

**ABSENCE NOTE**

**This note is due within three (3) days following an absence whether excused or unexcused.** Failure to do so will result in the absence(s) remaining unexcused. Only students who have excused absence(s) may make up work or tests. Excessive/extended absences due to illness must be justified by a physician's statement.

Name of Student \_\_\_\_\_ Homeroom \_\_\_\_\_

My daughter/son was absent on the following date(s): \_\_\_\_\_

The reason for the absence(s) was:

Personal Illness	Family Illness/Emergency
Religious Holiday	Death in the Family
Doctor Appointment	Other _____

Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_

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