

## Liberty County School District Student Home Laptop Checkout Form

All home laptops owned by Liberty County School District (LCSD) are district property provided to students for a period of time as deemed appropriate by the LCSD administration. It is the parent's responsibility to monitor student's use of the laptop at home. The district will not be liable for any inappropriate or illegal activity of students on laptops at home.

1. I understand that all laptops and chargers provided to the student are the property of LCSD.
2. I will not install any additional software or change the configuration of the equipment assigned to me in any way without prior consultation with LCSD Technology Team.
3. I agree to return the equipment assigned to me to the District in the same condition in which it was provided (excluding normal wear).
4. I understand that I am personally and monetarily responsible for any damage to or loss of any laptop or related accessories assigned to the student due to intentional vandalism or negligence.
5. I understand that home laptops are on loan from LCSD for educational purposes only.

### STUDENT AGREEMENT

I agree that I have read and understand. I agree to follow the rules contained in this policy. I understand that if I violate this Home Laptop Use Policy or the Technology Acceptable Use Policy, my access privileges may be revoked, and I may face other disciplinary measures.

Grade: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Student Name (printed): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### PARENT/GUARDIAN AGREEMENT

As parent or guardian of the student signing above, I have read and understand the LCSD Home Laptop Policy. I hereby grant permission for my student to have access to the technology resources and privileges provided by the district. I recognize that even though the District has installed an internet filtering service on all district computers accessing the internet, it is impossible for the District to eliminate or otherwise disallow access to all controversial materials on the internet. I will not hold the district responsible for materials acquired by the student on the internet. I understand that individuals and families may be held responsible for consequences of violations of the Technology Acceptable Use Policy. I understand that we may be held responsible to reimburse the district for damage, repairs or replacement of a laptop due to intentional damage or negligence on our part.

Parent/Guardian Name (printed): \_\_\_\_\_

Parent/Guardian Signature: Date: \_\_\_\_\_

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### **Checked out Equipment Items:** (to be completed by LCSD Staff)

Number: \_\_\_\_\_ Staff Signature: \_\_\_\_\_

Return Date: \_\_\_\_\_ Returned in satisfactory condition? Y / N - If N list any issues below:

Staff Signature: \_\_\_\_\_