

**POSITION OPENING  
HURON INTERMEDIATE SCHOOL DISTRICT  
1299 S. THOMAS ROAD, Suite 1  
BAD AXE, MI 48413**

**POSTING DATE:** June 26, 2015

**POSITION:** Certified Occupational Therapist Assistant Paraprofessional

**QUALIFICATIONS**

1. Associates Degree from an accredited Occupation Therapy Assistant Program
2. Successful completion of National Occupational Therapist Assistant Exam
3. Current State of Michigan COTA license
4. Valid Michigan Driver's License
5. Must be physically capable of sitting on the floor, standing, bending, and lifting a minimum of 50 pounds.

**REPORTS TO:** Director of Special Education

**PERFORMANCE RESPONSIBILITIES:**

- Provide therapeutic service under the general supervision of the OTR/L
- Support Occupational Therapists in the preparation and organization of materials and equipment
- Implement activities in accordance with the IEP goals
- Collaborate for improved student performance
- Implement whole group activities for classrooms
- Utilize assistive technology
- Assist with feeding
- Lift and transfer students utilizing various equipment
- Maintain confidentiality at all times
- Maintain student safety in all situations

**TERMS OF EMPLOYMENT:** Wage, benefits and schedule per Support Staff Agreement

**DEADLINE FOR APPLICATION:** July 30, 2015

**QUESTIONS REGARDING POSITION** – Please call Carol Brown (989) 269-3474

**SEND LETTER OF INTEREST AND RESUME TO:** Carol Brown, Director of Special Education  
Huron Intermediate School District  
1299 S. Thomas Rd., Suite 1  
Bad Axe, MI 48413

**STATEMENT OF ASSURANCE**

It is the policy of the Huron Intermediate School District not to discriminate on the basis of race, color, religion, national origin or ancestry, sex, gender, disability, age, height, weight, marital status, genetic information, or any other legally-protected characteristic, in its programs, activities, or employment. Inquiries regarding this nondiscrimination policy should be directed to Superintendent, Huron Intermediate School District, 1299 S. Thomas Road, Suite 1, Bad Axe, MI 48413; (989) 269-6406.