Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

02/24/20

GC Members Present: Rommie Compher, Vice President

Jose Scott, Secretary

Frank A. Berged III, Member

Others Present: Lucinda Montano-Molina, Principal

Whitney Galindo, Business Manager

Michael Davis, Assistant Principal/Technology

Curtis Casey, Teacher/Safety Committee

Nora Padilla, Teacher/Safety Committee

Denice Ward, Teacher/Safety Committee

Rick Saylor, Saylor Family Trust

Call to Order and Pledge of Allegiance @ 5:42 PM: Rommie Compher

**[Open Session]**

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| **Approval of Agenda** | | |
| Motion to Approve  Jose Scott | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Approval of 01/14/20 Minutes** | | |
| Motion to Approve  Jose Scott | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

**Public Input –** Mr. Saylor was in attendance at the meeting to comment on ongoing projects taking place on ATDA campus. In response to an independent safety audit conducted by POMS, Mr. Saylor has sent crews out and they have been working on school maintenance for 2 weeks at the school site. Some of the projects that have been taking place include the installation of LED lighting, the repair of fences, door replacement, rain gutter replacement, and tile replacement. In addition, bathrooms have been checked for ADA compliance. ATDA staff will be responsible for OSHA compliance and general maintenance moving forward. The formation of this year’s Budget Committee was also discussed in relation to future campus projects, including the possibility of adding a gymnasium. Further financial discussions were tabled in lieu of the committee’s formation and the start of financial discussions in relation to the 2020-2021 operational year.

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina:

The school’s enrollment count is currently at 154. There is an upcoming training in March concerning charter renewal compliance and a review of legislation initiatives that is available for school. The school continues to focus on NM DASH goals and improving student numbers.

**[Staff/Committee Briefings] Safety Committee –** Presented by Curtis Casey, Nora Padilla, and Denice Ward: Due to Mr. Saylor’s attendance, the safety committee members did not conduct a separate briefing, and instead contributed to Mr. Saylor’s public input as needed. All committee members confirmed that improvements are taking place on ATDA campus.

**[Staff/Committee Briefings] NM DASH Data –** Presented by Michael Davis:

The Winter 2020 NWEA cycle is now complete. In terms of the 6 measured growth categories, students showed no growth in 2 categories, and scores decreased in the other 4 categories. 10th Grade, especially, is a concern, as the 2 biggest decreases were seen in 10th Grade Reading and 10th Grade Math. Moving forward, the school will complete a stronger data analysis that looks at the individual student reasons for lack of growth. The school will also place emphasis on testing vocabulary in instruction and conduct a review of testing mechanisms for Spring 2020 testing.

**Financial Information Items –** Presented by Whitney Galindo

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| **BARS –** There were four BARS for the month of January concerning audio/visual equipment, a maintenance bar for Title I (no increase or decrease) for teacher laptops and the salary of a school specialist, an SB-9 state match into supply assets, and finally, the midyear adjustment for central services. The specific BAR numbers were: 001-016-1920-0012 IB for fund 24189, 001-016-1920-0013 M for fund 24101, 001-016-1920-0014 IB for fund 31703, and 001-016-1920-0015 I for fund 11000. The BARS were approved by the council. | | |
| Motion to Approve  Jose Scott | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Payroll & Accounts Payable Vouchers** | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |

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| **Warrants over $5,000.00 –** There were two Warrants over $5,000.00 for January.The first warrant for December was the monthly payment to the Saylor Family Trust. The second warrant was a payment to our security service since the amount was for two months. Both warrants were approved. | | |
| Motion to Approve  Jose Scott | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Bank Reconciliation** | | |
| Motion to Approve  Jose Scott | Motion Seconded  Rommie Compher | Vote  Unanimously Approved |

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| **Property Disposition –** The disposal of the equipment is tabled until a full list of disposed equipment is compiled. Since January, the storage bins have been organized, and Ms. Chavez has begun to isolate materials that will need to be disposed. | | |
| Motion to Table  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |

**[Personnel Items]** – NONE

**Additional Final Action Items**

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| **Approval of the 2020-2021 School Calendar** | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |

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| **Approval of Student ID Policy –** A policy change will be considered over the summer. Ms. Molina and Mr. Davis will work with standing policy and will continue contacts to parents of students who do not comply with ATDA policies. Any consideration of policy was tabled in the interest of having the full council present to evaluate such matters. | | |
| Motion to Table  Jose Scott | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

**[Closed Session]**

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| **Discussion/Approval of Principal’s Goals/Evaluation –** A motion was made to table Closed Session for the February meeting. | | |
| Motion to Table  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |

**[Directives from Closed Session]** – NONE

**[Open Session]**

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| **Scheduling of Next ATDA Governing Council Meeting**   * The March 2020 GC Meeting has been scheduled for 03/24/20 @ 5:30 PM with an alternative date of 03/31/20 @ 5:30 PM. | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |

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| **Motion to Adjourn @ 7:18 PM** | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |