



4-6 p.m.
Monday, April 6, 2020

Hamblen County Board of Education
210 E. Morris Boulevard
Morristown, TN. 37813

Application To Pre-K

Hamblen County Schools Pre-K Application Process "Jump Start to Educational Excellence" for Four-Year Old Children

Pre-K prepares children for success in kindergarten. There are limited seats in Pre-K across the Hamblen County School District. **Your child must be four years old by August 15, 2020 to be eligible.**

Voluntary Pre-K Classrooms

Voluntary Pre-K is an educational program with funding awarded by the state department of education. The purpose of the program is to provide four-year old children, identified as being educationally and economically at-risk, with access to a high-quality academic learning environment in order to prepare them for future educational success. The program is free for eligible families based on 2020 US Health and Human Services Poverty Guidelines.

In order to apply for VPK, the parent/guardian must bring the following items:

- Child's birth certificate
- Child's Social Security card
- Child's up-to-date immunization record
- Photo identification of the parent/guardian
- Proof of legal guardianship if not the parent
- Two proofs of residency in Hamblen County (utility bill, rent receipt, tax bill, or proof of official mailing address)
- Last year's federal tax returns, if filed, or statement from employer of this year's projected income.
- Complete an income eligibility form and report all household income.

Applications for VPK will be accepted April 6, 2020, 4:00-6:00 p.m. at the Hamblen County Board of Education Central Office. Parents will be notified of their acceptance in the VPK program by April 20, 2020.

HCDOE operates eight VPK classrooms at the following locations: Hillcrest Elementary School (423-586-7472), Lincoln Heights Elementary School, (423-586-2062), Manley Elementary School (423-586-7400), Russellville Elementary School (423-586-6560), West Elementary School (423-586-1263), and Witt Elementary School (423-586-2862).

Tuition Pre-K

Three locally funded Pre-K classrooms are located within the district for a fee of **\$125 per week**. First-priority enrollment is granted to four-year old children of HCBOE employees. Acceptance in Tuition Pre-K for remaining seats is strictly through a random drawing that will be held April 15, 2020 at the district office. The drawing is needed because the program has more applicants than classroom openings. **Applications for Tuition Pre-K should be turned in to the individual school, HCBOE Central Office, or emailed to daltonj@hcboe.net no later than April 10, 2020.** Tuition Pre-K classroom teachers will notify families of their acceptance by April 20, 2020.

Tuition Pre-K classrooms are located at the following schools: Manley Elementary School (423-586-7400), Russellville Elementary School (423-586-6560), and Union Heights Elementary School (423-586-1502).

Application paperwork for both programs will be available at individual schools, the HCBOE Central Office, and on www.hcboe.net beginning March 1, 2020. For more information about Pre-K, call the school or HCBOE (423-586-7700). Parents applying for Tuition Pre-K do not need to be present on April 6th.

***Developmental pre-k classrooms are available for 3 and 4-year old children with developmental delays or disabilities that have an Individual Education Plan. Call the Special Services Department at 423-581-3067 for information.



HAMBLÉN COUNTY TUITION-BASED PRE-K APPLICATION

Three locally-funded Pre-K classrooms are located within the district at the following locations:

- Manley Elementary - 423-586-7400
- Russellville Elementary - 423-586-6560
- Union Heights Elementary - 423-586-1502

All other Pre-K programs in the district are based on income eligibility according to the U.S. Department of Health and Human Services poverty guidelines.

Acceptance in the program is strictly through random drawing; necessary due to the program receiving more applications than there are classroom openings.

Applications should be turned in to one of the three tuition-based Pre-K schools or to the Hamblen County Board of Education Central Office located at 210 East Morris Boulevard before April 10, 2020 at 4:00 p.m.

You may also email your application to daltonj@hcboe.net. Applicants will be notified by April 20, 2020 if they have been accepted in one of the Pre-K programs. Please indicate your 1st, 2nd, and 3rd choice of Pre-K location on your application.

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REQUIREMENTS FOR PRE-K PROGRAMS

- Your child must be four years old by August 15, 2020. *Five-year-old children are not eligible for Hamblen County Pre-K programs.*
- Applications must be received by 4:00 p.m. on April 10, 2020.
- Tuition fee: \$125 per week.

Pre-K 1st Choice: _____ Pre-K 2nd Choice: _____ Pre-K 3rd Choice: _____

2020–2021 Tuition Based Pre–K

Pre K Student Data Form

Last Name	_____	First Name	_____	Middle Name	_____
Student resides with	_____	Relation	_____	Legal Guardian	Y or N
Birth Date	_____	Age	_____	Gender	M or F
				Social Security	____-____-____
Ethnicity (Circle one.)	Hispanic	Non-Hispanic	Race (Circle all that apply.)	White	Black
				Indian	Asian
				Pacific Islander	US Citizen
					Y or N
Birth City	_____	Birth County	_____	Birth State	_____
				Birth Country	_____
Home Language	_____	Primary Language	_____	Limited English Proficient	Y or N
Does your child have a diagnosed disability? (IEP)	Y or N	IEP from Local Education Association?	Y or N	IEP attached?	Y or N
Is a parent of your child incarcerated?	Y or N	Is a parent of your child a teen parent?	Y or N		

Mother's Full Name	_____	Maiden Name	_____
Language	English or Non-English	Active Military	Y or N
		Active Member of Reserves	Y or N
		Active Member of Guard	Y or N
Residence (911 Address)	_____	City	_____
		Zip	_____
Mailing Address	_____	City	_____
		Zip	_____
County	_____	Email Address	_____
		Can pick up student at school	Y or N
Primary Phone	_____	Cell Phone	_____
		Work Phone	_____
Employer	_____	Employment Address	_____
Number you preferred to be notified by Emergency Notification System (School Messenger)	_____		

Father's Full Name	_____
Language	English or Non-English
Active Military	Y or N
Active Member of Reserves	Y or N
Active Member of Guard	Y or N
Residence (911 Address)	_____
(If different from mother's 911 address)	City _____ Zip _____
Mailing Address	_____
(If different from mother's mailing address)	City _____ Zip _____
County	_____
Email Address	_____
Can pick up student at school	Y or N
Primary Phone	_____
Cell Phone	_____
Work Phone	_____
Employer	_____
Employment Address	_____

A copy of the legal court order regarding child's custody must be on file at current school if student does not reside with both parents. A legal custody order is required from any guardian other a parent.

Guardian's Full Name	_____
Language	English or Non-English
Active Military	Y or N
Active Member of Reserves	Y or N
Active Member of Guard	Y or N
Residence (911 Address)	_____
	City _____ Zip _____
Mailing Address	_____
	City _____ Zip _____
County	_____
Email Address	_____
Primary Phone	_____
Cell Phone	_____
Work Phone	_____
Employer	_____
Employment Address	_____
Number you preferred to be notified by Emergency Notification System (School Messenger)	_____