Dr. Carroll’s Policies and Procedures (AC Math)

Dear Students and Parents,

I would like to welcome you and your child to the 7th Grade at Mossy Creek Middle School this year! The following is an outline of my classroom policies and procedures. Please read this so you will know what my expectations will be for your child. I have already discussed these expectations with your child. However, if you have any questions or concerns, please feel free to contact me at 988-6171. My planning time is from 9:00-11:40 a.m. If this time is inconvenient, please call the office and leave a message and I will return your call at my earliest convenience. I look forward to teaching your child in my math class this year!

**7th AC Math Curriculum Map**

**1st Semester:**

Unit 1: Equations, transformations, congruence, and similarity

Unit 2: Exponents

Unit 3: Geometric applications of exponents

Unit 4a: Statistics, inferences, and probability

**2nd Semester:**

Unit 4b: Probability

Unit 5: Functions

Unit 6: Linear functions

Unit 7: Linear models and tables

Unit 8: Solving systems of equations

**Daily Procedures**

1. Enter the class quietly and sit in your assigned seat. Pencils should be sharpened at this time. Notes can be written in pen; however, all assignments that are graded must be completed in pencil.
2. Write the homework for the day in the agenda. You must bring this agenda to class every day.
3. Begin working on the “warm up” problems for the day. There are usually 5 problems consisting of review problems from prior lessons.
4. Once we have completed the warm-up for the day, we will go over the homework from the night before. At this time, students will be encouraged to ask any questions regarding problems with the homework.
5. We will then begin our lesson for the day. When we take “notes,” the students will be required to write down the steps for solving the problems in their spiral notebook or on regular notebook paper (whichever works best for the student). I will go through the problems step-by-step. Then, I will have students try examples. Students are encouraged to ask questions. **All classwork not finished in class will become homework.**
6. Homework will be given just about every night, Monday through Thursday. **Typically, time is not given in class to complete homework.** However, there are times when a homework assignment is started in class and the students will be required to complete it for homework. Homework is not usually assigned over the weekend; however, there are times when it cannot be avoided.
7. I will post the homework assignments daily via Google Classroom. Please check this daily.

**Absences**

If your child is absent, he/she will have 5 school days to make-up his/her assignments. All assignments will be posted on Google Classroom. Please check it daily to see what you missed.

**Homework**

Homework is given to reinforce the lesson of the day. As we all know, practice makes perfect! Homework is not graded for accuracy. It is graded only for effort.

* All homework assignments will be checked for completion.
* Not all problems require work; however, the students must show work for the problems which require work. Answers only will not be acceptable and a student will receive an academic signature for the assignment.
* Students are encouraged to submit all assignments despite receiving an academic signature.
* **If** for some reason your child cannot complete an assignment, please sign the top of your student’s assignment letting me know that you are aware he/she is unable to complete the assignment. Your child will be given an extra day to complete the assignment.

**Late Work**

Assignments are due on time and late work will result in an academic signature. I encourage students to turn in any “late” assignment(s) for a grade. Students will not learn the concepts if they do not complete the work.

**Grading Policy**

Major assignments 40%

Minor assignments 30%

Daily (Homework) 20%

Final Exam 10%

After-school tutoring will be offered on Thursdays from 2:50-3:40 pm. Please be sure to pick your student up on time either at the front office. Again, if you have any questions or concerns, please call or e-mail me. Please sign and return this letter.

Sincerely,

Nikki Carroll, Ph.D.

Nikki.carroll@hcbe.net

478-988-6171

Student Name (Please Print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name (Please Print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent e-mail (Please Print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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