

Agenda in Brief  
Wyoming Area School District  
Work Session of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, February 19, 2019, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

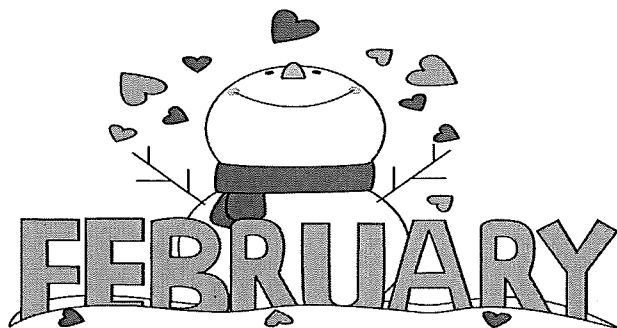
Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from regular meeting of December 19, 2018.
2. Right to Know Request submitted for employee names and job title, home addresses' for employees and board members.
3. Ballots received from West Side Career and Technology Center to elect officers to serve on the WSCTC Joint Operating Committee for the 2019 calendar year.
4. Ballots received from the Luzerne Intermediate Unit #18 to elect officers to serve on the LIU board.
5. Nicole Gashi, Wyoming Area Football Parents Association, requesting permission to hold a Night at the Races fundraiser.
6. Right to Know Request submitted by Christine Andrews, At the Scene, Inc., for information regarding the relocation of bus stop from Wyoming Avenue to Third Street.
7. Nancy Romanowski, Kindergarten Aide, requesting permission to take a medical leave of absence.
8. Rachael Stark, Northeastern Pennsylvania Boy Scouts of America Two Mountains District, requesting permission to rent the Secondary Center gym at \$300.00 plus security and custodian fees for the Pinewood Derby Race.
9. Dan Resciniti, Wyoming Area Senior Parents Association, Class of 2019, requesting permission to hold a February Calendar Lottery fundraiser.
10. Chuck Yarmey, Drama Advisor, requesting permission to use the Secondary Center cafeteria for Formal Thespian Inductions.
11. Rhonda Pizano, Cheerleading Advisor, requesting permission to use the multipurpose room for cheer tryout practice and cheer tryouts.

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12. Damien Rutkoski, Key Club Advisor, requesting permission to attend the 2019 Key Club District Convention, along with students, in Pittsburgh, PA.

Summary of Applications Received

Elementary (K-4) - 2

Special Education - 1

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	98,167.42
Local Services Tax	449.12
Per Capita Tax	1,004.36
Delinquent Per Capita	<u>1,116.38</u>
Total:	100,737.28

State & Federal Subsidy Payments

Title I – Improving Basic Programs	41,295.57
Title II – Improving Teacher Quality	6,402.86
Title IV – Student Support & Academic Enrichment	3,063.00
School Safety Grant	25,000.00
School District Special Education	<u>230,520.00</u>
Total:	306,281.43

Local Realty Transfer Tax

Luzerne County	9,825.05
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2. Discuss to approve the February payment of \$116,565.12 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2018-2019 school year.
3. Discuss to approve the February payment of \$50,881.00 to the West Side Career & Technology Center for the 2018-2019 school year.
4. Discuss to approve the February payment of \$6,975.00 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2018-2019 school year.
5. Discuss to approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of \$5,250.00 for the 2018-2019 year. Services include all administration, plan documentation and IRS filings. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

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6. Discuss to approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2019 through December 31, 2019. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 4,175.00  
Monthly fee of \$1.59 per contributor per payroll period

7. Discuss to approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2019 through December 31, 2019. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 2,475.00  
Variable fee of \$9.75 per associated retiree per year

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8. Discuss to approve tuition reimbursement for February 2019.

**WYOMING AREA SCHOOL DISTRICT**  
**SCHEDULE FOR TUITION REIMBURSEMENT**  
**FEBRUARY, 2019**

<b>EMPLOYEE NAME</b>		<b>AMOUNT TO BE REIMBURSED</b>
ARGENIO	JEAN MARIE	\$300.00
BIAGO	NICOLE	\$600.00
DONALDSON	MEGAN	\$300.00
DUNN	BRITTANY	\$600.00
FANTI	MICHAEL	\$600.00
GIGLIO	ANN	\$600.00
GLATZ	MARJORIE	\$300.00
HIZYNSKI	CHRISTOPHER	\$600.00
LEMONCELLI	ROBERT	\$600.00
LOPRESTO	DANIELLE	\$900.00
MACARIO	ANTHONY	\$600.00
MAZZITELLI	SARA	\$300.00
MIGLIORI	MICHEAL	\$600.00
MOLINO	STACEY	\$600.00
PASQUARIELLO	MICHAEL	\$100.00
PEPSIN	JOANN	\$300.00
RUTLEDGE	CHRISTINE	\$300.00
TIERNEY	LINDSAY	\$600.00
TONDORA	BOBBIE LYNN	\$900.00
VEST	DAVID	\$600.00
		<u>\$10,300.00</u>

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9. Discuss to approve credit adjustments effective February 1, 2019.

<b>Wyoming Area School District            Credit Adjustments            Effective February 1, 2019</b>				
Name	From	To	Step	Increase
DONALDSON, MEGAN	M	M+06	3	\$874.00
DUNN, BRITTANY	M	M+06	3	\$874.00
FANTI, MICHAEL	M+54	M+60	5	\$1,482.00
GLATZ, MARJORIE	M+12	M+18	3	\$874.00
HIZYNSKI, CHRISTOPHER	M+12	M+18	4	\$874.00
LEMONCELLI, ROBERT	M	M+06	3	\$874.00
LOPRESTO, DANIELLE	B+12	B+18	3	\$1,582.00
MIGLIORI, MICHEAL	B+24	M	3	\$4,751.00
RUTLEDGE, CHRISTINE	M+36	M+42	13	\$2,093.00
TIERNEY, LINDSAY	B+18	B+24	3	\$1,104.00
VEST, DAVID	B+06	B+12	3	\$ 1,580.00
TOTAL				<u>\$ 16,962.00</u>

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2018-2019 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the revised guest teacher substitute list for the 2018-2019 school year.
3. Discuss to approve Lindsey Tierney for tenure having completed three satisfactory years as a temporary professional employee.



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Activities Report

1. Discuss to approve the request of Nicole Gashi, Wyoming Area Football Parents Association, to hold a Night at the Races fundraiser on Saturday, March 30, 2019, 11:00 a.m. to 10:30 p.m. at St. Barbara Parish Hall.
2. Discuss to approve the request of Dan Resciniti, Wyoming Area Senior Parents Association, Class of 2019, to hold a February Calendar Lottery fundraiser.
3. Discuss to approve the Indoor Winds Program not to exceed \$4,000.00 for the 2018-2019 school year. (The Winds Program is replacing the Indoor Percussion Program)
4. Discuss to approve the appointments of Shelby Pick and Angelo Bufalino as instructors for the Indoor Winds Program for the 2018-2019 school year.
5. Discuss to approve the following head coaches for the 2019-2020 Fall sports season:

Cheerleading

Rhonda Pizano                      2,635.00

Field Hockey

Erin McGinley                      4,831.00

Golf

Gordon Williams                      2,049.00

Girls Soccer

Nikki Sitkowski                      4,831.00

Volleyball

Brian Reese                      2,212.00

Cross Country

Kristen Lombardo                      2,693.00

Football

Randy Spencer                      8,196.00

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Boys Soccer

Rick Branco                      4,831.00

Girls Tennis

William Roberts                1,633.00

6. Discuss to approve the request of Damien Rutkoski, Key Club Advisor, to attend the 2019 Key Club District Convention, along with students, in Pittsburgh, PA., March 29<sup>th</sup> to March 31, 2019. The district is asked to cover the cost of advisor at \$490.00 for registration and lodging.

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Building Report

1. Discuss to approve the request of Nancy Romanowski, Kindergarten Aide, to take a medical leave of absence effective Wednesday, April 24, 2019 until the end of the school year with intent to return for the 2019-2020 school year.
2. Discuss to approve the request of Rachael Stark, Northeastern Pennsylvania Boy Scouts of America Two Mountains District, to rent the Secondary Center gym at \$300.00 plus security and custodian fees for the Pinewood Derby Race on Saturday, April 27, 2019, 7:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director. (Class B)
3. Discuss to approve the request of Chuck Yarmey, Drama Advisor, to use the Secondary Center cafeteria for Formal Thespian Inductions on Sunday, May 19, 2019, 11:00 a.m. to 3:00 p.m., pending approval by the building principal and food service director. (Class A)
4. Discuss to approve the revised support personnel substitute list for the 2018-2019 school year.
5. Discuss to approve the request of Rhonda Pizano, Cheerleading Advisor, to use the multipurpose room for cheer tryout practice Wednesday, March 27<sup>th</sup> to Friday, March 29<sup>th</sup>, 5:30 p.m. to 8:00 p.m. and cheer tryouts on Sunday, March 31, 2019, 1:30 p.m. to 6:30 p.m., pending approval by the building principal and athletic director. (Class A)

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Policy Report

1. Discuss to approve the second reading of revised policies:

Policy #103 - Nondiscrimination/Discriminatory Harassment – School & Classroom Practices  
Policy #103.1 – Nondiscrimination – Qualified Students with Disabilities  
Policy #104 - Nondiscrimination/Discriminatory Harassment – Employment Practices  
Policy #108 – Adoption of Textbooks  
Policy #222 – Tobacco/Nicotine for Students  
Policy #247 – Hazing  
Policy #249 – Bullying/Cyberbullying  
Policy #311 – Reduction of Staff  
Policy #323 – Tobacco/Nicotine for Employees  
Policy #707 – Use of School Facilities

2. Discuss to approve the first reading of revised Policy #806 Child Abuse.