

# August 26th, 2019 Board of Directors Meeting Minutes

**Attendees:** R. Wilson, C. Williams, M. Anglin, C. Rice, L. Hamer, T. Muniz, L. Stephens, D. A. Seabourne, K. Sandiford, S. Fairclough-Leslie

p>After a short welcome from L. Hamer, the meeting was called to order at 6:45 p.m.

Verification of public notice was sent and confirmed.

The attendance sheet was signed and submitted to Ms. Muniz.

R. Wilson made a motion to accept the agenda with the correction to L. Fairclough-Leslie as now responsible for the principal's report; L. Stephens seconded with the correction. The minutes were reviewed from 7/22/19, K. Sandiford made a motion to accept the minutes with any necessary corrections; M. Anglin seconded.

## **Business Operations Report – Ms. Muniz**

UPK	36
K-5 Students	292
6th Grade	40
SPED	0
ELL	0
Econ. Disadvantaged	0
Discharged	0

Registration is ongoing; all furniture and instructional materials have been ordered for 2019-2020 school year; school food and busing has been routed for the annex building. Preparing for audit on 9/16 & 9/17. Financial summary and cash disbursement reports were distributed.

## **CEO Report – Dr. Rice**

Spoke on the additional sites for REACS and introduced the new school leader, Sylvia Fairclough-Leslie. Progress at the Montessori building is continuing and is nearing completion; expected date is: 9/30/19. After completion paperwork will be obtained asap from DOB which will take an estimated 6 to 8 weeks. Suggestion was made that staff, PTO and school board tour the facility soon. Additional space has been secured at Rescue church to house UPK and K; they are requesting an additional \$35,000 annually on a month to month lease until Montessori space is occupied. Score board, shot clock, basketball goals should be up and running in the new gym by next board meeting. 6th grade rental assistance paperwork and been completed. Construction load is nearing completion. Looking to break ground on the new piece of the building soon.

### **Principal Report – S. Fairclough-Leslie**

After the CEO's initial introduction, S. Fairclough-Leslie introduced herself to staff, parents, children and board. S. Fairclough-Leslie also fielded questions from parents. School Day is 8:00-2:20 pm for UPK; and 7:30 am – 4:00 pm for rest of school.

### **Academic Report – C. Williams**

Did not formally meet this past month; planning to meet with the leadership team and will have full report in September's meeting.

### **Personnel Report – K. Sandiford**

Met on 8/24; the following staff changes took place: Ms. Lowe – contract not renewed; Ms. Daniels, Ms. Lawrence and Ms. Truocchio have resigned. Current open positions are as follows: 2 General Ed and 1 SPED teacher. A Spanish teacher was added for 6th grade. Looking to have a 30-minute personnel meeting before Academic committee meeting for the upcoming school year. Committee needs to update teacher/teacher assistant/para-professional salaries chart. Proposal from the committee to bring staff in from July 29th . Need board to approve new hires in executive session.

### **PTO Report – D. A. Seabourne**

Planning has been ongoing during the summer break; current bank balance was given. Members of the board were invited to the August PTO meeting and were able to plan for the upcoming school year. A packet was given to the board to review and will be given out at the meet the teacher night on 9/12. The next PTO meeting is scheduled for 9/18.

### **Finance Report – M. Anglin**

Met 8/22/19; discussed upcoming budget and staff. Discussed fundraising and salaries for staff.

### **Fundraising Meeting – L. Stephens**

Passed a handout around listing foundations with grant opportunities. Need to identify a grant writer and look for grant opportunities to provide funding for the school.

L. Hamer thanked all for coming out; and specified that there is conversation ongoing to improve communication between school and parents. Effective 8/25/19, S. Fairclough-Leslie has resigned from the school board to accept the position at REACS as school leader. Student orientation will be: 8/28/19 at 5:30 p.m. for grades 1-6 in the REACS cafeteria and will be 8/29/19 at 5:30 p.m. for UPK and K at the annex location.

The next board meeting will be 9/23/19 at 6:15 p.m. Meeting was adjourned at 7:30 p.m. for executive session.

In executive session, R. Wilson made a motion to hire Christina Cottrell as operations assistant, C. Williams seconded. 3 Persons – Yea, 2 Persons – Nay, 1 abstain. L. Stephens made the motion for C. Cottrell as operations assistant; R. Wilson seconded, 1 abstain. The position will be posted on the REACS website. K. Sandiford made a motion to hire S. Fairclough-Leslie as school leader at the following salary: \$161,586; vote was moved and passed. R. Wilson made a motion that the board accept all recommended hired from personnel committee; vote was moved and passed. Board training session was planned for 10/26/19 9:00 a.m. – 1 p.m. K. Sandiford made a motion to modify the school calendar to have off 12/23/19 and a clerical day 6/9/2020; vote was moved and passed.