GOOGLE CLASSROOM
Parent's Guide

Google Classroom is an online classroom area in which teachers can share all the documents that their students need.

ACCESSING CLASSROOM

1. Go to Google.com and locate the sign in button on the top right corner of the screen.
2. Have your child enter their secure school email and password (provided by their teacher).
3. Once signed in, click on the apps logo on the top right corner of the screen.
4. From the app options, select Classroom
5. Here you will see all the classes in which your student is enrolled

NAVIGATING CLASSROOM

Once in the class, locate the three tabs across the top:
Stream, Classwork & People

STREAM

- See a "newsfeed"-type lising of announcements, assignments, etc.
- Identify upcoming/missing assignments by clicking on "Assignments Due" on hte left side of the page
- For any work marked "Missing", click on the assignment and the "Details" button to access that assignment for completion

CLASSWORK

- Find assignments organized by topic
- Check status on assignments
- See grades for assignments
- Find assignment due dates
- Locate all your files

PEOPLE

- Locate the other students in your child's classroom
- Access emails for teachers and administration connected to your child's class
- Click on the letter icon next to someone's name to email them directly

COMPLETING AN ASSIGNMENT

- On the Classwork page, click on the assignment to see directions and access any necessary materials. Documents, links to webpages, video links and other items could be attached. Click on each to complete the assignment.

- Once completed, click the "Turn In" button to alert the teacher that the assignment has been done.

CLASSROOM TUTORIAL VIDEOS

| The Parent's Guide to Google Classroom (4 minutes) | How to Use Google Classroom for Parents (9 minutes) | Google Classroom Tutorial for Students & Parents (4 minutes) |

If you have any additional support, please contact your child's teacher.

THANK YOU FOR BEING AN ACTIVE MEMBER OF YOUR CHILD'S EDUCATIONAL TEAM!

CARROLL COUNTY
TEACHING, LEARNING, LEADING
SCHOOL SYSTEM