

**SHELBY BOARD OF EDUCATION
MONTHLY BOARD MEETING MINUTES
MONDAY, DECEMBER 16, 2019 AT 7:00 P.M.
THOMAS READ/ECC MULTI-PURPOSE ROOM**

MEMBERS PRESENT: Jeremy Horton, Jason Fleming, Doug Fris, Steve Vinke, Karen Rice, Jessica Burmeister, Ruth Myers

MEMBERS ABSENT: None

STAFF PRESENT: Tim Reeves, Debbie Clement, Laura Jacobs, Jennifer Schultz, Mark Olmstead, Kara Vanderweele, Teresa Mead, Mark Olmstead, Melissa Kramer, Roger Burmeister, Dana Gardenhouse, Mike Buitendorp, MaryRose Vanas

The meeting was called to order at 7:00 p.m. and opened with everyone saying the Pledge of Allegiance.

COMMUNICATIONS: None

PUBLIC PARTICIPATION: None

STUDENT OF THE MONTH:

The Students of the Month were recognized by the Board and given a certificate of achievement.

CONSENT AGENDA:

MINUTES:

November 18, 2019 – Regular Meeting

FINANCES:

Expenditures during the period of November 13, 2019 through December 10, 2019 as presented.

Motion made by: Jeremy Horton

Supported by: Ruth Myers

To approve the Consent Agenda as presented.

Approved. Voted 7-0

PERSONNEL:

• **Resignations:**

- Amanda Green – SpEd IA
- Diane Rood – Thomas Read Secretary

Motion made by: Karen Rice

Supported by: Jessica Burmeister

To approve the resignations as presented.

Approved. Voted 7-0

- **New Hires:**
 - Melissa Dyer – MS Aspire Teacher
 - Brenda Twiss – Food Service Cook

Motion made by: Ruth Myers

Supported by: Doug Fris

To approve the new hires as presented.

Approved. Voted 6-1

Nays: Karen Rice

- **Transfers: None**

REPORTS:

1) Emergency Operations Plan – Ryan Schiller and Mark Hiddema

Undersheriff Ryan Schiller and Detective Mark Hiddema presented the Emergency Operations Plan for Shelby Public Schools. This is a live document that can easily be updated in the future. This plan is exempt from FOIA. The Shelby Public Schools team completed the emergency plan self-assessment as well.

2) Thomas Read Community Outreach Program Update

Kara Vanderweele gave a presentation showing many of the community projects that Thomas Read has been involved with this year, including, but not limited to: food drives, playground fundraising, guest breakfast, and a visit from live reindeer.

3) High School PBIS, SWIS, and Assessment Presentation

Melissa Kramer showed the Board a presentation that outlined the Positive Behavior and Intervention Support system (PBIS), the School Wide Information System (SWIS) and assessment data analysis for the High School.

4) Food Service – SMART Systems Sanitation Program

Mary Rose Vanas presented information about the SMART Systems Sanitation Program. This program is more cost effective, reduces landfill waste, and is overall a better solution than what is currently being used. After a three-month trial in two of the buildings, there has been favorable feedback about the sanitation products and customer support. Professional Development for the Food Service Staff is also included in the program, which is a requirement by law.

NEW BUSINESS:

- **SMART Systems Food Service and Sanitation Program**

Motion made by: Ruth Myers

Supported by: Jason Fleming

To approve the SMART Systems Food Service and Sanitation Program as presented.

Approved. Voted 7-0

- **Overnight Travel Request – High School Wrestling Team**

Motion made by: Karen Rice

Supported by: Jeremy Horton

To approve the overnight, travel request of the High School Wrestling Team to attend the state tournament on February 22, 2020 as presented.

Approved. Voted 7-0

- **Thomas Read Playground Project – Board of Education Contribution**

Motion made by: Jeremy Horton

Supported by: Ruth Myers

To approve the Board of Education contribution of \$16,000 for the Thomas Read Playground Project as presented.

Approved. Voted 7-0

OLD BUSINESS: None

INFORMATION FROM THE SUPERINTENDENT:

- 1) The first official Honeywell contractors meeting will take place on Wednesday, December 18, 2019 at Shelby High School.
- 2) The Construction and Facilities crew will have their second meeting on Tuesday, December 17, 2019.
- 3) The Christmas Band concert has been rescheduled for Thursday, December 19, 2019 at 2:00 p.m. at Shelby High School.
- 4) For Board Appreciation Month Tim Reeves will order Shelby logo shirts for the Board.

CLOSED SESSION:

- **Negotiations**

Motion made by: Karen Rice

Supported by: Ruth Myers

To go into closed session to discuss negotiations 8(h) at 8:45 p.m. No action will be taken by the Board in closed session. Roll call vote: Ruth Myers – yes, Steve Vinke – yes, Karen Rice– yes, Jason Fleming– yes, Jeremy Horton– yes, Jessica Burmeister– yes, Doug Fris- yes

Approved. Voted 7-0

The Board came out of closed session at 10:01 p.m. No action was taken during the closed session.

ADJOURNMENT:

The meeting was adjourned at 10:03 p.m.

Respectfully submitted,



Debbie Clement, Superintendent's Secretary
SHELBY PUBLIC SCHOOLS



Ruth Myers, Secretary
BOARD OF EDUCATION