

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, April 14, 2020

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, April 14, 2020.

Ms. Porter, Board President, called the meeting to order at 6:32 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mrs. Cooper, Mr. Poole and Ms. Porter.

Members Excused: Mrs. Patrick Members Absent: Mr. DiGregorio

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS - None

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Buzby and seconded by Mr. Poole that the Board of Education untable the approval of the regular meeting minutes of February 11, 2020.

Unanimously approved by voice vote. Motion Carried.

Motion by Mr. Buzby and seconded by Mr. Poole that the Board of Education approve the regular meeting minutes of February 11, 2020 and the regular meeting minutes of March 10, 2020, including the following amendment: A revision to the Budget Resolution, adding "to be submitted to the Executive County Superintendent for approval" to the first paragraph. (Page 7060)

Unanimously approved by voice vote. Motion Carried.

Abstain: Carmen Porter (March 10th)

FINANCIAL

Motion by Mr. Bower and seconded by Mr. Buzby that the Board of Education approve the following financial items:

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of February 29, 2020 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of February 29, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2020. (Pages 7061-7078)

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2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of February 2020. (Pages 7079-7081)
3. **Transfers** – Approve the transfer list for the month of March 2020. (Page 7082)
4. **Bills To Be Paid** – Approve payroll and agency for the month of March 2020 and the bills list for the month of April 2020. (Pages 7083-7086)
5. **Transportation Addendum** - Approve a Transportation Addendum with BR Williams, Inc. for payment during the COVID-19 closure as long as certified payroll is provided. (Pages 7087-7088)
6. **Tuition Contract** - Approve the tuition contract with Atlantic City Board of Education for three students currently attending Mannington School. (Student #1599369692, #9801393968 and #6967295400). This would represent revenue to the district.
7. **Child Study Team** - Approve the agreement with Salem County Special Services School District to provide Child Study Team Services for the 2020-2021 school year at an annual rate of \$79,365 (2019-2020 rate is \$75,586).
8. **OT/PT/Speech Services** – Approve the itinerant services agreement with Salem County Special Services and the rates for related services/evaluations on an as needed basis for the 2020-2021 school year.
9. **SCVTS Tuition** - Approve the Salem County Vocational Technical School District Tuition Contract Agreement for the 2020-2021 school year. Tuition rates are \$2,025 shared-time and \$4,050 full-time. Estimated enrollment is 36 full-time students and 0 shared-time students for a total cost of \$145,800.
Further, to approve the 2018-2019 Tuition Adjustment in the amount of \$
10. **Public Employer Trust** - Approve the Public Employer Trust Agreement for the period July 1, 2020 to June 30, 2021. This is a participation agreement for the medical and prescription plans administered by Brown & Brown Benefit Advisors. (Amerihealth renewal rate is 2.5%)
11. **ESY Transportation** - Approve Extended School Year Transportation with GCSSSD Salem Transportation Cooperative on route #SS503 for student E.N. #7530852372 at an estimated route cost of \$333.57 (Mannington's portion will be prorated based on the number of other students on the route).
12. **Software License Agreement** - Approve the Computer Solutions Software License Agreement effective July 1, 2020 to June 30, 2021 at an annual cost of \$5,304.
13. **NJSIG Safety Grant** - Approve, by Resolution, the digital submission of the 2020 application for the Safety Grant Program through the New Jersey Schools Insurance Group, for the purposes described in the application, in the amount of \$2,000 (2019 amount was \$2,394.49). (Page 7089)

Roll Call vote: Ayes (5) Mr. Bower, Mr. Buzby, Mrs. Cooper, Mr. Poole and Ms. Porter.

Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. Letter from the NJ Department of Education, Division of Early Childhood Education approving the 2020-2021 Preschool Program Plan and Budget Statement.
2. **Committee Reports** - None
 - a. Salem High School Representative - Bethanne Patrick
 - b. Township Committee Meeting - Bethanne Patrick
3. **Unfinished Business**
 - a. Online Ethics Financial Disclosure Forms are complete.
4. **New Business**
 - a. Superintendent Evaluation email will be received in early May. Please complete the evaluation prior to the June Board Meeting. Summary will be completed as a group on June 9, 2020 during the Executive Session of the Board Meeting.
5. **Other**
 - a. Superintendent Update - None

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. Poole and seconded by Mr. Bower that the Board of Education approve the following items:

- A. **Professional Personnel**
 1. Approve the leave of absence request from Noelle English beginning on September 1, 2020 using a combination of sick time and unpaid leave. Return to work date is tentatively September 1, 2021.
 2. Approve utilizing ESEA Title IV funds for payment for the following program/staff:
 - a. Yearbook Club - Heather Sakewicz-Frank
Timesheets will be submitted for payment at the Board approved rate of \$30 per hour.
- B. **Other**
 1. **Student Admissions** - Approve the attendance of the following children of staff members for the 2020-2021 school year:
Emma Savidge (daughter of Katelyn Savidge) in 2nd grade
Balor Stamm (son of Shaun Stamm) in Kindergarten
 2. **Homeless Agreement** - Approve entering into the Salem County Homeless Student Agreement for the 2020-2021 school year. The agreement states that Mannington Township School will not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school district that participates.
 5. **School Performance Report** - Approve the 2018-2019 School Performance Report as presented during the Superintendent Update.

6. **Assurance Statement** - Approve, by Resolution, the Assurance Statement for Special Education Policies and Procedures.
7. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of February 12, 2020 to March 10, 2020.
8. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of March 11, 2020 to April 14, 2020 with zero incidents.

*Roll Call vote: Ayes (5) Mr. Bower, Mr. Buzby, Mrs. Cooper, Mr. Poole, and Ms. Porter.
Nays (0). Abstain (0). Motion carried.*

FOR YOUR INFORMATION

1. School Report (Page 7090)
2. Fire Drill - 3/12/2020 No Security Drill due to Executive Order 104
3. Important Dates:
 - a. Public Hearing on the Budget and Regular Monthly Meeting - Tuesday, May 5, 2020 at 6:30 pm (Note: This is the 1st Tuesday of the month)

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mr. Poole that the Board of Education meeting be adjourned at 7:04 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary