Calhoun County Board of Education

Calhoun County, Mississippi

Minutes

Regular Meeting

September 30, 2019

The Calhoun County Board of Education met in regular session on Monday, September 30, 2019 at 6:00 p.m. in the board room of the Calhoun County School District Administrative Office, 119 W. Main Street, Pittsboro, Mississippi. Board President Will Fleming called the meeting to order, Christie Vance gave the invocation and the pledge was recited by all.

The following Board Members were present…..

WILL FLEMING……………..…………… BOARD MEMBER, DISTRICT #2

BRAD LOGAN...………………………… BOARD MEMBER, DISTRICT #3

CHRISTIE VANCE……………….. BOARD MEMBER, DISTRICT #4

DON HARDIN. BOARD MEMBER, DISTRICT #5

Absent:

JANICE GOLLIDAY… BOARD MEMBER, DISTRICT #1

Others present were:

LISA LANGFORD………………………. SUPERINTENDENT OF EDUCATION

JEFF PATTON…………………………….. ASST. SUPERINTENDENT/SPED DIRECTOR

JO LYNN CLANTON……………………. CHIEF FINANCIAL OFFICER

RE: ADOPTION OF AGENDA

Don Hardin made a motion, seconded by Christie Vance, to adopt the agenda as presented with the addition of an item for Worker’s Compensation Insurance.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: APPROVAL OF MINUTES

Brad Logan made a motion, seconded by Christie Vance, to approve the minutes of the August 26, 2019 regular meeting with no corrections.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: MSBA LEGISLATIVE SURVEY

The board members discussed the 2019-2020 MSBA Legislative Survey.

RE: RESCINDED POLICIES

Don Hardin made a motion, seconded by Brad Logan, to approve to rescind polices:

*CEDA – County Superintendent, Vacancy*

*FFA – Facility Expansion Bond Sales*

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: REVISED POLICIES

Don Hardin made a motion, seconded by Christie Vance, to approve the following policies revised by MSBA due to duplicate language and out of place information:

*BBABA – Duties of Board President*

*BBBE – Board Member Compensation and Expenses*

*BCAC – Special Meetings of the Board*

*BCBA – Time and Place of Board Meeting*

*BCBC – Board Meeting Preparation*

*BCBD – Board Meeting Agenda*

*BCBE – Distribution of Board Meeting Materials*

*BCBF – Rules of Order of Board Meetings*

*BCBFA – Quorum for Board Meetings*

*BCBH – Minutes of Board Meeting*

*BCBHA – Recording Board Action in Official Minutes*

*BCBI – Public Participation at Board Meetings*

*GAHB – Political Activity of Staff Members*

*GBRC – Professional Personnel Work Load*

*GBRHC – Return to Work Policy*

*GCD – Classified Personnel Hiring*

*IHE – Promotion and Retention*

*IJ – Technology and Instruction/Electronic Information Resources*

*JCBF – Reporting of Unlawful or Violent Acts*

*JD – Student Discipline*

*JDDA – Bullying*

*JGCD – Student Health Services – Medicines*

*JS – Fee Policy*

*KF – Broadcasting and Taping of Board Meetings*

*LA – Parental Engagement*

*LAA – Title I Parental Engagement*

*LAB – Regulations for Title I Parent Engagement*

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: POLICY DJEA-PURCHASING AUTHORITY

Christie Vance made a motion, seconded by Don Hardin, to approve the revisions to Policy DJEA-Purchasing Authority per suggestion of the state auditor.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: FY19 AMENDED BUDGET

Brad Logan made a motion, seconded by Don Hardin, to approve the FY19 amended budget.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: BHS AND CCHS ROOF BID

Christie Vance made a motion, seconded by Don Hardin, to accept the lowest and best bid from Caleb Crowell Roofing LLC for the Calhoun City High School and Bruce High School reroof project. The total contract amount is for $357,633.00 with a base bid of $347,813.00 plus alternate #1 of $9,820.00.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: DRUG SCREENING SERVICE

Brad Logan made a motion, seconded by Don Hardin, to approve the services of DATS LLC to perform on site drug screenings on students that participate in extracurricular activities and/or drive on campus. Previous drug screener quit providing services.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: FINANCIAL STATEMENTS

Don Hardin made a motion, seconded by Christie Vance, to approve the

financial statements.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: CLAIM DOCKET

Don Hardin made a motion, seconded by Christie Vance, to approve the claim docket.

The Board approved all claims and financial reports including Superintendent’s Travel, Financial Statement of Receipts and Disbursements by Funds, Fund Raiser Reports, and Report of Total Salaries Paid for the month.

THE FOLLOWING CLAIMS WERE APPROVED:

Activity funds:

Claim #123315 – #123613

All other:

Claim #44508 - #44774

Offline Checks:

Claim #3110 – #3115

The Claim Docket was approved on the following vote…

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: WORKER’S COMPENSATION INSURANCE

Don Hardin made a motion, seconded by Christie Vance, to approve the

Worker’s Compensation Insurance quote from Berkley in the amount of $68,876.00.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: CONSENT AGENDA

Brad Logan made a motion, seconded by Don Hardin, to approve the following items, which are a part of the Consent Agenda:

1. Acknowledged donations and establishment of value where necessary:

Bruce Elementary School:

Bruce Arts Council $150.00

Bancorp South $500.00

Bruce High School:

Bruce Fine Arts Club $310.00

Basketball Booster Club $802.31

Bruce Arts Council $150.00

MDE $190.00

Annual Staff $4,115.40

Calhoun City High School:

Cory & Christie Vance $1,000.00

Annual Staff $996.00

Vardaman Elementary:

MDE $139.98

Donors Choose $555.97

Vardaman High School:

Bancorp South $500.00

B. Acknowledged promotional allowance from SDE to the School Foods Program as follows:

08-01 - $505.50

C. Approved for VHS to create an Anchor Club.

D. Approved for CCHS Cheerleaders to do a Fan-Cloth Fundraiser.

E. Approved for CCHS to start an Archery program.

F. Approved contract with DBM Educational Consultant Team, LLC to serve as the external evaluator for the district’s 21st Century Community

Learning Center (CCLC) STEAM program. The cost for this service will be $5,000.00 which will be paid for using funds from the FY19 21st CCLC STEAM grant received from MDE.

G. Approved amendment to the 2019-2020 contractual agreement between the Calhoun County School District and Mississippi State University’s School-Based Graduate Assistant Program.

H. Approved for Vardaman High School to enter into a contract with Jumpstart Test Prep. VHS was chosen to pilot the Jumpstart Test Prep for Reading and Science. A 50% discount is offered to the pilot schools for English and Math. The cost for adding English and Math would be $3,262.93 and would be paid through Title I funds.

I. Approved for CFO Jo Clanton to close Bruce High School Activity Fund checking account and open a new account due to fraud encountered with the old account. The signatures on the account will be Dr. Lisa Langford, Jo Lynn Clanton, Dallas Gore and Julia Aron.

J. Approved the following food service refund requests:

Student #6275 - $8.00

Student #5424 - $23.75

Student #6638 - $59.50

Student #2358 - $9.05

Student #5166 - $20.90

Student #4431 - $10.65

K. Approved the FY20 Organizational Chart.

L. Approved for Calhoun City Elementary to enter into a contract with USA Test Prep. This program will service 3rd and 4th grade students in ELA and Math.

M. Approved agreement between Mississippi Office of Student Financial Aid and the Calhoun County School District.

N. Approved for VES to apply for Donor’s Choose grants to help with classroom needs.

O. Approved to enter into a three-year contract with SchoolStatusTM. This program is designed to facilitate communication with parents, house student data, improve compliance reporting and provides a tool for effective staff evaluation. The cost for this program is $38,400.00 for a one year term.

P. Approved to add to inventory:

Bruce High School:

Chromebook SN#OQ9T91JK700229K $190.00

Computer SN#99R24Z2 $1,027.00

Computer SN#99HLPY2 $1,027.00

Computer SN#99LJPY2 $1,027.00

Laptop SN#5C68434003 $517.20

Laptop SN#5CG8418CB $517.20

Calhoun City High School:

Chromebook SN#SCD837BRQ3 $249.00

Chromebook SN#SCD8396P4H $249.00

Chromebook SN#SCD83682SH $249.00

Chromebook SN#SCD837BWT9 $249.00

Vardaman Elementary School:

IPad SN#DQV770ND7HW $69.99

IPad SN#DMP7TEXSD7HW $69.99

Chromebook SN#OWDE91JKA00844 $139.99

Chromebook SN#OWDE91KK900887 $139.99

Chromebook SN#P2N0B9401003 $275.99

Q. Approved resolution to dispose of equipment no longer useful to the District.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: PERSONNEL ACTION

Upon recommendation of Dr. Lisa Langford, Don Hardin made a motion, seconded by Christie Vance, to approve the following personnel actions and to amend budgets accordingly where necessary:

1. Approved the At Will Agreement regarding the School Recognition Program as well as the Response Form A for each elementary school. The projected payment date is November 15, 2019.
2. Approved Michelle Skinner to be fixed asset clerk for BHS.
3. Approved to create a new Special Education Teacher Assistant position at the Child Development Center at BHS due to increase in enrollment. District funds will be used to pay for 100% of the salary and benefits for this position.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: ROUTINE PERSONNEL ACTION

Upon recommendation of Dr. Lisa Langford, Brad Logan a motion, seconded by Christie Vance, to approve the following personnel actions and to amend budgets accordingly where necessary:

Resignation…….…………………....**Lovie Westmoreland,** as teacher assistant effective January 7, 2020.

Recommendation…………………... to ratify the action of the Superintendent for the employment of **Susan Haire,** as teacher assistant in the newly created position at VES. She will be paid as per the district approved salary schedule for this position with beginning date of employment on September 3, 2019.

Recommendation…………………... **Kayla Webb,** as teacher assistant replacing Ashley Jennings. She will be paid as per the district approved salary schedule for this position with beginning date of employment on October 1, 2019.

Resignation…….…………………....**Emily Hubbard,** as teacher effective October 1, 2019.

Substitute Teachers:

**Brittany Logan**

**John Warren**

**Katherine Glass**

**Food Service:**

Student Worker:

**Tyasia Kimble**

**Transportation:**

Substitute Drivers:

**Melvin Delaine Jennings**

**Josh Alford**

**Beraiah Jackson**

**Rose Phelps**

**Casey Clark**

**Peggy Shields**

**Gloria Bean**

**Byron Craig Baker**

Substitute Shuttle Drivers:

**Gloria Bean**

**Byron Craig Baker**

**21st Century Program:**

Substitute Instructors:

**Derek Hutchins**

**Carmon Miller**

**Jordan Turner**

**Casey McCoy**

Substitute Bus Driver:

**Derek Hutchins**

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

HARDIN……….…………………………………...AYE

RE: SUBSTITUTE SHUTTLE BUS DRIVER

Christie Vance made a motion, seconded by Brad Logan, to approve the recommendation for **Jon Hardin** to be a substitute shuttle bus driver.

Approved on the following vote…

FLEMING…….…………………………………….AYE

LOGAN……………………………………………..AYE

VANCE…….……………………………………….AYE

Don Hardin recused himself from voting.

RE: ATTORNEY’S REPORT

Attorney Moore was not present.

RE: DISTRICT TEST SCORES

Dr. Langford presented an in depth report of the district test scores to the board.

RE: SUPERINTENDENT’S REPORT

Dr. Langford told the board of her many meetings and trainings that she attended throughout the month. She congratulated all three high school softball teams for reaching the playoffs.

RE: PERSONNEL ISSUES

Don Hardin made a motion, seconded by Brad Logan, to close the meeting to determine the need for executive session in discussing personnel matters with the Superintendent.

Approved on the following vote…

FLEMING………….………………………………. AYE

LOGAN…………………………………………….AYE

VANCE…………………………………………….AYE

HARDIN…………………………………………...AYE

Christie Vance made a motion, seconded by Brad Logan, to enter executive session.

Motion carried on the following vote…

FLEMING………….………………………………. AYE

LOGAN…………………………………………….AYE

VANCE…………………………………………….AYE

HARDIN…………………………………………...AYE

Don Hardin made a motion, seconded by Christie Vance, to declare the Board no longer in executive session.

Motion carried on the following vote…

FLEMING………….………………………………. AYE

LOGAN…………………………………………….AYE

VANCE…………………………………………….AYE

HARDIN…………………………………………...AYE

No action was taken in executive session.

There being no further business to come before the Board, it was adjourned this the 30th day of September, 2019 at 8:22 p.m.

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WILL FLEMING, PRESIDENT JANICE GOLLIDAY, SECRETARY

CALHOUN COUNTY SCHOOL BOARD CALHOUN COUNTY SCHOOL BOARD