Dear Parents/Guardians and Students,

Hello! My name is Mrs. Lucas, and I am thrilled to be at Prattville Junior High School in what will be another amazing year! This is my fifth year as a PJHS Cat, and I can truly say I still love my job each and every day! In addition to being a teacher, I have three amazing children, two grumpy cats, and one patient husband. I am busy and am tired at the end of each day, but I don’t tire of the blessings I have in my biological children and my school children.

I am very excited to announce that my students will be learning according to the Laying the Foundation A+ College Ready program this year. Whether or not a student plans to go to college, he or she will gain tools in this program that will ensure success on any path! The curriculum is challenging, but I will give my students all the support I know they need to succeed. I have high expectations of my students, and I believe all students should be challenged to do their very best.

**GRADES** will be determined by the following evaluation methods:

1. Classwork: Classwork will include Daily Grammar Practice, reading checks, class discussion, and participation. Classwork WILL NOT be accepted late. Points will vary according to difficulty.

2. Homework: Homework is restricted to studying vocabulary and grammar on Quizlet.

3. Projects: Students will create at least one project per semester. Projects are worth 200 points.

4. Essays: Students will write at least one essay each nine weeks. Essays are worth 200 points.

5. Tests: Vocabulary tests will be given each week. Tests may also be given at the end of grammar and literature units. Tests are worth 100 points.

**GRADE DISTRIBUTION**

Points from each assignment will go into one of two categories in my INOW grade book. The categories weigh on the grades as follows:

65% Major Grades – Projects, Essays, Tests, Reading Checks

35% Minor Grades – Classwork, Homework

**SUPPLIES**

* **Notebook Paper**
* **Binder (May be shared with another class)**
* **4 Tab Dividers (Grammar, Vocabulary, Writing, Literature)**
* **Pencils and Pens**
* **Highlighters (1 yellow, 1 green, and 1 blue must be left in my classroom.)**
* **3 Individual Post-It Packs (Must be left in my classroom)**
* **Literature Workbook ($10)**

**CLASSROOM SUPPLIES**

* **1 Box Kleenex**
* **1 Roll Paper Towel**
* **1 Bottle Hand Sanitizer**
* **1 Container Disinfectant Wipes**
* **1 Ream Copy Paper**

**DISCIPLINE PLAN**

Attached is a “Discipline Plan Contract.” I have discussed my discipline plan with my classes. A great classroom experience is something that students and the teacher work together to create. Please review the attached document and sign. Your student also has a copy to keep.

**MAKEUP WORK**

Per school policy, students must have an EXCUSED absence in order to make up any work.Be mindful that students only have 3 days upon their return to get an excused absence. Students have two weeks to make up the assignments upon their return from an excused absence.

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I love teaching English, and I want you to know that I always want the best for each one of my students. Parents and guardians, please contact me through the school website anytime you have a question or concern. I will respond within 24 hours. I also strongly recommend that you monitor the school website, my staff page, and INOW regularly. I can’t do anything without your support! Students, this year I am readying you for high school. Communication with me is going to be the key to your success in my class. I will always do my best to make your learning experience the best it can be!

**Please be sure to sign the attached sheet acknowledging that you read this and keep this packet for your records.**

Well, that’s it. ☺ Are you ready for the new school year? I am!

Sincerely,

Mrs. Lucas