



# DeSoto County Schools

## Digital Learning Initiative

Introduction – Spring 2021

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# DCS Digital Initiative Information

<https://www.desotocountyschools.org/dcsdli>

The following slides will give you information about Digital Citizenship guidelines and how to care for your DCS Device.

# Care & Maintenance

- Do NOT write, draw, label, etc. the case or laptop in anyway.
- Do NOT eat or drink around your laptop.
- Wipe clean with a soft, dry cloth. Do NOT use any type of spray.
- Do NOT leave it in the car or outside.
- Do NOT close your laptop with any objects resting on the keyboard. For example, do not rest your pencil or pen on the keyboard.

# Damaged Devices

The process for reporting damage starts at the school level, where personnel will investigate damages and make a determination of misuse or accidental damage.

Student should bring the device to Mr. Yardley as soon as possible.

- **Damaged devices:**

- **1st occurrence:** \$50.00 deductible to cover damage
- **2nd occurrence:** \$50.00 deductible *plus* 25% of the repair cost to repair device and possible loss of take home privileges.
- **3rd occurrence:** \$50.00 deductible *plus* 50% of the repair cost to repair device and loss of take home privileges.
- **4th occurrence:** Fair market value to repair device.

# Online Etiquette

- Students should always use the Internet, apps, and online sites in a courteous & respectful manner.
- Students should know that among the valuable content available online, there is also unverified, incorrect, or inappropriate content.
- Students should only use known or trusted sources when conducting research on the Internet.
- Once something is online, it cannot be completely removed. Users should remember not to post anything online they would not want students, parents, teachers, or future employers to see.

# Personal Safety

- Students should never share personal information over the Internet without parental permission.
- Students should never agree to meet in person with someone they meet online without parental permission.
- If a student sees a message, comment, image, or anything else online that makes him/her feel concerned, he/she should bring it to the attention of an adult immediately.

# Cyber Bullying

- Cyber bullying of any kind will not be tolerated. This includes, but is not limited to harassing, flaming, denigrating, impersonating, outing, tricking, excluding and cyber stalking.
- Students should not send e-mails or post comments with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted individual and create a hostile school environment for the targeted individual.
- Engaging in these behaviors or any online activities intended to harm another person (physically or emotionally), will result in disciplinary action. In some cases, cyber bullying can be a crime.
- Students should remember that online activities will be monitored.



# Student Daily Responsibility

- Come to school with a fully charged device.
- When moving around, always keep your device in your protective sleeve.
- YOU are responsible for YOUR device. Do not loan it to other individuals.
- You should keep your charger with you at all times.

# Home Safety Tips

- Keep the device in a common room.
- Have a time limit for social media, Internet browsing, online gaming, etc.
- Have a curfew for computer use. Place the computer in a common area to charge overnight.

# Important Dates & Details

- **Jan. 11:** Students receive Consent Forms at school
- **Jan. 20:** Deadline to return consent forms & pay device fee.
- **Jan. 25-29:** Students will receive laptops during 2<sup>nd</sup> block.
  
- Students can turn in forms & payment before school or during 3<sup>rd</sup> block.
- Consent form must be SIGNED and returned with payment in order to receive a laptop.
- Student issued devices will be used for state testing in Spring 2021.
- **ALL** laptops will be required to be returned by the last day of school.
  - Unreturned devices will be reported as stolen.

# REQUIRED FEES:

- Prorated Spring 2021 Rate: **\$12.50 / student**
- DUE: JAN. 20, 2021
  - REVOPAY recommended ([www.revopay.com](http://www.revopay.com))?
- VIP students that paid in the fall but returned to traditional are not required to pay again. See Mr. Yardley for verification.

# Consent Form & Board Policies

- All students will return signed consent forms.
- Consent forms discuss board policies:
  - IJ- Technology and Instruction/ Electronic Information Resources
  - IFBGAA- Internet and Computer Safety Policy
- Damaged Device Process
- Stolen/Lost Devices