \$741,000. Mr. Lawson asked how much was deleted from this year's proposed budget capital request, to which Mr. Turk replied \$512,899. Mr. McSherry asked for the current capital reserve balance which Mr. Turk said was \$761,000. Mr. McSherry said he was inclined to give this money back to the town but did not want to not have any savings. He felt this Board was in a position to give money back and maintain a reserve fund for emergencies. Mr. Turk said the current capital reserve account has approximately \$761,000; if the year end balance of \$741,000 is added to that it would mean the available funds would be \$1,502,000. If the cuts of \$417,709 were reinstated, that would leave an available balance of \$1,084,291. Subtract \$150,000 for the security contract (not including the potential grant), it would leave an available balance of \$934,291. If the grant is accepted, 42.14% of the total contract would be reimbursed which is \$63,210 which would mean \$997,501 would be available.</p> <p>Mr. McSherry asked if the chiller would be the largest emergency the Board could have at about \$500,000 to which Mr. Calhoun said yes but there is an insurance policy on the chiller and most, if not everything, would be covered.</p> <p>Mr. Wellman said the surplus money was not the Board's to give back rather the balance should be returned to the taxpayers.</p> <p>Mrs. Llerena moved that the Board of Education request that \$250,000 from the end of year balance for 2007-2008 be moved into the Capital Reserve Account and the remainder stay with the town, seconded by Mr. Lawson.</p> <p>Mr. Lawson said this Board would be remiss if it did not care for the capital buildings that it has. Sarah Noble, when it had to be redone, cost a fortune. East Street needs some work. But, the town's situation</p>	
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	<p>cannot be ignored either. He said overall the Board will have returned \$1.5 million back to the town.</p> <p>Mrs. Thomas said these are community buildings that need to be maintained and this Board must do what it can in good faith.</p> <p>Mrs. Faulenbach said these were valid arguments and in any other year would agree but she felt this year, these funds need to be returned to the town.</p> <p>Mrs. Turk agreed that an emergency fund is needed but this year the money should be given back to the town.</p> <p>Dr. Diamond said she was torn because for many years there was no capital budget and it is not always easy to get money to put towards capital. However there is often tension between this Board and the Town.</p> <p>Mr. Lawson perhaps a lower requested amount would be better so he asked Mrs. Llerena to withdraw her motion which she did. Mr. Lawson withdrew his second.</p> <p>Mr. Lawson moved that the Board of Education request that \$200,000 from the end of the year balance for 2007-2008 be moved into the Capital Reserve Account and the rest stay with the town, seconded by Mrs. Thomas.</p> <p>Mr. Wellman said he did not feel the Board should request any amount this year.</p> <p>The motion failed 4-4.</p> <p>Aye: McSherry, Lawson, Llerena, Thomas No: Wellman, Turk, Faulenbach, Diamond</p>	
10J.	<p>School Security Grant</p> <p>Mr. Turk said there have been meetings with school officials and police department personnel on preparing the school security grant. 275 schools have</p>	School Security Grant

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	sent an intent to apply, including New Milford. The assessments of New Milford schools has been done, a draft of the grant has been written. The next step is to get sign-offs from the Superintendent, Mayor, Police, Fire, and Emergency Preparedness Director. Then a capital request for approximately \$144,000 will be made of which 42.14% will come back if the grant is received. The money will either have to be found in this year's budget or be taken from the capital reserve account.	
10K.	Textbook Approvals for Grade 12 Mrs. Thomas moved to approve textbooks for grade 12, seconded by Mr. McSherry and passed unanimously.	Motion made and accepted to approve grade 12 textbooks
11A.	Items for discussion There was no discussion	Items for discussion
12.	Adjournment Mr. McSherry moved to adjourn at 8:48 pm, seconded by Mrs. Thomas and approved unanimously.	Motion to adjourn made and passed unanimously.

Respectfully submitted,

David A. Lawson,
 Board Secretary