

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, February 10, 2014** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:33 p.m.

7
8 Roll Call:

- 9
10 Roseanne Lombardo
11 Susan Vernacchio
12 Andrew Chapkowski
13 Louis Fabiani
14 Lisa Morina
15 Ken Ridinger
16 Jill Trainor
17

18 Also present were Mr. Stephen Derkoski, Interim Superintendent and Mr. Scott A.
19 Campbell, School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
22 was sent to the **The Courier Post, The South Jersey Times** and the **Township**
23 **Clerk**. It was also posted in the Greenwich Township School Buildings. (Optional:
24 Videotaping Regulations – “The proceedings of this meeting are being videotaped and
25 anyone wishing to discuss an individual child should so note.”)
26

27 **FLAG SALUTE**

28
29 **1. PRESENTATION-STUDENTS OF THE MONTH**

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31 A presentation was made by Jacquelyn Traini, Principal of Broad Street School,
32 and Alisa Whitcraft, Principal of Nehaunsey Middle School for the January
33 Students of the Month. The students’ recognized were:
34

JANUARY STUDENTS OF THE MONTH		
Grade	Student	Teacher
Kindergarten	Kaylee Smith Melina Koutsoutis Victor Mattia	Ms. Barker Mrs. Beckett Miss Sizemore
One	Savanna Shute Autumn Engel Claire Williams	Miss McCabe Mrs. Morris Mrs. Podolski
Two	Darby Wilgus Chase Helder Kailyn Meyers** ** (Also named Super Student of the Month)	Miss Hoyt Ms. Beerley Mrs. Chila

Three	Doug King Gillian Williams	Mrs. New Miss Tortella
Four	Louis Damminger Dylan Kendra	Mrs. Pezzino Mrs. Sayers
Five	Max Medica	
Six	Kieleigh Dunn	
Seven	Ezekiel Mizner	
Eight	Taylor Brady	

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2 **2. PRESENTATION-TEACHER OF THE YEAR**
3

4 Alisa Whitcraft, Principal of Nehaunsey Middle School, was asked by the VFW to
5 nominate a teacher for being a great citizen and for teaching about
6 Americanism. Lori Chiavoroli was presented with this award. Mrs. Chiavoroli
7 has worked in the district for 33 years and currently teaches 5th grade social
8 studies and science. For the past five years, she has partnered with the VFW to
9 honor our veterans on Memorial Day and Veteran’s Day. She is a true leader in
10 this school. She not only was the local winner of the VFW Teacher of the Year
11 award but she is also the district winner, the state winner and is in the running for
12 the VFW National Teacher of the Year Award. Congratulations to Mrs.
13 Chiavoroli.
14

15 **3. PRESENTATION-RISE AND SHINE PROGRAM**
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17 Steve Wehrle gave a brief overview about the “Rise and Shine Program” at the
18 Broad Street School. It was a program that was started last year and
19 encouraged students to do well on the NJ ASK testing. We were awarded
20 a grant from Tufts University and selected to be filmed and recognized on the
21 television show, Classroom Close Up.
22

23 **4. MINUTES**
24

25 Motion: (Chapkowski/Vernacchio) to approve the following minutes:
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- 27 January 7, 2014 – Reorganization Meeting
- 28 January 7, 2014 – Executive Meeting
- 29 January 13, 2014 – Regular Meeting
- 30 January 13, 2014 – Executive Meeting

31
32 **Roll Call Vote:**
33

- 34 Andrew Chapkowski – Yes
- 35 Louis Fabiani – Yes
- 36 Roseanne Lombardo – Yes
- 37 Lisa Morina – Abstained on January 13, 2014; Yes to January 7, 2014

1 Ken Ridinger – Yes
2 Jill Trainor – Yes
3 Susan Vernacchio - Yes
4

5 **5. SUPERINTENDENT’S REPORT**
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7 Motion: (Chapkowski/Lombardo) to approve the following:
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9 A. Administrative Reports

- 10
11 1. Enrollment Statistics, Fire Drills and Suspensions as of January
12 31, 2014. (Attachment – EXHIBIT B1)
13
14 2. School Health Services Monthly Reports as of January 31, 2014.
15 (Attachment – EXHIBIT B2)
16
17 3. 2013-2014 Violence & Vandalism Report as of January 31, 2014.
18 (Attachment – EXHIBIT B3)
19

20 Motion carried by unanimous roll call vote.
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22 **6. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
23 **ACTION ITEMS**
24

25 Motion: (Morina/Vernacchio) to approve the following:
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- 27 A. The approval to amend the salary of Stacy Podolski, Teacher, to
28 \$51,304.00 (Step 4, MA) from \$50,618.00 (Step 4, BA+30) prorated for the
29 2013-2014 school year effective in the February 28, 2014 payroll.
30

31 Motion carried by unanimous roll call vote.
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33 **7. POLICY/REGULATION**
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35 None at this time.
36

37 **8. CURRICULUM & INSTRUCTION**
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39 Motion: (Chapkowski/Lombardo) to approve the following as one, A-D:
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41 A. Resolution

- 42
43 1. The approval to apply for funds to support implementation of the Anti-
44 Bullying Bill of Rights Act in the amount of \$27,026.00 starting on July
45 1, 2013 and ending on June 30, 2014.

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B. Workshops

1. The *retroactive* approval for the following individuals to attend out-of-district workshops:

Name	Workshop Title/Location/Date	Cost
Alisa Whitcraft Katie Eckert Daniel Giorgianni	NJ ASK DTC Training The Enterprise Center Mt. Laurel, NJ 1/27/14 12:30 p.m. – 3:00 p.m.	Mileage

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2. The approval for the following individuals to attend out-of-district workshops:

Name	Workshop Title/Location/Date	Cost
Elizabeth Button-Colflesh Maureen Jenzano	Using iPads and Apps to Improve Learning for Students with Special Needs Voorhees, NJ 2/12/14 8:30 a.m. – 3:15 p.m.	\$229.00 Plus Mileage
Steve Wehrle	Eastern District Physical Education Conference Newport, RI 2/27/14 – 2/28/14	Plus Substitute
Heather Crisostomo Suzanne Pezzino Stacy Podolski Megan Sizemore	Practical Strategies for Meeting the Rigorous Common Core State Standards for Reading K-2 The Mansion in Voorhees, NJ 3/12/14 8:30 a.m. – 3:15 p.m.	\$229.00 Each Plus Mileage Plus Substitutes
Stephanie Beckett Tara Reale	Early Childhood Conference Early Childhood Standards and Assessments Holiday Inn Swedesboro, NJ 4/11/14 8:00 a.m. – 2:40 p.m.	\$149.00 Each Plus Mileage Plus Substitutes

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C. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 3	The Franklin Institute Philadelphia, PA 9:00 a.m. – 2:30 p.m.	5/30/14	Admission/Lunchroom Cost: \$455.00	\$375.00 (1 bus)	\$830.00
Grade 4	NJ State House and Old Barracks Museum Trenton, NJ 8:50 a.m. – 2:30 p.m.	6/5/14	Tickets: \$284.00	\$250.00 (1 bus)	\$534.00

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2 D. Field Experience Students

- 3
4 1. The *retroactive* approval for the following students from Rowan
5 University to conduct their field experience (Early Childhood
6 Grades K-3) at Broad Street School on the following dates:
7 February 4, 11, 18, 25 and March 4, 11, 24 and April 1, 2014.

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9

<u>Student</u>	<u>Cooperating Teacher</u>
Sarah Moore	Megan Sizemore
Brianne O’Leary	Megan Sizemore
Katherine Orellana	Stacy Podolski
Jennifer Pacek	Stacy Podolski
Victoria Parr	Carlyn McCabe
Stephanie Racaza	Carlyn McCabe
Nicole Salerno	Kim Chila
Brittany Smith	Kim Chila
Angelica Suppi	Megan Hoyt
Chelsea Taylor	Megan Hoyt
Kayla Vogdes	Kathryn Tortella
SaraAnne Whitzell	Kathryn Tortella

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23 **Lisa Morina** asked about the anti-bullying grant and if we get “matched funds”?
24 **Stephen Derkoski** responded no but we have the opportunity to apply for the
25 possibility for getting the funding.

26
27 **Susan Vernacchio** asked about the field experience students and wanted to
28 know if anyone is applying for the middle school education because it seems all
29 the field experience is over at the elementary school? Stephen Derkoski said
30 there are a number of different programs and this is just for observation.

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32 Motion carried by unanimous roll call vote.

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34 **9. BUDGET & FINANCE**

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36 Motion: (Trainor/Ridinger) to approve the following as one, A-E:

1 A. Out-of-District Placements

- 2
3 1. The *retroactive* approval for student #2013-14 to attend Brookfield
4 Academy effective December 13, 2013, at a tuition rate of
5 \$31,395.00 (prorated) for the 2013-2014 school year. The School
6 Board President and School Business Administrator are authorized
7 to execute all contracts. (Attachment – EXHIBIT C)
8

9 B. Contracts

- 10
11 1. The approval of the Tuition Contract Agreement between the
12 Greenwich Township Board of Education and the Millville Board of
13 Education for Regular Education Student #H2013-05 for the 2013-
14 2014 school year at a tuition rate of \$15,212.00. The Interim
15 Superintendent and School Business Administrator are authorized
16 to execute all contracts.
17
18 2. The approval for the Tuition Contract Agreements between the
19 Greenwich Township Board of Education and Woodbury School
20 District for the following students. The Interim Superintendent and
21 School Business Administrator are authorized to execute all
22 contracts.
23

Student#	Program	Amount
H2013-06	Regular Education (Kindergarten)	\$8,555.40 (Prorated)
H2013-07	Regular Education (Grade 7)	\$10,425.00 (Prorated)

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25
26 C. Resolution – L.A.R.C. School

- 27
28 1. The approval for the L.A.R.C. School to include the cost of lunch in
29 the tuition rate paid by the Greenwich Township Board of Education
30 for the 2014-2015 school year. There will be no extra cost to the
31 district. (Attachment – EXHIBIT D)
32

33 D. Transportation

- 34
35 1. The approval for the continuation of Bid #1-1112R, multi-contracts
36 #GR1112 for the 2014-2015 school year with Holcomb Bus
37 Service. This is the third year for renewal and it is for transportation
38 services to and from school. The contract for the 2014-2015 school
39 year will be in the amount of \$181,844.00. The Board of Education

gives the Superintendent and the Business Administrator permission to execute any documents pertaining to this contract.

E. Extra-Curricular Transportation Cost

1. The retroactive approval for the transportation cost for the following:

Extra-Curricular Activity	Dates	Cost
7 th and 8 th Grade Bowling	1/29/14, 2/5/14, 2/12/14, 2/19/14, 3/5/14, 3/12/14, 3/19/14, 4/2/14, 4/9/14	\$675.00

Motion carried by unanimous roll call vote.

10. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Motion: (Chapkowski/Ridinger) to approve the following as one, A & B:

A. Bills List

1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment – EXHIBIT E1)

No.	Amount
P62	\$238,852.52
P63	\$18,204.20
TOTAL	\$257,056.72

2. The following check is to be voided. (Attachment – EXHIBIT E2)

Check#	Vendor	Amount
14966	Trimble & Armano	\$392.46

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of January 2014. (Attachment – EXHIBIT F)

1 **Andrew Chapkowski** asked about purchase orders #825-14 and 826-14 and
2 what they were for? **Scott Campbell** explained they are the blower fans that
3 were purchased from CM3 Building for each building.
4

5 Motion carried by unanimous roll call vote.
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7 **11. REGULATORY**
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9 Motion: (Chapkowski/Trainor) to approve the following as one, A-F:
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- 11 A. The *retroactive* approval for Gibbstown SACC to use the Broad Street
12 School as an emergency shelter on an as-needed basis from January 1,
13 2014 through December 31, 2014.
14
- 15 B. The *retroactive* approval for PEP Club Movie Night to be held in the
16 Nehausey Middle School gymnasium on Friday, February 7, 2014 from
17 6:00 p.m. – 8:00 p.m.
18
- 19 C. The approval for Guardian Angels Regional School to use the Broad
20 Street School auditorium for rehearsals February 2014 through May 2014
21 (6:00 p.m. – 8:00 p.m.) and performances in May 2014 (5:00 p.m. – 9:00
22 p.m.) for their Spring Musical. Please see attached dates. (Attachment –
23 EXHIBIT G)
24
- 25 D. The approval for the Greenwich Township Recreation Committee to use
26 the Broad Street School gymnasium on Saturday, April 12, 2014 from 9:00
27 a.m. – 11:00 a.m. for their annual Easter Egg Hunt.
28
- 29 E. The approval for Gibbstown SACC to use the Broad Street School
30 auditorium on Tuesday, May 27, 2014, Wednesday, May 28, 2014 and
31 Thursday, May 29, 2014 from 9:00 a.m. – 11:30 a.m. for preschool
32 graduation practice and the Broad Street auditorium and cafeteria on
33 Thursday, May 29, 2014 from 6:00 p.m. – 9:00 p.m. for preschool
34 graduation.
35
- 36 F. The approval for Gibbstown SACC to use the Broad Street School
37 gymnasium and playground various days during the 2014-2015 school
38 year and the Broad Street School playground during the summer (June
39 2014 – August 2014 when school is not in session). SACC is a 501C-3
40 Non-Profit Organization.
41

42 Roll Call Vote:
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44 Susan Vernacchio – Abstained on items A, E and F; Yes to all others
45 Andrew Chapkowski – Yes

1 Louis Fabiani – Yes
2 Roseanne Lombardo - Yes
3 Lisa Morina – Yes
4 Ken Ridinger – Yes
5 Jill Trainor - Yes

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7 **12. OLD BUSINESS**

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9 **Louis Fabiani** asked about the status of the energy audit. **Scott Campbell** said
10 he has not heard from anyone yet but will let the Board know when he finds out
11 the information.

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13 **13. NEW BUSINESS**

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15 **Roseanne Lombardo** has been receiving a lot of phone calls about all the snow
16 days. **Stephen Derkoski** said as of right now there are four days to make up.
17 Three of those days will be added to the end of the school year and the fourth will
18 be used on Thursday, April 17; right before Easter. The Board has the option to
19 change that if they want the last school day to be Friday, June 20 if we don't
20 have any other snow days. **Lisa Morina** asked about graduation and that we
21 should coordinate between Paulsboro High School and GCIT because of the
22 graduations. Some parents have students in grade school and high school that
23 will be graduating.

24
25 **Stephen Derkoski** said it is great to have the students attend the meeting but
26 feels we should downplay it a little. We can still highlight all the students of the
27 month but maybe have it four times a year for the elementary school and twice a
28 year for the middle school. We can still highlight them but not at every meeting.

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30 **14. CORRESPONDENCE**

31
32 None at this time.

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34 **15. PUBLIC – AGENDA/NON-AGENDA ITEMS**

35
36 This is the time when anyone from the public who wishes to speak to the Board
37 may do so. Please state your name, address and phone number. The Board will
38 hear you concerns. The Board may or may not take action this evening. You will
39 be notified either at this meeting, by letter, or telephone of any action the Board
40 does take.

41
42 In accordance with Board policy and procedures, speakers are not permitted to
43 publicly speak of personal issues involving school personnel, or against any
44 person connected to the school system. Any such concern should be presented

1 to the school or district-level administration so that a proper response may be
2 given.

3
4 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ said that while the student of
5 the month presentation is great, we should not have it at every meeting. He then
6 asked about the energy audit which **Scott Campbell** explained. He asked what
7 the purpose is of the energy audit and **Lisa Morina** said it is to identify “cost
8 saving” areas such as lighting.

9
10 **16. EXECUTIVE SESSION**

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12 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
13 *6, et seq.*, which provides that an Executive Session, not open to the public, may
14 be held for certain specified purposes when authorized by Resolution.

15
16 The Board of Education for Greenwich Township, assembled in public session on
17 **February 10, 2014** hereby resolves that an Executive Session closed to the
18 public shall be held on **February 10, 2014 at 7:23 p.m.** in the Nehaunsey Middle
19 School library, Room 48, located at 415 Swedesboro Road, Gibbstown, New
20 Jersey, for discussion of certain matters which relate to items authorized by
21 *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed
22 session.

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24
 - Matters Involving Individual Privacy
 - Matters Relating to the Employment Relationship

25
26
27 It is anticipated that such matters may be disclosed to the public upon the
28 determination of the Board that applicable exception no longer applies and the
29 public interest will no longer be served by such confidentiality.

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31 Motion: (Ridinger/Trainor) to enter into Executive Session at 7:23
32 p.m. to discuss the following:

- 33
34
 - Personnel
 - Legal

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37 Motion carried by unanimous voice vote.

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39 Motion: (Lombardo/Vernacchio) to return from Executive Session at 7:54
40 p.m.

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42 Motion carried by unanimous voice vote.

1 **17. COMMITTEES**

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Motion: (Trainor/Vernacchio) to approve the following committees:

Committee	Name
Curriculum	Andrew Chapkowski, Chairperson Jill Trainor Roseanne Lombardo
Negotiations	Lisa Morina, Chairperson Susan Vernacchio Jill Trainor
Budget & Finance	Susan Vernacchio, Chairperson Roseanne Lombardo Andrew Chapkowski
Regulatory	Ken Ridinger, Chairperson Lisa Morina Louis Fabiani

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Motion carried by unanimous voice vote.

8 **18. ADJOURNMENT**

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Motion: (Chapkowski/Ridinger) to adjourn the meeting at 7:56 p.m.

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Motion carried by unanimous voice vote.

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Respectfully Submitted,

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Scott A. Campbell, Board Secretary

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