

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, February 9, 2015** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:32 p.m.

7
8 **Roll Call:**

9
10 Roseanne Lombardo
11 Susan Vernacchio
12 Andrew Chapkowski
13 Nelson Hall
14 John Hughes
15 Lisa Morina (Arrived at 6:50 p.m.)
16 Duane Sarmiento
17

18 Also present were Mr. Thomas Schulte, Interim Superintendent and Mr. Scott A.
19 Campbell, School Business Administrator/Board Secretary.

20
21 **FLAG SALUTE**

22
23 **1. OATH OF OFFICE OF NEWLY ELECTED MEMBERS**

24
25 ***Scott A. Campbell*** administered the Oath of Office to new Board member,
26 ***Duane Sarmiento***, who was elected in the November 2014 election. ***Mr.***
27 ***Sarmiento*** was unavailable at the January 5, 2015 meeting.
28

29 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
30 was sent to the ***The South Jersey Times, Courier Post,*** and the ***Township Clerk.*** It
31 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
32 Regulations – “The proceedings of this meeting are being videotaped and anyone
33 wishing to discuss an individual child should so note.”)
34

35 **2. GOVERNOR’S EDUCATORS OF THE YEAR/EDUCATIONAL SERVICES**
36 **PROFESSIONALS OF THE YEAR PRESENTATION**

37
38 Presenters: ***Mr. Thomas Schulte***, Interim Superintendent
39 ***Mrs. Roseanne Lombardo***, School Board President
40 ***Mrs. Jacquelyn Traini***, Principal Broad Street School
41 ***Mrs. Alisa Whitcraft***, Principal Nehaunsey Middle School
42

43 Acknowledgement was made to the recipients of the 2014-2015 Governor’s
44 Educators of the Year/Educational Services Professionals of the Year.

1
2 Recipients this year for the Educators of the Year:

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4 **Mrs. Kim Chila – Broad Street School**
5 **Mrs. Patricia Seiner – Nehaunsey Middle School**
6

7 Recipients this year for the Educational Services Professional of the Year:

8
9 **Mrs. Jean Morrison – Broad Street School**
10 **Mrs. Teresa DiSanto – Nehaunsey Middle School**
11

12 A short break was taken for cake and refreshments from 6:38 p.m. – 6:57 p.m.

13
14 **3. MINUTES**

15
16 Motion: (Morina/Vernacchio) to approve the minutes:

17
18 December 8, 2014 – Regular Meeting
19 January 5, 2015 – Reorganization Meeting
20 January 5, 2015 – Executive Session
21

22 **Duane Sarmiento** asked about item #19 from the January, 2015 meeting where
23 a part-time aide was approved at \$17.20 per hour. He asked if the rate is
24 supposed to be \$16.00 an hour since that is what all the other aides are
25 receiving? **Thomas Schulte** said she was approved at the rate of \$17.20. **Scott**
26 **Campbell** said all aides make \$16.00 per hour. **Mr. Schulte** said she did come
27 with experience from Woodbury Heights. **Mr. Sarmiento** asked if it was
28 advertised with the rate and **Mr. Schulte** said it was not. He also asked if they
29 pro-rate the salary with the experience? **Roseanne Lombardo** said it does have
30 to do with what “step” they are on and that could determine the rate. **Mr.**
31 **Sarmiento** asked if that aide needs special education in that position and **Mr.**
32 **Schulte** said in that position, they would require special education but he will get
33 back to **Mr. Sarmiento** with an answer to his question about approving her at
34 \$17.20 versus \$16.00.
35

36 **Roll Call Vote:**

37
38 Roseanne Lombardo – Yes
39 Susan Vernacchio – Yes
40 Andrew Chapkowski – Yes
41 Nelson Hall – Abstained on December 8, 2014; Yes to all others
42 John Hughes – Yes
43 Lisa Morina – Yes
44 Duane Sarmiento – Yes

1 **4. SUPERINTENDENT'S REPORT**

2
3 Motion: (Chapkowski/Hughes) to approve the following as one, A1-A3:

4
5 A. Administrative Reports

- 6
7 1. Enrollment Statistics, Fire Drills and Suspensions as of January 31,
8 2015. (Attachment – EXHIBIT B1)
9
10 2. School Health Services Monthly Reports as of January 31, 2015.
11 (Attachment – EXHIBIT B2)
12
13 3. 2014-2015 Violence & Vandalism Report as of January 31, 2015.
14 (Attachment – EXHIBIT B3)
15

16 Motion carried by unanimous roll call vote.

17
18 **5. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
19 **ACTION ITEMS**

20
21 Motion: (Chapkowski/Vernacchio) to approve the following as one, A-G:

- 22
23 A. The *retroactive* approval for the following Rutgers University student for
24 full time student teaching placement from January 21, 2015 through
25 May 8, 2015:

26
27

<u>Student</u>	<u>Cooperating Teacher</u>
Lethina Mirkovic	Sandi Nastase (Broad Street)

- 28
29
30 B. The approval for the appointment of the following Broad Street teaching
31 staff members as grade level chairpersons for the 2014-2015 school year
32 at an annual stipend of \$300.00 as per the GTEA Agreement:
33

Grade Level	Staff Member
Kindergarten	Megan Sizemore
Grade 1	Carlyn Exley
Grade 2	Sandi Nastase
Grade 3	Kathryn Tortella
Grade 4	Kimberly Chila

- 34
35 C. The approval for the appointment of Jeffrey Pirog as a Part-Time
36 Custodian at Broad Street School, pending a positive Criminal History
37 check and/or completion of require paperwork, for the remainder of the

1 2014-2015 school year, five (5) days per week, 29.5 hours per week, at an
2 hourly rate of \$10.25, no benefits.
3

4 D. The approval for the payment of tuition reimbursement for Stacy Podolski,
5 Teacher, for courses to be taken at Wilmington University (Summer 2015),
6 "Intro to Drug and Alcohol Counseling and Research, Methods, Statistics
7 and Accountability in School Counseling" for amounts not to exceed the
8 current NJ state college tuition rate pending completion/verification of
9 required documentation as per Article XII, Section I, of the GTEA/Board
10 Agreement.

11
12 E. The approval for the appointment of FaithAnne Jeffers as a substitute
13 cafeteria/lunchroom aide for the remainder of the 2014-2015 school year.
14 Substitute rate of pay will be \$9.00 per hour.
15

16 F. The approval for the appointment of Maureen Keller for the following
17 substitute support staff positions for the 2014-2015 school year.
18 Substitute rate of pay will be \$9.00 per hour.
19

20 Substitute Cafeteria/Lunchroom Aide
21 Substitute Non-Instructional Aide
22 Substitute Secretary
23

24 G. The approval of the Greenwich Township School District's Crisis
25 Emergency/School Safety Plan for the 2014-2015 school year. (A copy is
26 available for review in the Superintendent's Office.)
27

28 *Duane Sarmiento asked about the duties of the Chairperson in each grade*
29 *level? Thomas Schulte said these are newly appointed positions per the GTEA*
30 *agreement and those individuals would be leading that grade level, consult with*
31 *the Principal and that information would be spread out to the rest of the grade*
32 *level. This would also include trips that would be taken, supplies that need to be*
33 *ordered, etc.*
34

35 Motion carried by unanimous roll call vote.
36

37 **6. POLICY/REGULATION**
38

39 None at this time.
40
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1 **7. CURRICULUM & INSTRUCTION**

2
3 Motion: (Morina/Hughes) to approve the following as one, A-C:

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5 A. America-Italy Society of Philadelphia Grant

- 6
7 1. The approval for acceptance of the 2014-2015 America-Italy
8 Society of Philadelphia Grant in the amount of \$15,000.00 as per
9 the attached. (Attachment – EXHIBIT C)

10
11 B. Workshops

- 12
13 1. The *retroactive* approval for the following individuals to attend out-
14 of-district workshops:

Name	Workshop Title/Location/Date	Cost
Katie Eckert	Response to Intervention First Responder Series EIRC/Camden County Technical School Sicklerville, NJ 08081 Thursday 1/15/15 8:30 a.m. – 2:30 p.m.	\$149.00 Plus Mileage
Alisa Whitcraft	PARCC 2014-2015 New Jersey State Administration Training Vineland, NJ Wednesday 1/21/15 8:00 a.m. – 11:00 a.m.	\$-0- Plus Mileage
Michael Grelli	PARCC 2014-2015 New Jersey State Technical Training Princeton, NJ Friday 1/30/15 12:00 p.m. – 3:00 p.m.	\$-0- Plus Mileage

- 16
17 2. The approval for the following individuals to attend out-of-district
18 workshops:

Name	Workshop Title/Location/Date	Cost
Laura Enuco	NJMEA Conference (State Music Educators' Conference) East Brunswick, NJ Thursday 2/19/15 – Friday 2/21/15	\$290.00 Plus Substitute (2 days) Plus Mileage
Vanessa Gottesfeld	Assisting Students with Informational Text Reading: Word Study, Comprehension and Content Learning Garwood, NJ Tuesday 3/3/15 8:00 a.m. – 3:30 p.m.	\$210.00 Plus Substitute Plus Mileage
William Houghton	19th Annual Expo/Conference Safe Sustainable Schools	\$164.00 Plus Mileage

	Atlantic City, NJ 3/16/15 – 3/17/15	
Katie Eckert Terry DiSanto	Best Practices in Assessment and Treatment of Children EIRC Mullica Hill, NJ Friday 3/27/15 8:00 a.m. – 3:30 p.m.	\$149.00 each Plus Mileage

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C. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 8 NJHS (Dr. Suess – Read Across America Day)	Shady Lane Daycare/Senior Citizen Home Clarksboro, NJ & Broad Street School Gibbstown, NJ	2/27/15 (Previously approved for 3/2/15 which is now a testing day)	2 Substitutes: \$150.00	\$170.00 (one bus)	\$320.00
Grade 3	Woodford Cedar Run Wildlife Refuge Medford, NJ 9:00 a.m. – 2:30 p.m.	4/22/15	Tickets: \$432.00	\$500.00 (2 buses)	\$932.00
Grade 2	Academy of Natural Science Philadelphia, PA 9:00 a.m. – 2:30 p.m.	5/8/15	Deposit: \$25.00 Tickets: \$513.00	\$750.00 (2 buses)	\$1,288.00)
Grade 8	Washington D.C. 6:00 a.m. – 9:00/10:00 p.m.	5/15/15			Approximate cost to the Board of Education \$3,500.00
Grade 6	NJ Renaissance Faire Bordentown, NJ 8:30 a.m. – 2:30 p.m.	5/28/15	Tickets: \$672.00 2 Substitutes: \$150.00	\$750.00 (2 buses)	\$1,572.00

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Lisa Morina asked if the 8th Grade was still doing fundraising for their Washington D.C. trip as they have done in the past? **Scott Campbell** responded, “yes they are”. **Duane Sarmiento** asked what fundraising they are doing? **Mr. Campbell** replied that they do a magazine and candy fundraiser.

Motion carried by unanimous roll call vote.

8. BUSINESS & FINANCE

Motion: (Chapkowski/Sarmiento) to approve the following as one, A-D:

1 A. Acceptance of Non-Public Technology Initiative Allocation

2
3 1. The approval that the Greenwich Township Board of Education
4 accepts the 2014-2015 New Jersey Non-Public School Technology
5 Initiative Program allocation in the District total amount of \$3,520.00
6 and each non-public school allocation as follows: (Attachment –
7 EXHIBIT D)

8
9 Guardian Angels Regional School \$3,520.00

10
11 **The Non-Public Technology Purchasing Agreement between Gloucester
12 County Special Services School District and Greenwich Township School
13 District for 2014-2015 was approved at the Regular Meeting of the Board
14 of Education on April 24, 2014.*

15
16 B. Non-Public School Requests for Technology Under the NJ Non-Public
17 Technology Initiative Program:

18
19 **WHEREAS**, the Greenwich Township School District
20 has consulted with the administrator of each of the participating non-public
21 schools located within the Public School District; and

22
23 **WHEREAS**, the Greenwich Township School District
24 has advised the non-public schools regarding the limit of funds available
25 for the provision of technology for the full-time pupils enrolled in the non-
26 public schools; and

27
28 **WHEREAS**, the Greenwich Township School District
29 is in agreement with the technology to be provided to the non-public
30 schools within the limit of the funds that are available;

31
32 **NOW, THEREFORE, BE IT RESOLVED**, that the
33 Board of Education approves the attached Non-Public School Technology
34 Initiative Program Request Forms from the following non-public school:

35
36 Guardian Angels Regional School \$3,520.00

37
38 **AND BE IT FURTHER RESOLVED**, that the Board of
39 Education approves the attached NJ Non-Public School Technology
40 Initiative Program Agreement and will forward Certified minutes of this
41 Resolution with the Program Agreement to the Gloucester County
42 Superintendent of Schools within the timelines set by the State
43 Department of Education.
44

1 C. Resolution – LARC School

- 2
3 1. The approval for the LARC School to include the cost of lunch in
4 the tuition rate paid by the Greenwich Township Board of Education
5 for the 2015-2016 school year. There will be no extra cost to the
6 district. (Attachment – EXHIBIT E)
7

8 D. Extra-Curricular Transportation Cost

- 9
10 1. The approval for the transportation cost for the following:
11

Extra-Curricular Activity	Dates	Cost
8 th Grade Bowling	2/4/15, 2/11/15, 1/18/15, 3/4/15, 3/11/15, 3/18/15, 4/1/15, 4/8/15 and 4/15/15	\$720.00

12 Motion carried by unanimous roll call vote.

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14
15 **9. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
16 **SECRETARY**

17
18 Motion: (Chapkowski/Morina) to approve the following as one, A-G:
19

20 A. Bills Lists

- 21
22 1. The bills as presented by the Business Administrator in the
23 following amounts are ordered paid. (Attachment – EXHIBIT F)
24

No.	Amount
P53	\$1,623.07
P54	\$256,302.71
P55	\$17,368.12
P56	\$230,745.11
P57	\$74,775.38
P58	\$361,701.61
P59	\$233,859.53
P60	\$17,606.44
TOTAL	\$1,193,981.97

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B. Student Activities Account

- 1. The approval of the Student Activities Account Monthly Bank Reconciliation for the months of November 2014 and December 2014. (Attachments – EXHIBITS G1 and G2)
- 2. The following checks are in for payment. (Attachment – EXHIBIT G3)

Check#	Vendor	Amount
1066	Alisa Whitcraft	\$82.50
1067	Laura Enuco	\$111.00

C. Board Secretary's Report

- 1. The acceptance of the Board Secretary's Report for the month of December 2014. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A – 16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment – EXHIBIT H)

D. Treasurer's Report

- 1. The approval of the Treasurer's Report in accordance with *18A:17-36 and 18A:17-9* for the month of December 2014. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2014. (Attachment – EXHIBIT I)

E. Revenue Certification

- 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A – 16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

F. Board of Education Certification

- 1. The approval of the Board of Education certification for the month of December 2014 that after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, that to the best of its knowledge no major accounts or funds have been over expended in violation of *N.J.A.C. 6A:23A-*

1 16.10(c)4 and that sufficient funds are available to meet the
2 district's financial obligations for the remainder of the fiscal year.

3
4 G. Transfer List

- 5
6 1. The ratification of transfers, authorized by the Superintendent, for
7 the month of December 2014 to give balances to new accounts and
8 to balance existing accounts. (Attachment – EXHIBIT J)

9
10 **Duane Sarmiento** asked if "aid in lieu" is about transportation for private school
11 students to which **Roseanne Lombardo** responded that it was.

12
13 Motion carried by unanimous roll call vote.

14
15 **10. REGULATORY**

16
17 Motion: (Chapkowski/Hughes) to approve the following as one, A-F:

- 18
19 A. The *retroactive* approval for the PEP Club to use the Nehaunsey Middle
20 School gymnasium on Friday, February 6, 2015 from 5:30 p.m. – 8:00
21 p.m. for a movie night, "Frozen Sing-a-Long".
22
23 B. The approval for the American Red Cross Blood Drive to be held in the
24 Nehaunsey Middle School gymnasium on Tuesday, February 24, 2015
25 from 12:00 p.m. – 8:00 p.m.
26
27 C. The approval for Family Fitness Night to be held on Wednesday, March
28 18, 2015 from 6:00 p.m. – 7:30 p.m. in the Broad Street School
29 gymnasium. (Alternate date: Thursday, March 19, 2015 from 6:00 p.m. –
30 7:30 p.m.)
31
32 D. The approval for the Greenwich Township Recreation Committee to use
33 the Broad Street School gymnasium on Saturday, March 28, 2015 from
34 9:00 a.m. – 11:00 a.m. for their annual Easter Egg Hunt.
35
36 E. The approval for Guardian Angels Regional School to use the Broad
37 Street School auditorium for rehearsals March through May (6:00 p.m. –
38 8:00 p.m.) and performances in May (5:00 p.m. – 9:00 p.m.) for their
39 Spring Musical. (Attachment – EXHIBIT K)
40
41
42
43

REHEARSAL DATES 6:00 P.M. – 8:00 P.M.
Wednesday, March 4, 2015
Wednesday, March 11, 2015
Wednesday, March 18, 2015
Wednesday, March 25, 2015
Wednesday, April 1, 2015
Wednesday, April 15, 2015
Wednesday, April 22, 2015
Wednesday, April 29, 2015
Wednesday, May 6, 2015
Wednesday, May 13, 2015
Monday, May 18, 2015
Wednesday, May 20, 2015
DRESS REHEARSAL/SHOW DATES 5:00 P.M. – 9:00 P.M.
Tuesday, May 26, 2015
Thursday, May 28, 2015 (set up)
Friday, May 29, 2015
Saturday, May 30, 2015

1
2 F. The approval for Greenwich Township Special Events to use the
3 Nehaunsey Middle School gymnasium and hallways for a craft show on
4 Saturday, May 16, 2015 from 6:30 a.m. – 5:00 p.m. (only if inclement
5 weather). Proceeds to benefit the Greenwich Township PTA and the
6 Greenwich Township Recreation Committee.
7

8 Motion carried by unanimous roll call vote.
9

10 **11. OLD BUSINESS**

11
12 *Andrew Chapkowski* asked if there are any updates on the elections being
13 moved from the school buildings? *Thomas Schulte* said he has been in contact
14 with the mayor but it has not been finalized yet. *John Hughes* said in a follow up
15 to Dr. Walt Quint's presentation last month about the Paulsboro School District
16 referendum, he wanted to let the board know that those two referendums have
17 passed and they will be doing the upgrades to the Paulsboro schools that the
18 money was reserved for.
19
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23

1 **12. NEW BUSINESS**

2
3 ***Susan Vernacchio** said there was a Budget & Finance Committee meeting*
4 *where we approved the purchase for a scissor lift and a steamer for the*
5 *Nehaunsey Middle School. We discussed enrollment numbers in both schools*
6 *and the high school, staffing for the 2015-2016 school year, tuition for private*
7 *schools for some of our disabled students, GCIT and Paulsboro tuition rates.*
8 *There is another meeting coming up where we will discuss staffing and big ticket*
9 *items.*

10
11 ***Andrew Chapkowski** said there was a Curriculum Committee meeting where we*
12 *met with some of the Math teachers and discussed the textbooks that need to be*
13 *purchased and we put together a “wish list” of items that were brought to the*
14 *Superintendent’s attention and it will also go to the Budget & Finance Committee.*

15
16 ***Duane Sarmiento** said it was brought up by the Interim Superintendent and he*
17 *would like to ask about it again; “can we go a little green”? **Roseanne***
18 ***Lombardo** said that **Tom Schulte** spoke with **Michael Grelli** and he thinks we*
19 *can do it as long as everyone is in agreement with it. **Mr. Schulte** said it would*
20 *be all electronic and he would like to do it for the next board meeting in March.*
21 *He also said he could bring his laptop to the meeting where he could project the*
22 *agenda items on a screen and the public can follow along instead of having hard*
23 *copies of the agenda.*

24
25 ***Tom Schulte** said he will distribute a tentative 2015-2016 school calendar so it*
26 *can be approved at the April 2015 meeting. **Mr. Schulte** wanted to commend*
27 ***Roseanne Lombardo** for attending the “Father-Daughter Dance” Friday at the*
28 *Broad Street School. He also wanted to applaud **Principal Jackie Traini** for*
29 *also being there. It was a wonderful thing. **Roseanne Lombardo** said the PTA*
30 *did a nice job with the dance but they are also sponsoring a Designer Bag Bingo*
31 *on Friday, March 6, 2015 if anyone is interested in attending.*

32
33 **13. CORRESPONDENCE**

34
35 None at this time.

36
37 **14. PUBLIC – AGENDA/NON-AGENDA ITEMS**

38
39 This is the time when anyone from the public who wishes to speak to the Board
40 may do so. Please state your name, address and phone number. The Board will
41 hear your concerns. The Board may or may not take action this evening. You
42 will be notified either at this meeting, by letter or telephone of any action the
43 Board does take.
44

1 In accordance with Board policy and procedures, speakers are not permitted to
2 publicly speak of personal issues involving school personnel or against any
3 person connected to the school system. Any such concern should be presented
4 to the school or district-level administration so that a proper response may be
5 given.
6

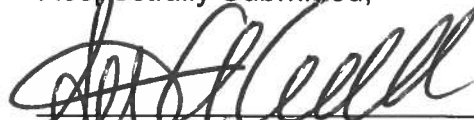
7 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ asked about PARCC training
8 and when does it start? **Roseanne Lombardo** responded that it starts in the
9 beginning of March and will run through the whole month. **Thomas Schulte** said
10 it is taking the place of the ASK test and it is done on a computer. **Mrs.**
11 **Lombardo** also wanted everyone to know that if you pass the PARCC test, you
12 will not need to take an entrance exam for college. A lot of students that are
13 taking entrance exams, if they don't pass the reading and math, they will have to
14 take a remedial class.
15

16 **15. ADJOURNMENT**
17

18 Motion: (Sarmiento/Morina) to adjourn the Regular Meeting at 7:25 p.m.
19

20 ****The next Board of Education meeting is scheduled for Monday, March 9, 2015****
21
22

23 Respectfully Submitted,
24

25 
26 _____
27 Scott A. Campbell, Board Secretary
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29