



Board of Directors Meeting Agenda & Minutes

Date	Time	Roles
8.14.2019	5:30 pm	<u>Facilitator</u> - C. Jones <u>Minutes</u> - M. Rivera <u>Timekeeper</u> - K. Rollins <u>Mission Statement</u> - C. Jones <u>Norms</u> - R. Muckle

Attendance	<p>C. Jones, H. Doughty, L. Muller, B. Crouch, R. Muckle, L. Cabrera, K. Rollins, K. Gregoire</p> <p>Guests: S. LaFrance, C. Pemberton, Jaye Wilson</p> <p>Mr. Brailey is on vacation and Jereidi Alvarez is at a funeral, Mr. Booker is attending to other matters.</p>
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ISAAC Mission Statement	<p><i>We inspire our students through the arts, communication, and exploration in a collaborative, multicultural community to be courageous citizens who are difference makers.</i></p>
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ISAAC Vision	<ol style="list-style-type: none"> 1. All ISAAC students create high quality work that is celebrated in the community for making a difference and is acclaimed for its craftsmanship, authenticity and complexity. 2. All ISAAC students articulate how their habits and their CREW values help them to be successful scholars. 3. All ISAAC students possess the knowledge and skills when they graduate from eighth grade to do rigorous high school work and to graduate from high school to be college and career ready. 4. All ISAAC students develop stamina by doing work that matters- when they persevere through challenges, they acquire new skills, they demonstrate higher order thinking, and ultimately, they become self-actualized, self-confident individuals who own their learning and seek to make a difference in their communities.
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Norm	Description
Find joy in the work.	We will find joy in the work by communicating positively and using humor as appropriate to help us work better together. We celebrate our successes and embrace challenge with positivity and resolve.
Be productive and present (phones, technology).	We will be productive and present by becoming familiar with materials before we arrive and by being attentive to behaviors which affect physical and mental engagement.
Maintain a growth mindset even in disagreement.	We will maintain a growth mindset by pushing ourselves to be learners, probing for deeper understanding, and taking risks and time for reflection.



<p>Actively and respectfully listen to all perspectives.</p>	<p>We will invite and welcome the contributions of every member and listen to each other by attending to the “7 P’s of Collaboration:” promoting a spirit of inquiry, pausing, paraphrasing, probing, putting ideas on the table, paying attention to self and others, and presuming positive intentions.</p>
<p>Give kind, specific and helpful feedback.</p>	<p>We will communicate in a collegial and honest atmosphere by pushing each other’s practice, being proactive, and grounding our thoughts, feelings, and opinions in evidence in order to find solutions.</p>
<p>Driven by learning, informed by data.</p>	<p>We will ground all conversations in data or evidence. We maintain a growth mindset about the potential and capacity for all students to learn and grow. We use data and evidence to inform and adjust instruction and guide decision-making.</p>

<p>Agenda</p>	<p>Time (min)</p>	<p>Notes</p>
<p>Welcome: Agenda review, norms, roles, Mission statement, approve minutes for previous meeting</p>	<p>5</p>	<p>Motion to approve July minutes, June Special Meeting Motion: B. Crouch All in favor No one opposed.</p>
<p>Public Comment</p>	<p>10</p>	
<p>Student Report</p>		<p>No Report</p>
<p>Executive Director Report</p>	<p>15</p>	<ul style="list-style-type: none"> ● Welcome Interim Principal, Jaye Wilson. ● Today we had the returning students registration. Most guardians came with their child or children. ● Mr. Allen shared his report for this meeting via email and a copy was distributed to everyone in attendance. ● Executive Director's Report ● Mr. Allen explained about the bus situation with our Montville students. Montville informed us that they would not be providing busing to our students from Montville. Mr. Allen worked with LEARN to find a solution. The outcome is that Montville will provide transportation to our students, but they will be picking them up and dropping them off at hubs. Parents have been notified. ● EL - last year we were not EL credentialed because we actually did not apply. We did not meet one of the criteria, so applying would have been a waste of time. Chris Jones reported that this is news to the board. This is the first time they hear that we didn't even apply. ● Charter Renewal - it is in the process. A lot of work is being done. ● Since Ms. Wilson started, 6th grade & 8th grade LA teachers



		<p>were hired. Tomorrow, 2nd interviews will take place for SpEd & PE. Looking for an Academic Assistant. At this point in time, we cannot drag our feet in hiring. Candidates are not only applying here and they are receiving offers from other schools.</p> <ul style="list-style-type: none"> • Mr. Allen wants to nurture our teachers so as to not have so much turnover toward the end of the year. • Staff meetings will now be taking place the 3rd Wednesday of the month, so that whatever is of concern to teachers at the BOD meetings can be relayed to the staff on a timely manner.
Academic Excellence	5	<p>Meetings will be the 1st Wednesday of the Month at 4:00pm Sept 4, Oct. 2, Nov. 6, Dec. 4, *Jan. 8, Feb. 5, Mar. 4, Apr. 1, May 6, Jun. 3. Ms. Rivera to make these changes on the website and on the Google Calendar.</p> <p>Topics for Sept: Goals, Charter Renewal, PD Schedule & Upcoming School Projects</p> <p>Students who show improvement who have been on a behavior plan will be recognized (Rita's, Five Below, card, etc.)</p>
Development	5	<ul style="list-style-type: none"> • Need to look into an opportunity from the William _____ for 8th grade Social Studies learning expedition this year. • Need a grant writer. • Committee recruitment - the goal is to get more people on this committee. • Newsletter - beyond dates which are sent to families weekly. Sponsorship space, student projects, etc. Next time the committee meets, they will look at samples provided by Mr. Allen. • Annual giving - we are not a charity. Create program like people's names on bricks, etc., to raise funds. • IPAT - does fundraisers as well as this committee and students. Communication must happen between all three. • Educational Foundation - to continue to look into this maybe for the later future.
Finance	15	<p>Proposed new meeting days: 2nd Wed. of the month at 3:30 p.m.</p> <p>Motion: Heather moved, Barbara 2nd, All in favor.</p> <p>Still working on closing the books for June.</p> <p>Finance Committee Meeting Minutes</p>
Governance	10	<p>Big item: make sure all of our policies are up-to-date.</p> <p>Student Sunscreen Use policy to be voted on. Proper skin care to be put on the Health curriculum. P5141.214(a), 5141.214, P5141.214(b)</p> <p>Moved to approve: Barbara Crouch, 2nd Lee Muller, All in favor</p>



		<p>The goal is to have blanket approval of policies. These will be shared electronically for all members to look at before the meeting, so as to vote on them.</p> <p>Board Workshop and Retreat - Tentative date 9/21/19, 9/28/19. Follow same format at last year: BOD members, ILT, IPAT, some teachers. Topic: Charter Renewal (what we are submitting), what is working, what is not working, revamp the Strategic Plan (this is an important part for the Charter Renewal). September 28 is the date decided on. Heather D. will send a Save The Date to all board members. Location: Mashantucket Pequot Museum.</p> <p>Board Recruitment: Identify community members to serve on one of the board committees, with the goal that in time they would want to become board members. This is a year-long process. Asking every board member to think of people that they could invite to our committees. A priority is Development and Finance Committees.</p> <p>L. Muller knows someone who might be interested in joining the Finance Committee, but their first meeting is in October. She asked about having that person come in for a walk through of the school before then. It was agreed that this is a good idea.</p>
Executive Committee	5	Met 7/31. Spoke of the vacant Principal position, now filled with an Interim. Discussed process with candidates who came for interviews. Discussed the different vacancies at the moment. Discussed PD with LEARN.
New Business Possible Executive Session to discuss contracts.	15	Going into Executive Session. At 6:32pm motion was made by B. Crouch with a second by R. Muckle to go into Executive Session with the Executive Director, Principal & Head of Finance & Operation invited - for the purpose of discussing contracts. Unanimous. The Board came out of Executive Session at 6:45pm. C. Jones requested that the Board be sent the time and date of the first PD day. The motion to adjourn was made by H. Doughty with a Second by R. Mucle. The meeting was adjourned at 6:47pm

Next Meeting Date:	9-11-2019	Next Meeting Time:	5:30pm
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