



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
August 28, 2017**

- I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.
- II. Approval of Minutes
 - A. Regular Meeting of August 14, 2017
- III. Communications
- IV. Business Manager's Report
 - A. Budget Transfers
 - B. Expenditures
- V. Superintendent's Report
 - A. Dr. Gasper's Report
- VI. Public Comment
- VII. Old Business
- VIII. New Business
 - A. Resignation(s)
 - B. Rescind a Nomination
 - C. Transfer Between Jobs
 - D. Nomination(s)
 - E. Request a Leave
 - F. Revise Board Policy #6142.101
 - G. Adopt Board Policy #3542.43

H. Approve a Shared Agreement with Thomaston Public Schools for Food Service Director

- IX. Committee Reports
- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Operations & Programs Committee at 6:15-7:00 p.m. in Tyrrell's Media Center:

- 1) Review Board Policies
 - a. Revisions to Wellness Policy #6142.101
 - b. New Policy Food Service Charging Policy #3542.43

Finance Committee at 7:00-7:30 p.m. in Tyrrell's Media Center: 1) Discuss a Shared Agreement with Thomaston Public Schools for Food Service Director; 2) Budget Transfers; 3) Expenditures; and 4) Business Manager's Report.

***BOARD OF EDUCATION
WOLCOTT, CONNECTICUT***

A meeting of the Board of Education was held on Monday, August 14, 2017, at the Board Offices. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Todd Bendtsen, Business Manager, Walter Drewry, Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. Najarian, the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the minutes of the regular meeting of July 17, 2017. So voted.

Motion: by Mr. Gugliotti, seconded by Mrs. Gubitosi to approve the minutes of the special meeting of July 24, 2017. So voted.

Communications:

Thank you notes

Business Manager's Report:

Budget Transfers:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to authorize the transfer of **\$ 327,847.84** from fiscal year 2016-2017 as presented in the Business Manager's report. So voted.

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following expenditures:

To approve the September 2017 payroll expenditure in the amount of **\$1,598,000.**

To approve expenditures in the amount of **\$331,551.30** paid on August 15, 2017 for fiscal year 2016-2017.

To approve expenditures in the amount of **\$587,737.27** paid on August 15, 2017 for fiscal year 2017-2018.

So voted.

Superintendent's Report:

Wolcott Summer Studies Program was a huge success. The Superintendent thanked the program director, Sara Tedesco, along with Frank Purcaro and Dave Stankus for their cooperation in making the program run very smoothly.

Our maintenance and custodial staff continue to make excellent progress in readying our schools. From the yearly cleaning and sanitizing of classrooms to installation of LED lighting, athletic field upgrades, and new playgrounds...our facilities are well maintained and will be ready to open on the first day of school. Despite this progress and eye toward maintenance, our facilities continue to age and their needs are showing more and more each day. We experienced substantial roof leaks at Tyrrell and Wakelee during heavy rains on August 5th causing damage to ceiling tiles, walls, and files. The air conditioner unit for the Business Office failed and needed emergency replacement. The HVAC control system for Frisbie School failed and will need replacement before the start of school.

Convocation will take place on Thursday, August 24th starting at 8:45 a.m. with a breakfast in Tyrrell Middle School's front hallway, and the Convocation program in the auditorium at 9:30 a.m. Board members were encouraged to attend if they are available.

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

None.

NEW BUSINESS:

Resignations:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to accept the resignation(s) of:

1. **Sara Tedesco** in the positions of Athletic Coordinator and Technology Coordinator at Tyrrell Middle School effective immediately.
So voted.

Transfer Between Jobs:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve the following transfer to the position indicated:

1. **Paige Cipriano** from the position of Grade 3 Teacher at Frisbie Elementary School to the position of Grade 2 Teacher at Frisbie Elementary School effective with the 2017-2018 school year;
2. **Sheila DiStasio** from the position of Library Media Specialist at Wolcott High School to the position of Library Media Specialist at Tyrrell Middle School effective with the 2017-2018 school year;
3. **Karri Langdeau** from the position of Paraprofessional at Wakelee Elementary School to the position of Paraprofessional at Tyrrell Middle School effective with the 2017-2018 school year.

So voted.

Nominations:

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to appoint the following person(s) to the position as indicated:

1. **Mark Casioppo** to the position of Special Education Teacher in the Phoenix Program at Wolcott High School effective with the 2017-2018 school year;
2. **Justin Clement** to the position of Marching and Pep Band Advisor at Wolcott High for the 2017-2018 school year;
3. **Ron Cyr** to the position of Boys' JV Soccer Coach at Wolcott High School for the 2017-2018 school year;
4. **Jonathon DeLucrezia** to the position of Special Education Paraprofessional at Wakelee Elementary School effective August 28, 2017;
5. **Brittany Ditota** to the position of Elementary Math Interventionist at Wakelee and Alcott Elementary Schools effective with the 2017-2018 school year pending receipt of certification;
6. **June Fishbein** to the position of Grade 4 Teacher at Frisbie Elementary School effective with the 2017-2018 school year;
7. **Shakira Jacobs-Vasquez** to the position of Family and Consumer Science Teacher at Wolcott High School effective with the 2017-2018 school year;
8. **Carrie Pawlak** to the position of Kindergarten Teacher at Alcott Elementary School effective with the 2017-2018 school year;

- 9. **Eleanor Riker** to the position of Spanish Teacher at Tyrrell Middle School effective with the 2017-2018 school year;
 - 10. **Krista Rocco** to the position of Special Education Paraprofessional at Wakelee Elementary School effective August 28, 2017;
 - 11. **Betsy Walsh** to the position of Paraprofessional – Library Assistant at Wakelee Elementary School effective August 28, 2017;
 - 12. **2017-2018 WHS Sports Volunteers:**

Tony Bell	Football
Ryan Caggiano	Football
Nate Filipone	Football
John Kiely	Football
William Liquindoli	Football
James Maisto	Football
Chris Benson	Boys & Girls Cross-Country
Cody Doubleday	Boys Soccer
Rebecca Riviezzo	Girls Soccer
 - 13. **Isabel Nunes** to the position of Library Media Specialist at Wolcott High School effective with the 2017-2018 school pending the results of her reference check and an interview with the Superintendent.
- So voted.

Revise an Employee’s Start Date:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to revise Brandon Cepelak’s start date as a Night Custodian at Wakelee Elementary School from July 19, 2017 to August 14, 2017. So voted.

Approve Teaching a Sixth Class:

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to approve teaching a 6th class by the following person(s) as indicated:

Tyrrell Middle School:

Theresa Krusewski	Physical Education
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Wolcott High School:

John Waitkus	Mathematics
Kristin Garcia	Mathematics

So voted.

Accept a Donation:

Motion: by Mr. Buzzelli, seconded by Mrs. Gubitosi, to accept a donation to the Tyrrell Middle School’s Music Department of a drum kit from the Lumia family. So voted.

Committee Reports:

Mrs. Gubitosi reported that the Facilities Committee met at 6:00 p.m. and continued their discussion of the Feasibility Study with Mr. Roach, Mr. Stankus and Dr. Gasper.

Mrs. Mancini said the Finance Committee met earlier and discussed pending vendor invoices, the budget reports, transfer requests, and the bus and electricity contracts.

Mr. Najarian mentioned that the Negotiation Committee would be meeting this Wednesday for a planning session.

Time for the Public:

No one came forward

Items for the Next Agenda:

The next meeting is August 28 and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to adjourn the meeting at 7:50 p.m. So voted.

Note: During the summer, the Board of Education meetings are not videotaped, and as result are not available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: BUDGET TRANSFER(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To authorize the transfer of **\$312,506.19** from fiscal year 2016-2017 as presented in the Business Manager's report.

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of \$ 96,056.23 paid on August 29, 2017 for fiscal year 2016-2017.

To approve expenditures in the amount of \$122,951.44 paid on August 29, 2017 for fiscal year 2017-2018.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

AUGUST 28, 2017

Welcome back to students, teachers, and support staff. Our new teacher orientation, convocation, and kindergarten orientations have gone very well and I'd like to thank all of the staff involved. Everyone is eager and looking forward to a great school year. I'd like to thank the Board of Education for their ongoing support of these important activities that welcome our staff and students back to Wolcott Public Schools.

As students return to school and new students enroll, now is an important time for parents to verify with their school that all of their contact and emergency information is up to date. Our school secretaries work hard on this task each year and parents are critical to success. Ensuring that your phone numbers, address, and email addresses are up to date facilitates the schools' and district's ability to communicate with you directly and efficiently. When school closings or emergencies happen, our School Messenger system is the most reliable source of information for parents and the community. When appropriate, we also share updates on our social media pages and with the local news media but these are sometimes not the quickest or most efficient means for us to communicate.

Additionally, parents should log into our Info Snap system to give us the necessary permissions and are reminded to sign student handbooks as requested by school administrators.

Conference Attendance Report

August 28, 2017

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION

NONE

Field Trip Chart
BOE Meeting 8-28-17

Trip ID	Trip	Date	School	# Students	Destination	Objectives	Contact
		No Trips for Approval					

Fundraiser Report August 28, 2017

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
2017-18 school year	Frisbie	PTO	Sell t-shirts

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: RESIGNATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION(S) OF:

1. **Larry Chiucarello** in the position of Math Interventionist Tutor at Tyrrell Middle School effective immediately;
2. **Jonathon DeLucrezia** in the position of Special Education Paraprofessional at Wakelee Elementary School effective immediately;
3. **Samantha Gigliotti** in the position of JV Girls Soccer at Wolcott High School effective immediately;
4. **Kathryn Glendon** in the position of Project Director of the CASA Grant effective as of September 22, 2017;
5. **Katherine Jones** in the position of Music Teacher at Tyrrell Middle School effective September 14, 2017; and in the position of Drama Club Advisor, and Media Production Advisor for Tyrrell effective immediately.

(See attached)

Special Meeting of the Board of Education – August 28, 2017

RESOLUTION: RESCIND A NOMINATION

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To rescind a nomination for M. C. in the position of Special Education Teacher at Wolcott High School effective immediately.

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Jennifer Guiggio** from the position of Cook at Alcott Elementary School to the position of Special Education Paraprofessional at Wakelee Elementary School effective on August 29, 2017.

(See attached)

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Ilijan Bumci** to the position of .45 Math Interventionist at Tyrrell Middle School effective with the 2017-2018 school year;
2. **Donna Calabro** to the position of Adult Education Director for the Wolcott Public Schools effective for the 17-2018 school year;
3. **Brett Distasio** to the position of Athletic Coordinator at Tyrrell Middle School for the 2017-2018 school year;
4. **Allysia Nanfito** to the position of Special Education Teacher for the Phoenix Program at Wolcott High School effective with the 2017-2018 school year;
5. **Lyly Tran** to the position of Speech Language Pathologist at Alcott Elementary School effective with the 2017-2018 school year pending receipt of certification;

(See attached)

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: LEAVE REQUEST

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Laura Valovcin, Grade 3 Teacher at Wakelee School, requests an unpaid leave of absence to begin after the completion of her FMLA leave and to run until the end of the 2017-2018 school year.

(See Attached)

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: ADOPT A REVISED POLICY

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt the revised Board Policy/Regulation #6142.101 – Student Nutrition & Physical Activity (Student Wellness Policy).

(See attached)

Regular Meeting of the Board of Education – August 28, 2017

RESOLUTION: ADOPT A POLICY

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To Adopt a Board Policy #3542.43 – Business & Non-Instructional Operations: Food Service – Charging Policy.

(See attached)

Regular Meeting of the Board of Education – August 28, 2017

**RESOLUTION: APPROVE A SHARED AGREEMENT WITH
 THOMASTON PUBLIC SCHOOLS**

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the shared agreement with the Thomaston Public Schools for Food Service Director from July 1, 2017 to June 30, 2020.

(See attached)

COMMITTEE REPORTS

August 28, 2017

Facilities Committee – August 14, 2017

Finance Committee – August 14, 2017

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FACILITIES COMMITTEE
MINUTES OF AUGUST 14, 2017

A meeting of the Wolcott Public Schools' Facilities Committee was held on Monday, August 14, 2017, at the Board's offices at Alcott School. In attendance were: Gloria Gubitosi, Chair of the Facilities Committee; Patricia Najarian, Chairman of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; David Stankus, Facilities Director; and Robert Roach, Friar Associates.

The meeting was called to order at 6:03 p.m. by Mrs. Gubitosi.

The Committee discussed the Feasibility Study with Mr. Roach, Mr. Stankus and Dr. Gasper.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to adjourn the Facilities Committee meeting at 7:03 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF AUGUST 14, 2017

A meeting of the Board of Education's Finance Committee was held on Monday, August 14, 2017 at the Board's offices at Alcott School. In attendance were: Cynthia Mancini, Chair of the Finance Committee, Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, and Roberta Leonard, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; and David Stankus, Facilities Director.

The meeting was called to order at 7:05 p.m. by Mrs. Mancini.

The Committee reviewed invoices, budget reports, transfer requests, and the bus and electricity contracts.

Adjournment:

Motion: by Mr. Gugliotti, seconded by Mrs. Gubitosi, to adjourn the Finance Committee meeting at 7:25 p.m.