

1 **OFFICIAL MINUTES**

2
3 of the **SPECIAL MEETING** of the Greenwich Township Board of Education held
4 **Monday, May 23, 2010** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Jason Murschell at 7:00 p.m.

7
8 Roll Call:

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- 10 Jason Murschell
- 11 James Worrell
- 12 Alan Boultinghouse
- 13 Louis Fabiani
- 14 Roseanne Lombardo
- 15 Lisa Morina
- 16 Susan Vernacchio

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18 Also present were Mr. Vincent Tarantino, Interim Superintendent and Mr. Scott A.
19 Campbell, School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
22 was sent to the **Courier Post**, **Gloucester County Times**, and the **Township Clerk**. It
23 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
24 Regulations – “The proceedings of this meeting are being videotaped and anyone
25 wishing to discuss an individual child should so note.”)

26
27 **1. ACKNOWLEDGEMENT OF GOD AND COUNTRY**

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29 **2. EXECUTIVE SESSION**

30
31 **WHEREAS**, the Open Public Meetings Act authorizes the
32 Greenwich Township Board of Education to meet in Executive Session
33 under certain circumstances;

34
35 **WHEREAS**, the Open Public Meetings Act requires the
36 Board to adopt a resolution at a public meeting private session;

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38 **NOW, THEREFORE, BE IT RESOLVED**, that the
39 Greenwich Township Board of Education that is necessary to meet in
40 Executive Session to discuss certain items involving

- 41
- 42 • Matters of personal confidentiality rights including but not
- 43 limited to staff and or students discipline matters
- 44

- Matters which if publicly disclosed would constitute an unwarranted invasion of individual privacy

BE IT FURTHER RESOLVED, that any discussion held by the board which need not remain confidential will be made public as soon as feasible. The minutes of the Executive Session will not be disclosed until the meeting or confidentiality no longer exists.

FURTHER RESOLVED, that the Board of Education will return to open session to conduct business at the conclusion of executive session.

Motion: (Murschell/Fabiani) to enter into Executive Session at 7:05 p.m.

Motion carried by unanimous voice vote.

Motion: (Murschell/Vernacchio) to return to the Special Meeting at 8:02 p.m.

3. SUPERINTENDENT'S REPORT

Motion: (Fabiani/Lombardo) to approve the following:

A. NJ Quality Single Accountability Continuum (NJQSAC)

1. Update of Items for Reconsideration (Attachment – EXHIBIT A)

Lisa Morina asked if the Board was going to get a copy of what the plan is for bringing our scores up, especially the governance portion of the NJQSCA?

Vincent Tarantino replied that he has copies and will get them to all the Board Members.

B. Extraordinary Special Education Grant (Attachment – EXHIBIT B)

C. The approval for the transfer of Catrina Collier-Laster from Third Grade teacher at Broad Street School to Basic Skills teacher at Broad Street School at the approved salary of \$59,975.00 for the 2011-2012 school year.

D. The approval for the *reappointment* of Adriana Marini-Cossetti, Italian Teacher, for the 2011-2012 school year at an annual salary of \$67,090.00

E. The approval for the *reappointment* of the Gloucester County Special Services School District Substitute School Nurse Clearinghouse on an as-needed basis for the 2011-2012 school year in the event that the district's

1 school nurses are absent on the same day and an approved district
2 substitute nurse cannot be acquired. Rate of pay: full day - \$275.00; half
3 day - \$168.00; extended day - \$340.00.
4

- 5 F. The approval for the appointment of Kathleen Bailly as a part-time
6 Educational/Remedial Specialist for the 2011-2012 school year effective
7 September 1, 2011 at a per diem rate of \$275.00 with no benefits. Ms.
8 Bailly will work two days per week, Thursdays and Fridays, student days
9 only, (68 days) for a total salary of \$18,700.00.
10

11 Motion carried by unanimous roll call vote.
12

13 **4. CURRICULUM & INSTRUCTION:** Lisa Morina, Chairperson
14 Alan Boultinghouse
15 Roseanne Lombardo
16

17 Motion: (Vernacchio/Fabiani) to approve the following:
18

- 19 A. The approval to adopt policies, by-laws and the following curriculums of
20 the previous Board of Education for the 2011-2012 school year, consistent
21 with the New Jersey Core Curriculum Content Standards and the
22 Curriculum Review Cycle:
23

Art: Pre-K – 8*
Art: 6-8/Gifted and Talented
Basic Skills Improvement Program: Pre-K – 8
Caring Makes a Difference (responding to Prejudice, Genocide and the Holocaust): Pre-K – 8
Computer Education: Pre-K – 8*
Cross-Content Workplace Readiness: Pre-K – 8
Family Life: Pre-K – 8
Guidance and Counseling: Pre-K – 8
Health: Pre-K – 8
Language Arts Literacy (Writing, Reading, Spelling)
Library Curriculum
Pre-Algebra: 6-8/Gifted and Talented
Algebra: 6-8/Gifted and Talented
Mathematics: Pre-K – 8
Music: Pre-K – 8*
Multicultural Curriculum: Pre-K – 8
Omega/Gifted and Talented: Pre-K – 8
Penmanship: Pre-K – 8
Physical Education: Pre-K – 8*
Science: Pre-K – 8
Social Studies: Pre-K – 8

Substance Abuse Prevention Program
World Languages: Pre-K – 8*
Special Education: Pre-K - 8

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2 Motion carried by unanimous roll call vote.

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4 Motion: (Lombardo/Vernacchio) to approve the following as one, B & C:

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6 B. The approval to adopt the Houghton Mifflin Language Arts Literacy Series,
7 Journeys 2012 edition, at a cost of \$81,954.18 (half will be paid for from
8 the 2010-2011 budget and half will be paid from next year's budget) This
9 item was discussed and approved by the Budget and Finance Committee.
10 (Attachment – EXHIBIT C)

11
12 C. The approval to accept the textbooks as listed on the attached for the
13 2011-2012 school year. (Attachment – EXHIBIT D)

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15 Motion carried by unanimous roll call vote.

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17 Motion: (Vernacchio/Fabiani) to approve the following as one, D-F:

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19 D. The approval to create, post and interview for an elementary school
20 teacher for the 2011-2012 school year. This item is a new position which
21 was not in the budget for the 2011-2012 school year.

22
23 E. The approval to increase the number of hours budgeted for the two new
24 instructional aide positions from three and one-half hours to six and one-
25 half hours, salary to be determined. This item was discussed and
26 approved by the Budget and Finance Committee.

27
28 F. The approval to hire two part-time non-instructional aides to be assigned
29 to Broad Street School for three and one-half hours per day, salary to be
30 determined. This item was discussed and approved by the Budget and
31 Finance Committee.

32
33 **Jason Murschell** asked what brought about the additional elementary school
34 teacher position? **Vincent Tarantino** replied that the board had budgeted for
35 two Kindergarten teachers but now the numbers have increased which
36 constitutes an additional teacher and we would like to keep our class-sizes small.

37
38 Motion carried by unanimous roll call vote.

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40 **5. BUDGET & FINANCE:** Susan Vernacchio – Chairperson
41 Alan Boultinghouse
42 James Worrell

1 **REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

2
3 Motion: (Fabiani/Worrell) to approve the following:

4
5 A. Bills Lists

- 6
7 1. The bills as presented by the Business Administrator in the
8 following amounts are ordered paid. (Attachment – EXHIBIT E)

9

No.	Amount
P62	\$261,486.00
P63	\$76,695.36
TOTAL	\$338,181.36

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11 Motion carried by unanimous roll call vote.

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13 Motion: (Worrell/Murschell) to approve the following:

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15 B. Auditor

- 16
17 1. The approval for the appointment of Bowman and Company, LLC
18 as the Greenwich Township School District auditors for the 2011-
19 2012 school year at a fee of \$16,000.00.

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21 Motion carried by unanimous roll call vote.

22
23 Motion: (Fabiani/Worrell) to approve the following:

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25 C. Solicitor

- 26
27 1. The approval for the appointment of John Armano of the firm,
28 Trimble & Armano as the Greenwich Township School District
29 solicitor for the 2011-2012 school year at the rate of \$150.00 per
30 hour.

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32 Motion carried by unanimous roll call vote

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34 Motion: (Fabiani/Morina) to approve the following:

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36 D. Physicians

- 37
38 1. The approval for the appointment of Underwood Memorial Hospital
39 for health and physician services for the Greenwich Township

1 School District for the 2011-2012 school year at an annual rate to
2 be determined. (Current rate is \$2,500.00.)
3

4 Motion carried by unanimous roll call vote.
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6 Motion: (Fabiani/Worrell) to approve the following:
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8 E. Insurance Agent
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- 10 1. The approval for the appointment of Cettei & Connell as the
11 Greenwich Township School District insurance agent for the 2011-
12 2012 school year.
13

14 **Lisa Morina** asked what changed from Friday to today in regards to the
15 insurance agent and what was the reason for changing from Brown & Brown to
16 Cettei & Connell? **Jason Murschell** replied that it was a typographical error.
17 Brown & Brown was incorrectly placed on the agenda when it should have been
18 Cettei & Connell.
19

20 Roll Call Vote:
21

22 James Worrell – Yes
23 Alan Boultinghouse – Yes
24 Louis Fabiani – Yes
25 Roseanne Lombardo – Yes
26 Lisa Morina – Abstained
27 Susan Vernacchio – Yes
28 Jason Murschell – Yes
29

30 Motion: (Fabiani/Worrell) to approve the following:
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32 F. Health Benefits – Broker of Record
33

- 34 1. The approval for the appointment of ISI Insurance Solutions, Inc. as
35 the Greenwich Township School District Health Benefits Broker of
36 Record for the 2011-2012 school year.
37

38 Motion carried by unanimous roll call vote.
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40 Motion: (Fabiani/Worrell) to approve the following:
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42 G. Designation Bank Depositories
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- 44 1. **BE IT RESOLVED**, that Colonial Bank FSB be designated
45 as the official depository for all school money, including the

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following accounts, with the number of signatures required and the person(s) authorized to sign checks or vouchers for the 2011-2012 school year, effective July 1, 2011, as indicated.

Account Title	Signatures Required	Persons Designated to Sign Checks
Current	3	Jason Murschell, President Jeanette Peel Scott A. Campbell Vincent Tarantino
Agency	1	Jeanette Peel
Salary	1	Jeanette Peel
Cafeteria	2	Scott A. Campbell Jeanette Peel
Student Activity Fund	2	Scott A. Campbell Vincent Tarantino Jeanette Peel
Capital Reserve	1	Scott A. Campbell

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BE IT ALSO RESOLVED, that the Vice-President, James Worrell, to be authorized and empowered to act at all times in the absence of the President, and the signatures and acts of the said Vice-President, James Worrell, be as legal and binding as those of the President; and a copy of this Resolution be sent to Jeanette Peel, Treasurer of School Monies, and a copy be sent to Colonial Bank FSB.

Roseanne Lombardo asked where the closest Colonial Bank is and **Scott Campbell** replied that it is in Mantua, NJ. He also stated that they are not charging any fees and they will provide a courier service to pick up the daily deposits.

Motion carried by unanimous roll call vote.

Motion: (Fabiani/Vernacchio) to approve the following as one, H-J:

H. The approval to repost for the following extra-curricular positions for the 2011-2012 school year:

Position	Stipend
Italian Club	\$937.00
Jr. National Honor Society Advisor (2 Teachers)	\$937.00 Each
Music Assistants (Play – 3 Teachers)	\$300.00 Each
PEP Club (2 Teachers)	\$937.00 Each
Recreational Activities (2 Teachers) <i>(originally posted for 1 Teacher at \$1,250.00 – 2 teachers)</i>	\$625.00 Each

will share stipend)

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- I. The approval to move nine teacher classrooms at Nehaunsey Middle School as per the negotiated GTEA agreement.
- J. The approval for Board of Education Member, Alan Boultinghouse, to attend the New Jersey School Boards Mandated Training Class: Governance I – New Board Member Orientation on Saturday, June 4, 2011 from 9:00 a.m. – 4:00 p.m. at the Robbinsville High School, 155 Robbinsville-Edinburg Road, Robbinsville, NJ. There will be no cost to the Board.

Motion carried by unanimous roll call vote.

6. REGULATORY: James Worrell – Chairperson
Louis Fabiani
Roseanne Lombardo

Motion: (Fabiani/Worrell) to approve the following as one, A-G:

- A. The approval for appointment of The Design Collaborative as the Greenwich Township School District architect for the 2011-2012 school year.
- B. The approval for the appointment of The Design Collaborative as the Greenwich Township architect for the building consolidation project.
- C. The approval to reinstate the position of Supervisor of Buildings and Grounds at a salary range of \$55,000.00 - \$65,000.00 for the 2011-2012 school year. This item is presently in the budget.
- D. The approval of the revised job description #1012 Supervisor of Buildings and Grounds. (Attachment – EXHIBIT G)
- E. The approval to post/advertise for the position of Supervisor of Buildings and Grounds for the 2011-2012 school year.
- F. The approval to hire ten college students for the summer work program from June 27, 2011 through August 12, 2011 (7 weeks) at an hourly rate of \$8.00 per hour.
- G. The approval to replace the 750 gallon water heater at Nehaunsey Middle School at a cost of \$24,567.00 to be replaced by a tank-less water heater.

1 **Lisa Morina** asked Mike Beukers if the school is state eligible for a cash rebate
2 from the state for the new water heater? **Mr. Beukers** responded that there was
3 only a rebate for gas units and the water heater being replaced is not gas. **Mrs.**
4 **Morina** then asked if anyone was interviewed or were there any discussions for
5 the position of Buildings and Grounds? **Vincent Tarantino** replied “no” but he
6 did have an informal meeting with Bill Houghton, who held the position
7 previously. **Mrs. Morina** asked if it was an interview? **Mr. Tarantino** replied,
8 “no, absolutely not, no interview”. **Jason Murschell** then told Mr. Tarantino that
9 it is his responsibility to hire someone; not the board’s decision. **Susan**
10 **Vernacchio** asked about the architect that is being appointed; The Design
11 Collaborative. She stated that when her committee was meeting to look over the
12 auditors, the attorneys and the banks, they went out for RFP’s and they did
13 receive some back. Her committee also sent out an e-mail to all other board
14 members saying that if they had any other professionals that they would like to
15 get RFP’s from to please let someone on her committee know. She didn’t see
16 any information on architects and she knows that that is something that the board
17 was cited on with the NJQSAC. She wants to know if the board brought in any
18 other architects and do we need to get RFP’s? **Jason Murschell** asked Scott
19 Campbell if the board is required by law to get RFP’s from professionals? **Scott**
20 **Campbell** replied that we are required by law. **James Worrell** asked Mr.
21 Campbell if he would send out RFP’s for the architects to which **Mr. Campbell**
22 responded, “yes, once I am told who to send them out”. **Mr. Murschell** then
23 recommended that the board table item A and put it out for “Request for
24 Proposal” and vote on items B through G. **Lisa Morina** had another question
25 that was asked before but she never received a firm answer. She wanted to
26 know who walked the two architects through the buildings? **Scott Campbell**
27 responded that the custodians did. She then stated that in March, Mr. Worrell
28 indicated to her and to three other board members that he would have voted for
29 FVHD and “in fact, you brought them in” and that Mr. Murschell would have voted
30 for them as well. She wanted to know if they would share with everyone the new
31 information that they received that made them think that The Design
32 Collaborative is a better choice? **Mr. Worrell** replied, “number one, the bids”.
33 [When you get a bid of \$23,000,000.00 versus \$12,000,000.00]; number two, **Mr.**
34 **Worrell** said that he did request FVHD but it was thrown out. It was voted to
35 bring in another architect and when we looked over the facts and figures, it
36 seemed that the committee would recommend The Design Collaborative due to
37 the numbers alone. Also with FVHD, there was no fee that was solidified. The
38 board was told that they would negotiate after we signed. With The Design
39 Collaborative, it was a flat 5% and it will not go up regardless of the situation so it
40 was the committee’s recommendation that we approve The Design Collaborative
41 as the architect for the building consolidation project. **Mrs. Morina** then wanted
42 to know if anyone had spoken with our legal council about the implications with
43 changing this vote? **Mr. Tarantino** responded that there was no written
44 agreement with FVHD so it was ok to change the vote.
45

1 Roll Call Vote:

- 2
3 Roseanne Lombardo – No to item B; yes to items C-G
4 Lisa Morina – No to item B; yes to items C-G
5 Susan Vernacchio – No to item B; yes to items C-G
6 Jason Murschell – Yes to all
7 James Worrell – Yes to all
8 Alan Boultinghouse – Yes to all
9 Louis Fabiani – Yes to all

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11 **7. RESOLUTION**

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13 Motion: (Murschell/Fabiani) to approve the following:

14
15 A. Contract Execution

16
17 **WHEREAS**, funds are available for this purpose; and

18
19 **WHEREAS**, the Local Public Contracts Law
20 (N.J.S.A.18A:18-5 et. seq.) no longer requires that the resolution
21 authorizing the award of contracts for “Professional Services” be bid
22 competitively:

23
24 **NOW, THEREFORE, BE IT RESOLVED**, by the Board of
25 Education of Greenwich Township, County of Gloucester and State of
26 New Jersey, as follows:

- 27
28 1. The President and Secretary are hereby authorized and directed to
29 execute contracts for the 2011-2012 school year with:
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31 • Bowman and Company, LLC for auditing and accounting
32 services,
33 • John Armano, Trimble & Armano Law Firm for legal
34 representation,
35 • Underwood Memorial Hospital for health and physician
36 services,
37 • Cettei & Connell for insurance agent,
38 • ISI Insurance Solutions, Inc. for dental, health and
39 prescription broker services,
40 • The Design Collaborative for the building consolidation
41 project.
42
43 2. The above contracts are awarded without competitive bidding as a
44 “professional service under provisions of the Local Public Contracts

1 Law because the above persons or firms named are licensed to
2 practice a recognized profession in the State of New Jersey as
3 above stated, and further such services to be performed cannot be
4 bid competitively because it is impossible to prepare specifications
5 for same in accordance with the above-captioned statutes.
6

7 Motion carried by unanimous roll call vote.
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9 **8. INTER-DISTRICT SCHOOL CHOICE PROGRAM**

10 Motion: (Morina/Vernacchio) to approve the following:
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13 A. The approval for the following students to participate in the Inter-district
14 School Choice Program for the 2011-2012 school year:

15
16 Chelsea Cundey Gabriela Lemus
17

18 Motion carried by unanimous roll call vote.
19

20 **9. PRESIDENT'S REPORT – Jason Murschell**
21

22 **Jason Murschell** spoke with Terri Lewis, field representative for the New Jersey
23 School Boards Association regarding our opening procedures for our meetings.
24 In their discussion it was decided to change the agenda to read, Opening
25 Ceremonies instead of Acknowledgement of God and Country. **Susan**
26 **Vernacchio** also looked into that with the American Civil Liberties Union. She
27 gave copies of that information to Mr. Murschell for his reading.
28

29 **10. OLD BUSINESS**
30

31 None at this time.
32

33 **11. NEW BUSINESS**
34

35 **Susan Vernacchio** said that she was happy that she got to go on the Eighth
36 Grade trip to Washington, DC last Friday and that it went well. They went to the
37 Holocaust Museum and several other museums. They visited the Washington
38 Monument, the World War II, Vietnam and Koren War memorials and the Lincoln
39 Memorial. They all had a nice lunch and it was a long but wonderful day with no
40 incidents. On June 12th, the eighth grade will also be participating in a year-end
41 party which will be taking place at St. Michael's Mutual Club in Gibbstown. There
42 is an eighth grade parent committee that is putting it all together. They have
43 received several donations so it should be very little cost to the board. June 16th
44 is the last day of school and there are several activities planned for the students
45 and it will conclude with graduation that evening at the Broad Street School.

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2 **Vincent Tarantino** wanted everyone to know that there will be Memorial Day
3 ceremonies that will be conducted on Wednesday, May 25 at the Broad Street
4 School and on Thursday, May 26 at the Nehaunsey Middle School. He also
5 wanted to thank Mr. Bill Porreca for organizing the eighth grade trip to
6 Washington, DC and to Lisa Morina and Susan Vernacchio for being chaperones
7 on the trip.
8

9 **12. CORRESPONDENCE**

10
11 None at this time.
12

13 **13. PUBLIC SESSION/NON-AGENDA ITEMS**

14
15 This is the time when anyone from the public who wishes to speak to the Board
16 may do so. Please state your name, address and phone number. The Board will
17 hear your concerns. The Board may or may not take action this evening. You
18 will be notified either at this meeting, by letter or telephone of any action the
19 Board does take.
20

21 **Jason Guinaugh**, 70 South Orchard Street, Gibbstown, NJ started off by saying
22 that he is the proud father of a 5th generation of children going into the Gibbstown
23 School system. He thinks the school system is great as he has substituted
24 several times in previous years. He respects a lot of the decisions that have
25 been made. However, he does have a big concern on the Curriculum and
26 Instruction item concerning the World Language. He believes there has been a
27 change from this year to next year and he wanted to know if the Kindergarten
28 through Eighth Grade will get instruction in a World Language? **Vincent**
29 **Tarantino** replied that grades three through eight will receive classroom
30 instruction where the World Language teacher will come into the classroom and
31 instruct them. Grades Kindergarten through second will have it infused into the
32 curriculum. **Mr. Guinaugh** asked Mr. Tarantino if he could explain "infusion"?
33 **Mr. Tarantino** explained that every subject, such as physical education, music,
34 art, technology, library will be responsible for teaching some world culture into
35 their curriculum. **Mr. Guinaugh** then asked if they will have a "specific" world
36 language teacher and **Mr. Tarantino** responded, no. **Mr. Guinaugh** asked if the
37 children in Kindergarten through second will be tested on what they are learning
38 about world language and **Mr. Tarantino** again responded, no but there may be
39 an assessment test. **Mr. Guinaugh** asked why it was changed from teaching
40 two languages to only teaching Italian? **Mr. Tarantino** replied that we were not
41 consistent and now with teaching one language in grades three through eight, we
42 are consistent. **Mr. Guinaugh** then asked why there was a change in the
43 language from Spanish to Italian and was it discussed? **Mr. Tarantino** explained
44 that it was discussed during Kindergarten registration and there was also a
45 survey that went home with every student for the parents to decide on whether

1 they wanted Spanish or Italian to be taught in the schools. **Mr. Guinaugh** said
2 that his second grade daughter shouldn't be responsible for bringing home a
3 survey of that importance. **Mr. Tarantino** stated that the all the students have a
4 "Thursday Folder" and all the material that needs to be sent to the parents for
5 their information is in that folder. **Mr. Guinaugh** said that something of that
6 importance, such as a change in curriculum, should be mailed home to the
7 parents; not sent home with the student because he has never seen any survey
8 about the World Language Curriculum. **Mr. Guinaugh** then presented the board
9 with a petition of signatures in reference to the World Language curriculum.

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11 **Robyn Glocker Hammond**, 329 Carson Avenue, Gibbstown, NJ wanted to know
12 what criteria the board was using to determine what ten college students get
13 hired for the summer help positions? She wanted to know if they are using past
14 performances, number of years served with the district for summer help and
15 when they will be notified? **Vincent Tarantino** replied that Scott Campbell
16 interviewed 14 of the 15 applicants. **Mrs. Glocker Hammond** asked who will be
17 making the recommendations and **Mr. Tarantino** replied that he will. Mrs.
18 Glocker Hammond then asked when will the students be notified? **Mr. Tarantino**
19 responded that it will be the next board meeting on June 13. **Mrs. Glocker**
20 **Hammond** feels that is a little late to let these kids know since many of them
21 have been home from college since the beginning of May and they count on this
22 work but **Mr. Tarantino** said it has to be a formal meeting to approve them. **Mrs.**
23 **Glocker Hammond** is recommending to the board in future years to not wait six
24 weeks after these college kids are home as they would like to know before they
25 get home that they have a job to go to. She then asked Mr. Campbell if he looks
26 at the past performances and the number of years they have worked as criteria?
27 **Mr. Campbell** stated that he does and there was been a handful who have prior
28 experience that will be taken into consideration.

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30 **14. ADJOURNMENT**

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32 Motion: (Fabiani/Boultinghouse) to adjourn the meeting at 8:50 p.m.

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34 Motion carried by unanimous voice vote.

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37 Respectfully Submitted,

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40 _____
41 Scott A. Campbell, Board Secretary
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