Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

09/15/20

GC Members Present: Jose Scott, President

Frank A. Berged III, Vice President

Brian Jones, Member

Rommie Compher, Member

Others Present: Lucinda Montano-Molina, Principal

Whitney Galindo, Business Manager

Michael Davis, Assistant Principal/Technology

Call to Order and Pledge of Allegiance @ 5:33 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved Rommie Compher – Approved | |

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| **Approval of 08/21/20 Minutes** | |
| Motion to Approve  Rommie Compher | Motion Seconded  Frank A. Berged III |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved Rommie Compher – Approved | |

**Public Input –** NONE

**Financial Information Items –** Presented by Whitney Galindo

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| **BARS –** There were four BARS for the month of August. They involved Fund 27107 for library and audio-visual, Fund 11000 for general supplies and other contract services, Fund 31600 for the lease to purchase agreement, and Fund 31200 for land and buildings rental. | |
| Motion to Approve  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved Rommie Compher – Approved | |

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| **Payroll & Accounts Payable Vouchers** | |
| Motion to Approve  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved Rommie Compher – Approved | |

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| **Warrants over $5,000.00 –** There was one warrant over $5,000.00 for the month of August. The only warrant was numbered 15129 and was paid tothe Saylor Family Trust for the physical school site. The warrant was approved by the Council. | |
| Motion to Approve  Brian Jones | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved Rommie Compher – Approved | |

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| **Bank Reconciliation** | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved Rommie Compher – Approved | |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina:

School enrollment is up to 124 at this time, about 20 more students than we had a month ago. The school has produced a commercial that is playing on the Estrella and True Crime networks as an advertising campaign to further increase our enrollment. Virtual Open House took place on September 10; 8 parents were in attendance. COVID protocols are in place in the office, including temperature checks for all individuals who enter. The NMPED is recommending MERV 13 filtration filters for school sites – MERV 11 filters, matching the highest rating possible with our current ventilation system, have been ordered. Other items related to COVID preparation and response, such as Plexiglas barriers, have also been ordered. Due to ATDA remaining online, some of PED’s requirements are waived for the school.

**Additional Final Action Items**

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| **Approval of Supplemental School Attendance Policy During Pandemic Periods** | |
| Motion to Approve  Brian Jones | Motion Seconded  Frank A. Berged III |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved | |

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| **Approval of Temporary Teleworking Policy/Short-Term Telework Agreement** | |
| Motion to Approve  Brian Jones | Motion Seconded  Frank A. Berged III |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved | |

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| **Approval of COVID-19 Reentry: School Policies/Procedures Guidebook** | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved | |

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| **Approval of Title IX Policy and Procedure** | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved | |

**Executive Closed Session –** NONE

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| **Scheduling of Next ATDA Governing Council Meeting**   * The October 2020 GC Meeting has been scheduled for 10/20/20 @ 5:30 PM. | |
| Motion to Approve  Brian Jones | Motion Seconded  Frank A. Berged III |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved | |

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| **Motion to Adjourn @ 6:17 PM** | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Frank A. Berged III – Approved  Brian Jones – Approved | |