

**Colebrook School Board
Meeting Minutes**

Date	8/6/19
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principal		SAU Members			
P	John Falconer	P	Nathan Lebel	P	Kim Wheelock	P	Bruce Beasley 7:04
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
P	Brian LaPerle	P	David Gales 7:07				
P	Michael Pearson						

Public in Attendance: Ryan E Eames, Sandra Cabrera

Minutes

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • None 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • Public Hearing to withdraw and expend \$9,812 from the Building Expendable Trust to replace boiler section and return temperature stabilization tubes. <p><u>D. Greene / C. Hamelin</u> motion to withdraw and expend \$9,812 from the Building Expendable Trust to replace boiler section and return temperature stabilization tubes.</p>	Vote: Unanimous
4.	Reading of the Minutes: <u>N. Lebel / D. Greene</u> to approve the minutes of July 23, 2019 with the corrections below: <ul style="list-style-type: none"> ○ Fixed spelling of Sandra Cabrera last name ○ Fixed typo on Item 12 (Report) ○ Removed bullet two on Item 13 (compensated wage) 	Vote: Unanimous
5.	Special Reports: <ul style="list-style-type: none"> • None 	
6.	Principal's Report: Kim Wheelock <ul style="list-style-type: none"> • Completed: 	

	<ul style="list-style-type: none"> ○ Transition team meeting 7/19. ○ Paraprofessional educator interviews 7/23 with Hibbard & Noyes. ○ Meeting with Call & Beasley 7/24. ○ Special educator interviews 7/24 with Hibbard & Noyes. ○ Transition team meeting 7/25. ○ Assistant AD interviews & meeting with Call 7/25. ○ Meeting with Clogston 7/25. ○ Meeting with Materio 7/25. ○ Meeting with Snyder 7/29. ○ Fire drill with summer school students 7/30. ○ Meeting with Covill 7/30. ○ Meeting with Reeves 7/30. ○ Meeting with Parker 7/31. ○ Special Ed interview with Hibbard 7/31. ○ Attended last day kindergarten get together 8/1. ● In Process: <ul style="list-style-type: none"> ○ Creating room / phone list. ○ Reviewing and analyzing staff, student, and parent survey data for prioritizing concerns. ○ Meeting with staff and students. ○ Reviewing student & faculty handbooks for necessary updates. ○ Reviewing emergency plans and crisis management plans. ○ Reviewing SAU 7 district-wide policies and Colebrook School local policies. ○ Planning teacher in-service day. ● Upcoming: <ul style="list-style-type: none"> ○ Meeting with Kim Spauling & Clogston RE: NCCS 8/5. ○ Meeting with Student Council and all Seniors 8/5. ○ Board Meeting 8/6. ○ Staff welcome back letter and opening day agenda. ○ Parents introduction letter and pre-school opening welcome date/parent club. ○ Collaborative meeting 8/4. ○ NHIAA principal training 8/15. ○ Admin meeting 8/19. ○ Curriculum meeting 8/20. ○ New teacher orientation 8/22. ○ CPI training on 8/21 & 8/23. ○ Teacher in-service for 8/26. ○ Student first day of school for students community lunch for all staff & students. 	
7.	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> ● Mr. Beasley mentioned Kevin Kelly from ISHC reached out to 	

	<p>him proposing cost with an increase of nursing by 36%.</p> <ul style="list-style-type: none"> ○ Pittsburg – ½ time nurse ○ Colebrook – 1 full time nurse ○ Stewartstown – 1 full time nurse <ul style="list-style-type: none"> ● Steve Applebee mentioned the law of nursing has changed. <ul style="list-style-type: none"> ○ They have to have a Bachelor Degree in nursing. ○ Need to look to see if there is a different model that can use for nursing. 	
<p>8.</p>	<p>Business Administrator's: Cheryl Covill</p> <ul style="list-style-type: none"> ● Facilities - discussion on facility updates for the 20-21 budget and future planning for the following areas: <ul style="list-style-type: none"> ○ Replace sidewalk ○ Replace flooring in the Music suite – plan other areas ○ Future Surveillance / Access Control ○ Carpeting Library / Office Area ○ Air circulation / cooling unit for Primary / Kindergarten wings ○ Lockers ● Old / Unused Furniture and Equipment – storing, temporarily, furniture and equipment until the program schedule has been completed, so we know who is where and what they are teaching. Don't want to be in a position of disposing of an item to find out a classroom needs a file and or desk. Trying to maximum the equipment and storage units we have looking long term. ● Food Service – Governor signed bill 82, which allows no cost for reduce breakfast. ● Additional Surveillance and Camera's – board approval to move forward and install 5 interior cameras. <ul style="list-style-type: none"> ○ Approximately \$5,000 left under the Infrastructure Grant and \$850 under old grant through Walmart. ○ The cost will be \$12,682, the balance to come from the Building Expendable Trust Fund. ○ Have a Public Hearing to withdraw and expend the funds from Building Expendable Trust Fund. ● Generator additional costs – the engine heater needs to be replaced at a cost of \$2,632. ● Water Meter Installation – change the 2" line to a 3" line; get the correspondence from the town on the change out just in case something happens during installing and having to redo all the piping from the water line to fire line. ● Facility use request <ul style="list-style-type: none"> ○ Brad & David Woodard to use the CA building for Search and Rescue training. ○ Frank Sawicki, Jr from Grace Community Church to use the CA lawn on Sept. 7th from 6 pm to 8 pm. <p><u>J. Falconer / D. Gales</u> motion to allow the two request to use</p>	<p>Vote: Unanimous</p>

	the CA building and lawn for event.	
9.	NH School Board Association Business: John Falconer <ul style="list-style-type: none"> • Keep checking emails for additional information 	
10.	Co-Curricular Committee Report: Brian LaPerle <ul style="list-style-type: none"> • None 	
11.	Building Committee: Craig Hamelin <ul style="list-style-type: none"> • AHEAD has applied for CDFA grant for \$35,000. <ul style="list-style-type: none"> ○ Could be an interested party for some use of the CA building. ○ Do a flexible study and go through the building. ○ September 22nd @ 11:30 touring CA ○ Renovation project is going good and hope to move furniture this upcoming week. 	
12.	Policy Committee Report: Deb Greene <ul style="list-style-type: none"> • Next meeting is 8/22 @ 6:00 p.m. 	
13.	Support Staff Committee Report: Michael Pearson <ul style="list-style-type: none"> • None 	
14.	Negotiations Committee Report: John Falconer <ul style="list-style-type: none"> • Contract – email the board so they can look at them. • Go into Non-Public Session to go through the contracts for Health Agencies. 	
15.	Curriculum Committee Report: David Gales <ul style="list-style-type: none"> • None 	
16.	Technology Committee Report: David Gales <ul style="list-style-type: none"> • Canceled schedule meeting on 8/7. • SAU meeting to meet with AHEAD on 8/15 and meet with them ½ ahead of time with technology committee. 	
17.	Regional Committee Report: Brian LaPerle <ul style="list-style-type: none"> • Sub-committee met and worked on the Governance and Financial piece. • Revisit the plan to see what direction they want to go. • First step is what the base line on financials is. • Curriculum is focusing on what they are offering. • Entire committee to identify what questions they would like the commissioner to answer. • Making a chart on how many teachers are needed for different courses. 	
18.	Unfinished Business: <ul style="list-style-type: none"> • Set date for Board visitation to Country Day School <ul style="list-style-type: none"> ○ A lot of discussion ○ B. LaPerle asked Bruce and Cheryl and Kim to gather more information about what the cost would be and how many Colebrook kids get turned away. 	

	<ul style="list-style-type: none"> ○ J. Falconer mentioned to wait for the information. ○ S. Cabrera will check with the board members when back on agenda. ● School Name – CA/CES ● Discussion on extra bookcases for the library <ul style="list-style-type: none"> ○ Place on hold for the 3 extra bookcases ● Senior Personalized Parking Privilege: <ul style="list-style-type: none"> ○ Johnna Timmsen & Ryleigh Rainville passed out how this would help the students, school climate and community sheet for everyone along with Guidelines. ○ Principal K. Wheelock would approval all the painting for personalized parking. ○ B. Beasley mentioned to change wording in the Guidelines to keep any politics out of it. ○ Principal K. Wheelock will make the changes to the Guidelines and bring to the next meeting. <p><u>J. Falconer / M. Pearson</u> motion to allow the Senior Personalized Parking Privilege with the changes made in the Guidelines.</p>	
19.	<p>New Business:</p> <ul style="list-style-type: none"> ● Staffing Update – Additional Time for Staff (room preparation) ● Adam C Reeves – resignation <p><u>D. Greene / C. Hamelin</u> motion to accept Adam Reeves resignation.</p> <ul style="list-style-type: none"> ● K. Wheelock has 3 interviews on 8/9 for English teacher. ● Special Ed – vacancy on next agenda. ● Steve Dowse – Jr. High School Soccer Coach ● Ryan Patterson – Assistant Athletic Director ● Tori Smart – SAU 7 Administrator Assistant ● Huge thank you to Patricia Grover for helping out. 	Vote: 5 Yes 1 abstained (JF)
20.	<p>Other Business:</p> <p><u>D. Greene / D. Gales</u> motion to enter into Non-Public Session in accordance with RSA 91-A:3(b) – Personal Matter at 8:38 p.m.</p>	Vote: Unanimous
21	<p>Information:</p> <ul style="list-style-type: none"> ● None 	
23.	<p>Meetings:</p> <ul style="list-style-type: none"> ● Colebrook School Board Meeting: August 20, 2019 @ 7:00 p.m. 	

Respectfully Submitted
Dorothy Uran
Recording Clerk

Adopted 08/20/2020