



KULA AUPUNI NIIHAU A KAHELELANI ALOHA (KANAKA)

Governance Board

P.O. Box 610

8315 Kekaha Road, Suite K

Kekaha, Hawaii 96752

Phone No. (808) 337-2022

Meeting, Saturday, 30 June 2018

Minutes

Attendees: Susan; Kia; Kuulei; Lauae; Dear; Hedy & Steven

9:00 AM Pule/Open – Tutu opened with pule

9:05 AM Strategic Planning

12:00 PM Close Strategic Planning- Kia 1st motion Dear 2ⁿ motion and board approved unanimously

BOARD MEETING

12:15 PM Old Business

- **Strategic Plan**
- **Concerns 12:45 PM Lauae 1st, Dear 2nd Board voted unanimously to approve**

12:20 PM New Business

- **Finances**
 - Budget 17-18 Kia 1st, Susan 2nd Board approved unanimously
 - Draft Budget 18-19 Lauae 1st, Kia 2nd Board approved unanimously
- **Building Construction Update** – Steven gave update on Cafeteria and it is scheduled for completion 7/15/2018. Hedy updated purchases for Cafeteria kitchen. Dear 1st and Susan 2nd-Board approved unanimously
- **Pre School Update-Pending** no movement. Dear 1st and Susan 2nd Board approved unanimously.
- **Employment-Vacation Time for 12mth** Policy will be changed to reflect unused vacation time at the end of year will be rolled into to staff's accumulation of sick days account. Effectively immediately. Kia 1st, Susan 2nd, Board approved unanimously.
- **Administrator Succession Plan** – Hedy will be KANAKA's Poo till 2025 unless she chooses to retire before then. What is in place now, two staff from KANAKA are qualified candidates to step in at anytime should the position open and names of these candidates will not be revealed. Kia 1st and Lauae 2nd Board approved unanimously.
- **Executive Session** Kia Matias (Secretary) was changed to Vice Chair. KANAKA's board Secretary position is vacant. Lauae 1st, Dear 2nd Board approved unanimously.
- **Concerns**
 - Applied for Special Grants
 - 1) Kamehameha Schools for Revitalization of Niihau Olelo 18-19 was denied.
 - 2) Kekaha Community Grant-pending must go to Board Meeting in August

- Olelo Contractors – Used remaining balance of KS Revitalization of Niihau Olelo grant for SY17-18 in the amount of \$15,641 to retain three Contractors to develop Niihau Olelo Story books to be used exclusively for KANAKA's Elementary grades. Two of the Contractors were born on Niihau and one has her PhD and the second Niihauan is working on her Thesis to acquire her PhD.
- Title 1 (ltr of refusal) – Title 1 personnel was notified and given the boards Signed minutes reflecting that KANAKA has chosen not to apply for Title 1 Funding for SY2018-2019.
- Audit July 18-20 – Audit dates are 7/18-20/2018.
- New Summer Curriculum- Pakala fishing is replacing Waipa's curriculum.
- Board Assurances for KANAKA was completed by Poo and return to Epicenter. Report reflected KANAKA is in compliance.

Retirement Plans (Kaleo)

2:00PM **Pule/Close**

